

**Lehigh Valley Dual Language Charter School**  
**Board of Trustee Meeting**  
**Agenda**  
**Tuesday – February 25, 2020**  
**6:00 p.m.**  
**Executive Session**

1. Approval of LVDLCS January 28, 2020 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Financial Report and Approval of Payments for the prior month
4. Old Business
  - LVDLCS Gala – Update
  - Right to Know Policy – Second Reading
  - Notice of Non-Discrimination Policy – Second Reading
  - Investment Policy – Second Reading
  - 2020 Letter of Financial Interest- Collection
  - Arrest/Conviction Report and Certification Form - Collection
5. New Business
  - Tuition Reimbursement Policy – Review
  - Discipline Report- Ms. Otero
  - Cafeteria Sneeze Guard – Approval
  - PSSA Proposal – Approval
  - Renewal of BB&T CD
6. Personnel
  - Salary Adjustment – Review & Approval
  - Valeska Roque – PT Cafeteria Staff – Resignation
7. Public Comment and Correspondence
  -
8. Other
  - Newsletter
9. Next Board Meeting-Tuesday, March 24, 2020, at LVDLCS at 6:00 p.m.
10. Adjournment

*Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership*

# Lehigh Valley Dual Language Charter School

## Board of Trustees Meeting

Tuesday, January 28, 2020 - 6:00 p.m.

### Welcome and Introductions

Ms. Roman welcomed those in attendance and called the meeting to order. Ms. Roman informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

**Board Members Present:** Mr. Lopez, Ms. Roman, Ms. Weaver, Ms. Siderias, Dr. Rance-Roney

**Excused:** Mr. Santana

**Staff Present:** Ms. Perez, Ms. Pluchinsky, Ms. Gonzalez, Ms. Otero, Ms. Soto, Ms. Cygan, Ms. S. Gonzalez

**Students:** Paola Collado Gomez, Alianys Colon Oriz, Alannis Correa, Odette Guevara Perez, Krystal Quiroz, Gustavo Morales-Hernandez, Kiara Pachecho Soto, Annisabell Delgado Perlata, Leah Pichardo Baez, Zea Sierraveguilla

**Parents:** Vilma Perez, Nancy Hernandez, Sandy Pacheco, Yanitza Montañez, Critobal Quiroz

### Approval of Minutes

Ms. Roman requested a review of the board meeting minutes for the month of December 17, 2019.

Mr. Lopez called for a motion to approve the December 17, 2019 meeting minutes. Motion was seconded by Ms. Siderias. Motion was approved unanimously.

### 1. School Activities

- Fire Drill – 1/22/20 at 1:30 p.m. – 2 minutes, 47 seconds
- Saturday School – January 11<sup>th</sup> and 25<sup>th</sup> – First week attendance was 60!
- SAP Assemblies (Grades 2 – 8) – January 16<sup>th</sup>
- Family Skate Night – January 21<sup>st</sup>
- End of 2<sup>nd</sup> Marking Period – January 23<sup>rd</sup>

#### Upcoming Events

- Early Dismissal – 1/29/20
- Middle School Dance/Social – 2/7/20
- Parent Teacher Conferences – 2/12/20 and 2/13/20
- School Closed (Professional Development) – 2/14/20
- School Closed – 2/17/20
- Saturday School – 2/1, 2/8, 2/22, and 2/29

### 2. Facilities

- Technology – No issues at this time
- Building – No issues at this time

**3. Business Office**

- Enrollment – Fully enrolled as of 01/27/20
- Transportation – No issues at this time
- Waiting List – Number changes daily based upon grade level enrollments and withdrawals
- PIMS – All reports have been submitted on time.

**4. Community Support**

- American Heart Association Hoops for Heart beginning for month of February

**5. Student Services**

- Center for Humanistic Change program continues through February (working with 5<sup>th</sup> grade and 2<sup>nd</sup> grade) with a focus on “Skills for Social and Academic Success” (including Conflict Resolution training). Program began 12/6/19

**6. Programs**

- Saturday School – Average Attendance for first two weeks: 64

**7. Leadership Team Meetings – held weekly**

**Student Presentation – 4<sup>th</sup> grade did a great job are presenting their arpilleras and the history in Spanish. An arpillera is a brightly colored patchwork picture made predominantly by groups of women. The construction of arpilleras became popular in Chile during the military dictatorship (1973–90) of Augusto Pinochet.**

**Financial Report and Approval of Payments:**

Ms. Roman guided the Board through the review of finances as of December 31, 2019. The balance sheet, cash as of 12/31/2019 was \$1,728,556 this includes a total of \$637,527 in CD's to the lines of credit. DLP Investment was \$261,146. The current month school year fund balance is \$2,785,140. Accounts payable as of 12/31/2019 are \$2,472 with estimated bills of \$331,073 for payroll accrual and PSERS liability. For the six months ending 12/31/2019 the school had a surplus of \$389,580 compared to a planned surplus of \$164,307 resulting in a favorable variance of \$225,272.

**Note & Disclosure to Financial Statements**

\* **The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bill is not received prior to the preparation of these statements, the expenses will be understated. Enrollment based on the summary sheet provided from the school. If student are not fully enrolled they will not be billed to the district until the actual and correct information is submitted.**

\* **Upon review of the financial statements if you have any additional question please feel free to contact us at Repice & Taylor Inc.:**

**Repice & Taylor Inc.**

**Phone: 215-755-7603**

**Email: [ttaylorl@reptay.com](mailto:ttaylorl@reptay.com)**

**Attn: Tom Taylor**

Ms. Roman called for a motion to approve the fiscal year financial report ending December 31, 2019 and for the list of bills to be paid. Motion was made by Mr. Lopez seconded by Ms. Weaver. Motion was passed unanimously.

**Old Business**

- **2018-2019 External Audit** – The final report was distributed to the Board for their review.
- **LVDLCS 10<sup>th</sup> Anniversary Gala** – The save the date invitations will be sent this week. Ms. Perez and Mr. Lopez will be finalizing the menu this week at DeSales University.
- **Policy Regarding Identification of Food Inspectors In Schools** – Second Reading - This policy is being implemented at the request of the Pennsylvania Department of Agriculture (PDA.) It is the legal responsibility of the PDA to regulate and inspect “Retail Food Facilities.” This duty is imposed on PDA by the Retail Food Facility Safety Act (the “Act”), Act of November 23, 2010, P.L.1030 (3 Pa. C.S.A §§5701-5414). A school cafeteria is a “Retail Food Facility” under section 5702 if the Act. Section 5704 of the Act provides, in the pertinent part, as follows:

§5704. Inspection, sampling and analysis.

(a) *Inspection.* –For purposes of enforcement of this subchapter, a licensor is authorized, upon presenting appropriate credentials the person in charge:

- (1) To enter at reasonable times any retail facility
- (2) To inspect at reasonable times, within reasonable limits and in a reasonable manner, the retail food facility.

Ms. Weaver called for a motion to approve the Policy Regarding Identification of Food Inspectors In Schools after second reading as presented. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

**New Business**

- **Revised 2019-2020 School Calendar** – Tuesday April 28, 2020 is now a professional development day school is closed and the early dismissal on April 29 has been cancelled and converted back to a full day.

Mr. Lopez then called for a motion to approve the revised 2019-2020 School Calendar as presented. Motion was seconded by Ms. Siderias. Motion was accepted unanimously.

- **Ecollect Forms for PowerSchool** – Ecollect is an Adaptive Data Management System specialized form platform that collects data. Ecollect forms can be used to compile any type of data from students, staff and parents; emergency contact updates, medical forms, permission slips, activity registrations, transportation requests, disciplinary forms, incident reports, parent-teacher conferences, time off/leave requests and much more.

Contract Term: 60 Months

<b>PowerSchool Year One Fees</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>
AccelaSchool Enrollment Express	Students	458	\$3.50	\$1,603.00
Ecollect Forms	Students	458	\$2.25	\$1,030.50

Enrollment and Ecollect Implementation	Each	1	\$6,000.00	\$6,000.00
			Year One Annual Fees	\$ 8,633.50
<b>PowerSchool Recurring Annual Fees</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>
AccelaSchool Enrollment Express	Students	458	\$3.50	\$1,603.00
Ecollect Forms	Students	458	\$2.25	\$1,030.50
			Annual Ongoing	2,633.50

Mr. Lopez then called for a motion to approve the purchase of the Ecollect Data Management Systems as presented. Motion was seconded by Dr. Rance-Roney. Motion was accepted unanimously.

- **2020 Letter of Financial Interest** – Forms were distributed to the Board and administration for completion.
- **Arrest/Conviction Report and Certification Form** – Forms distributed to Board members for completion.
- **Public Records - Right to Know Policy** – First Reading – The Board will have 30 days to review the policy before it is approved at a second reading. This policy needs implementation as a recommendation result from the Transparency Audit. The Purpose of the policy is to acknowledge the Board recognizes the importance of public records as the record of the school's actions and the repository of information about this school. The public has the right under law to inspect and to procure copies of public records, with certain exceptions, subject to Board policy. The Board also recognizes its obligation to maintain the confidentiality of student records and personnel records.
- **Notice of Non-discrimination Policy**– First Reading - The Board will have 30 days to review the policy before it is approved at a second reading. This policy needs implementation as a recommendation result from the Transparency Audit.

“As an equal rights and opportunities agency, the Lehigh Valley Dual Language Charter School will not discriminate in its educational programs, activities, or employment practices on the basis of race, color, national creed, age, sex, ancestry, union membership, sexual orientation, gender identity, gender expression, national origin, disability, or because the employee is a victim of a violent crime (including crimes involving domestic violence).

**Announcement of this policy is in accordance with state and federal laws, including Title VI, Title IX, and Section 504.”**

- **Student Budget Givens Input** – This is a summary of the survey given to students at the request of the Board to see what student’s feels the school could offer them to enrich their academic achievements.

<b>Suggested Technology</b>	<b>Number of Responses</b>
Ipads/Tablets	30
Personal Phones for Classroom Use	17
“Better” Computers	16
Individual Classroom Carts	11
Headphones	6
Nothing New Needed	31

<b>Other Resources/Suggestions</b>	<b>Number of Responses</b>
Basketball Program	9
Study Hall/Homework Help/Support Room	8
Eliminate/Replace Reflex Math	8
Eliminate Uniforms	7
Better Food	7
Motivational Speakers / Outside Teachers	2
Nothing New Needed	20

- **2020-2021 Budget Givens** –Board member received a copy of the preliminary budget givens for their review. This includes student input from students in grades 6 – 8.
- **Saturday Basketball Program** - In order to continue to be responsive to student requests for additional sports programming at LVDLCS, the administration is recommending the approval of the Saturday Basketball Program. The objective of Program is to provide students in the targeted grades the opportunity to be exposed to a formal basketball instructional program. The program will include the opportunity to teach new skills, practice those skills, build upon the skills, and also practice the skills in a game environment.  
**Target Population:** Sixth, Seventh, and Eighth Grade Students that are interested in participating  
**Maximum Student Participation** (based on proposed enrollment): 15  
**Proposed Dates:** Nine Saturdays:  
 January 25<sup>th</sup>  
 February 1<sup>st</sup>, 8<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup>  
 March 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, and 28<sup>th</sup>  
 April 4<sup>th</sup> \*\*Snow Make Up Day --- April 18<sup>th</sup>

Mr. Lopez called for a motion to approve the Saturday Basketball Program for a total initial cost of \$900.00 as presented. Motion was seconded by Ms. Siderias. Motion was accepted unanimously.

- **External Student-Staff-Parent Survey** – Our surveys this will be completed via google and will be tabulated by google and also reviewed first by someone other than administration. This will ensure that all participants feel they can share openly on the survey. Parents will receive volunteer hours for completing the survey and therefore it would not be confidential. Mr. Leinhauser could be the one to receive and open the surveys as an external third party person.

Mr. Lopez called for a motion to approve the External Student-Staff-Parent Survey to Mr. Leinhauser at a cost not to exceed \$3,000. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

- **Investment Policy** – First Reading – Revision – The verbiage of the policy needed to be updated as a recommendation of the financial audit as follows:

“The Board shall authorize the CEO/COO to invest such portion of monies as is determined to be available for investment in certificates of deposit issued by a full service bank, savings bank, savings and loan association or other institutions insured by the F.D.I.C., U.S. Treasury bills or notes, other investments permitted by the Public School Code or, upon satisfactory research and upon Board approval, other investments that will provide a favorable return on the school’s investment in comparison to the risk.

All investments should be made at the most favorable rate after soliciting quotations from at least three (3) institutions and analyzing the risk as compared to the return being achieved. All securities shall be purchased in the name of the Lehigh Valley Dual Language Charter School.”

The original policy was as follows:

“The Board shall authorize the CEO/COO to invest such portion of monies as is determined to be available for investment in certificates of deposit issued by a full service bank, savings bank, savings and loan association or other institutions insured by the F.D.I.C., U.S. Treasury bills or notes, or other investments authorized by the Public School Code, at the most favorable rate after soliciting quotations from at least three (3) institutions. All securities shall be purchased in the name of the Lehigh Valley Dual Language Charter School.”

- **Colonial Unit 20 Consortium – E-Rate Internet Contract-** The contract would be from July 1, 2022 to June 30<sup>th</sup>, 2030 however the school needs to be part of the consortium beginning July 2020. As part of the consortium the school can apply for the E-Rate Internet to have a saving of more than \$400.00 per month.

Mr. Lopez called for a motion to approve the Colonial Unit 20 Consortium – E-Rate Internet Contract as presented. Motion was seconded by Dr. Rance-Roney. Motion was accepted unanimously.

- **Cafeteria Equipment** – The school would like to purchase an additional AdCraft Food Warmer FW-1200W countertop food warmer, and Commercial Electric Food Warmer Cart. The total price for both would be no more than \$3,500 from the Restaurant Store.

Mr. Lopez called for a motion to approve the purchase of both additional countertop and cart warmers for the cafeteria as presented. Motion was seconded by Ms. Siderias. Motion was accepted unanimously.

- **Purchase of Advertising** - The Hispanic Center will be hosting a Fiesta Cuba on April 3<sup>rd</sup> from 5:00 p.m.-10:00 p.m.at Lehigh University. The funds raised will support HCLV’s social services program impacting families in the Lehigh Valley. The school would like to show their support by purchasing a one full-page, black and white advertising in their program for a \$200.00 donation.

Mr. Lopez called for a motion to approve the Purchase of Advertising to the Hispanic Center as presented. Motion was seconded by Dr. Rance-Roney. Motion was accepted unanimously.

### **Personnel**

- **Cafeteria/Custodian Support-** Jatniel Cancel -This is a full time position combining two part time positions. In the morning would help in the cafeteria and in the afternoon would be a custodian. During the time of no students the position would be custodian.

Mr. Lopez called for a motion to approve the new Cafeteria/Custodian Support Position as presented. Motion was seconded by Ms. Siderias. Motion was accepted unanimously.

### **Public Comment and Correspondence**

- Mr. Norman Bristo Colón will be making a presentation to the parents of our middle school students as a motivational speaker February 20<sup>th</sup> as part of the safety grant.

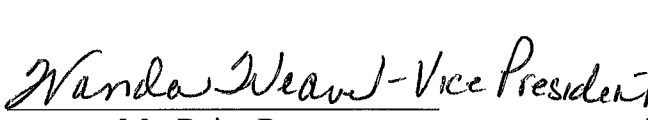
**Other**


- Staff wrote a thank you card to thank the Board for all their time and support to Lehigh Valley Dual Language Charter School.

**Next Board Meeting** will be Tuesday February 25, 2020 at 6:00 p.m.

**Adjournment** –A motion to adjourn was made by Ms. Weaver seconded by Mr. Lopez. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 7:09 p.m.

Respectfully signed and submitted for approval by:

  
Ms. Raiza Roman  
President

  
Mr. Joshua Santana  
Board Secretary



**Lehigh Valley Dual Language Charter School**  
**Board Meeting**  
**CEO/COO and Principal's Report**  
**February 25, 2020**

**1. School Activities**

- Fire Drill – 2/20/20 at 2:00 PM – 2 minutes, 23 seconds
- Saturday School – February 1<sup>st</sup>, 8<sup>th</sup>, and 22<sup>nd</sup> – Average Attendance – 65!
- Middle School Social / Dance – 67 students participated
- Parent Teacher Conferences – See Attached Attendance Report
- Middle School Parent Night – February 20<sup>th</sup> - 28 parents, 32 children, 16 DeSales students, 8 staff, and 2 board members attended

Upcoming Events

- Mid Quarter – MP3 – 2/27/20
- Wellness Expo / Read Across America – 3/5/20 from 6:00 – 7:30 p.m.
- COACH ELA Benchmarks – 3/10, 3/11, and 3/12
- Assembly – Middle School (Mr. Colón) – 3/13/20 from 9:30 – 11:30 a.m.
- COACH Math Benchmarks – 3/17 and 3/18
- Saturday School – 3/7, 3/14, 3/21, 3/28

**2. Facilities**

- Technology – Looking to replace technology damaged by flooding (see below)
- Building – Pipe/Flooding issue from upstairs unit impacted middle school wing the weekend of 2/15. Damage repaired before school reopened on 2/18

**3. Business Office**

- Enrollment – Fully enrolled as of 02/19/20
- Transportation – No issues at this time
- Waiting List – Number changes daily based upon grade level enrollments and withdrawals
- PIMS – All reports have been submitted on time.

**4. Community Support**

- American Heart Association Hoops for Heart during February

**5. Student Services**

- SAP Team accepting referrals and holding meetings. Additional staff receiving training throughout February and March
- Ms. Pluchinsky held individual meetings with middle school students re: grade update/potential summer school candidates and with 8<sup>th</sup> grade re: Anticipated High Schools.

**6. Programs**

- Saturday School – Average Attendance: 65

**7. Leadership Team Meetings – held weekly**

### LVDLCS Completed/Anticipated Fund Raising Activities

<b>Month</b>	<b>Activities</b>	<b>Amount Raised</b>
September	Dress Down Day (American Red Cross)	\$378.79
October	Lymphoma and Leukemia Society Dress Down Day (Boy Scouts)	\$2,352.05 \$386.55
November	Dress Down Day Canned Food Drive	\$394.20 1,139
December	Dress Down Day	\$314.45
January	Dress Down Day Family Skate Night	\$840.50
February	Dress Down Day American Heart Association	
March	Dress Down Day	
April	Dress Down Day	
May	Dress Down Day	

### LVDLCS 8<sup>th</sup> Grade Student High School Selection

<b>School</b>	<b>Number of Students</b>
Allen	4
Dieruff	7
Building 21	0
Liberty	4
Freedom	4
LVA	2
Charter Arts	2
Executive Education	1
Lincoln Leadership	0
Undecided	6
Possible relocation impacting decision	2



**Conference Attendance – February 2020**

<b>Elementary Grade</b>	<b>Number of Parents</b>	<b>Phone Conferences</b>
<b>Kinder</b>	46 out of 53 (87%)	5 out of 46
<b>First</b>	38 out of 50 (76%)	8 out of 38
<b>Second</b>	38 out of 55 (69%)	5 out of 38
<b>Third</b>	37 out of 56 (67%)	3 out of 37
<b>Fourth</b>	30 out of 52 (58%)	1 out of 30
<b>Fifth</b>	29 out of 56 (52%)	3 out of 29

**Average Elementary Attendance: 68%**

<b>Middle School</b>	<b>Number of Conferences</b>	<b>Phone Conferences</b>
<b>6<sup>th</sup> Grade</b>	<b>30 out of 55</b>	<b>3 out of 30</b>
<b>Billingsby</b>	<b>15 out of 85</b>	<b>3 out of 15</b>
<b>Flyte</b>	<b>11 out of 85</b>	<b>0 out of 11</b>
<b>Tinti</b>	<b>11 out of 85</b>	<b>1 out of 11</b>
<b>Lewis</b>	<b>10 out of 85</b>	<b>0 out of 10</b>
<b>Colon</b>	<b>13 out of 140</b>	<b>0 out of 13</b>

**Learning Support/ELL/Reading Departments conferenced with a total of 53 parents**

Lehigh Valley Dual Language Charter School  
Financial Results  
As of January 31, 2020

**Lehigh Valley Dual Language Charter School  
Summary of the Financial Package  
As of January 31, 2020**

**BALANCE SHEET**

* Cash as of 01/31/2020 was \$1,942,409 including a total of \$637,527 in CD's to the lines of credit.		
* DLP Investment		262,760
* Total Accounts receivables is as follows:		
Amount Due from School Districts	\$	261,743
Amount Due from State		20,753
Amount Due from Federal		14,931
Lunch Program Receivable		22,682
Total Accounts receivables at the end of month	\$	320,109
* Total liabilities for the current period ending are as follows:		
Accounts Payable	\$	-
Payroll Accruals including PSERS liabilities		446,067
Deferred Revenue		-
Total liabilities at the end of month	\$	446,067
* Fund balance summary:		
Prior Year Fund Balance	\$	1,896,668
Investment in Fixed Assets		498,893
Current Change in Revenue over/(under) expenditures		295,782
Total Fund balances at the end of current month	\$	2,691,342

**BUDGET VS ACTUAL**

- \* For the seven months ended 01/31/2020 the charter school had a surplus of \$295,782 compared to a planned surplus of \$156,437 resulting in a favorable variance of \$139,343. The primary reasons for the variance are revenues tracking higher than plan. School district revenue (\$61,067), state revenues (\$24,258), federal revenues (\$8,440) and food service revenue (\$49,753) are all tracking higher than plan.

**CASH FLOW**

- \* All accounts payable liabilities are being paid off as their due dates approach.

**Note & Disclosure to Financial statements**

- \* The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bills are not received prior to the preparation of these statements, the expenses will be understated. Enrollment is based on the summary sheet provided from the school. If students are not fully enrolled they will not be billed to the district until the actual and correct information is submitted.
- \* Upon review of the financial statements if you have any additional questions please feel to contact us at Repice and Taylor Inc.:  
Repice & Taylor Inc.  
Phone 215-755-7603  
email: bfulginiti@reptay.com  
Attn: Brianna Fulginiti

**Lehigh Valley Dual Language Charter School  
Balance Sheet  
As of January 31, 2020**

**ASSETS**

**Current Assets**

Lafayette - Operating	\$ 1,107,540	
Lafayette - Student	71,222	
Lafayette - Food	45,499	
Lafayette - Savings / CD	25,239	
Lafayette - PTO	1,223	
Lafayette - CD	254,455	
Embassy Bank	19,942	
Embassy CD	153,243	
Embassy Checking	57,954	
BB&T CD	204,591	
BB&T	1,501	
Petty Cash	190	
		1,942,599

Investment - Good As New Ventures		262,760
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**Accounts Receivable**

School District Receivables	261,743	
State Receivables	20,753	
Federal Receivables	14,931	
Lunch Receivable	22,682	
		320,109

**Other Current Assets**

Prepaid Expenses	113,049	
		113,049

<b>Total Current Assets</b>		<b>2,638,517</b>
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Furniture & Equipment	438,185	
Building Improvements	441,516	
Less Accumulated Depreciation	(380,807)	
		498,893

<b>Total Assets</b>	<b>\$ 3,137,410</b>	
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**LIABILITIES AND CAPITAL**

**Current Liabilities**

Accounts Payable	-	
Payroll Accruals / Accrd Payroll Taxes / PSERS	446,067	
Deferred Revenue	-	
GASB 68 Adjustment	-	

<b>Total Current Liabilities</b>		<b>446,067</b>
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<b>Total Liabilities</b>		<b>446,067</b>
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<b>Equity</b>		
Changed in Revenue over / (under) Expenses	295,782	
Fund Balance	1,976,193	
Food Service Net Position	(79,525)	
Investment in Fixed Assets	498,893	
		2,691,342

<b>Total Liabilities &amp; Capital</b>	<b>\$ 3,137,410</b>	
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**Lehigh Valley Dual Language Charter School  
Budget vs. Actual (Monthly and Year to Date)  
(Accrual Basis)**

	For the One Month Ended January 31, 2020			For the Seven Months Ended January 31, 2020		
	Actual January	Budget January	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
<b># of Students</b>						
Regular Ed	433	420	13	2,973	2,940	33
Special Ed	27	30	(3)	193	210	(17)
<b>Revenues:</b>						
<b>Local:</b>						
School District Revenue - Regular Ed	\$ 409,912	\$ 386,624	\$ 23,288	\$ 2,797,490	\$ 2,706,370	\$ 91,120
School District Revenue - Special Ed	66,534	63,478	3,056	414,293	444,346	(30,053)
<b>State:</b>						
Rental/Bldg. Reimb Subsidy	2,965	2,965	-	45,012	20,753	24,258
Health Reimbursement	5,591	-	5,591	8,135	-	8,135
Ready to Learn	-	12,115	(12,115)	20,191	20,191	-
Safety Grant	-	-	-	62,461	67,171	(4,710)
<b>Federal:</b>						
Title I - Basic Programs	16,193	23,187	(7,994.13)	122,338	116,935	6,403
Title II - Improving Tchr Quality	1,573	2,625	(1,052)	13,117	13,125	(8)
Title III	1,000	1,584	(584)	8,639	7,920	719
Title IV	1,157	1,329	(172)	7,971	6,645	1,326
IDEA - Part B	2,850	2,850	-	14,250	14,250	-
<b>Other:</b>						
Int on Invest & Int Cking Acct	2,139	1,500	639	15,223	10,500	4,723
Fundraiser/other	-	-	-	-	-	-
Student Activity Revenue	-	1,800	(1,800)	8,175	9,000	(825)
Lease Income	1,722	1,688	34	11,884	11,816	68
Food Revenue	35,500	26,000	9,500	179,753	130,000	49,753
Miscellaneous Revenue	-	-	-	13,054	-	13,054
<b>Total Revenue</b>	<b>\$ 546,135</b>	<b>\$ 627,745</b>	<b>\$ 18,390</b>	<b>\$ 3,741,986</b>	<b>\$ 3,578,021</b>	<b>\$ 163,965</b>
<b>Expenditures</b>						
<b>Personnel Cost:</b>						
Salaries and Wages	\$ 351,013	\$ 273,874	\$ 77,139	\$ 1,643,210	\$ 1,566,854	\$ 76,356
Medical/Dental Insurance	52,247	54,110	(1,863)	369,193	386,071	(16,877)
PSERS/Retirement	73,945	61,084	12,860	331,253	351,603	(20,351)
Employer Taxes	60,955	23,764	27,194	188,089	133,945	34,144
<b>Total Personnel Cost</b>	<b>528,163</b>	<b>412,833</b>	<b>115,330</b>	<b>2,511,746</b>	<b>2,438,473</b>	<b>73,273</b>
<b>Contracted Services:</b>						
Audit	-	-	-	7,000	12,000	(5,000)
Legal Services	840	273	567	2,838	1,638	1,202
Business Services	5,974	5,800	174	41,818	40,800	1,218
Board Member Services	-	909	(909)	-	5,455	(5,455)
<b>Other Contracted Svcs.</b>						
Tuition Reimbursement	300	1,273	(973)	11,300	7,636	3,664
Professional Consultant	-	300	(300)	-	1,500	(1,500)
Professional Development	3,315	1,841	1,474	18,587	11,045	7,542
Professional Development Travel	-	1,909	(1,909)	-	11,455	(11,455)
Summer School	-	-	-	-	20,000	(20,000)
Saturday School	-	1,636	(1,636)	-	9,818	(9,818)
RTIII Program	-	4,545	(4,545)	-	27,273	(27,273)
Special Ed. Consultant & Instruction	-	-	-	-	-	-
Payroll Services	1,113	1,333	(220)	10,697	9,333	1,363
Food Services	-	22,700	(22,700)	71,412	116,500	(45,088)
Student Accounting	-	-	-	-	-	-
<b>Total Contracted Svcs</b>	<b>11,642</b>	<b>42,520</b>	<b>(30,978)</b>	<b>163,653</b>	<b>274,252</b>	<b>(110,599)</b>
<b>Insurance:</b>						
General Property and Liability	1,331	2,545	(1,214)	18,207	20,273	(2,066)
Workers Compensation	-	-	-	10,481	11,000	(519)
<b>Total Insurance</b>	<b>1,331</b>	<b>2,545</b>	<b>(1,214)</b>	<b>28,688</b>	<b>31,273</b>	<b>(2,585)</b>
<b>Consumable Supplies:</b>						
General Supplies - Admin	1,724	3,667	(1,943)	23,684	25,667	(1,983)
General Supplies - Instructional	522	750	(228)	9,953	10,250	(297)
General Supplies - Special Ed	-	-	-	-	-	-
<b>Total Consumable Supplies</b>	<b>2,246</b>	<b>4,417</b>	<b>(2,170)</b>	<b>33,636</b>	<b>35,917</b>	<b>(2,280)</b>

**Lehigh Valley Dual Language Charter School  
Budget vs. Actual (Monthly and Year to Date)  
(Accrual Basis)**

	For the One Month Ended January 31, 2020			For the Seven Months Ended January 31, 2020		
	Actual January	Budget January	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
<b>Other Costs:</b>						
Public Relations / Marketing	-	218	(218)	1,599	1,909	(310)
Printing & Binding	-	-	-	-	-	-
Travel / Meals	416	545	(130)	3,473	3,273	201
Transportation School Bus	-	-	-	-	-	-
Postage and Delivery	14	258	(244)	2,401	1,008	693
Dues and Fees	-	433	(433)	3,666	3,033	633
<b>Total Travel/Transportation</b>	<b>430</b>	<b>1,455</b>	<b>(1,025)</b>	<b>11,140</b>	<b>10,023</b>	<b>1,116</b>
	58					
<b>Student Activities:</b>						
Security Services	-	-	-	-	-	-
Trips / Travel	800	2,222	(1,422)	12,011	18,889	(6,878)
Supplies	-	-	-	4,301	-	4,301
<b>Total Student Activities</b>	<b>800</b>	<b>2,222</b>	<b>(1,422)</b>	<b>16,312</b>	<b>18,889</b>	<b>(2,576)</b>
	-					
<b>Books &amp; Instructional Aids:</b>						
Books and Periodicals	168	-	168	51,903	32,000	19,903
Educational Software	-	-	-	17,662	20,000	(2,338)
<b>Total Books &amp; Instruct. Aids</b>	<b>168</b>	<b>-</b>	<b>168</b>	<b>69,565</b>	<b>52,000</b>	<b>17,565</b>
	-					
<b>Equipment/Computers:</b>						
<b>Furniture/Equipment Purchases</b>						
Classroom	7,015	-	7,015	85,259	57,000	28,259
Office	-	-	-	-	-	-
Operations/Maintenance	-	-	-	28,883	-	28,883
<b>Computer Purchase</b>						
Teachers / Admin	-	-	-	-	-	-
Classroom	-	-	-	-	-	-
Networking Server & Software	-	-	-	-	-	-
Technology	-	-	-	-	-	-
<b>Total Equipment</b>	<b>7,015</b>	<b>-</b>	<b>7,015</b>	<b>114,142</b>	<b>57,000</b>	<b>57,142</b>
	-					
<b>Site Cost:</b>						
Building Lease	48,976	48,656	320	343,853	340,591	3,261
Repairs and Maintenance	6,055	4,217	1,838	50,424	45,917	4,507
Utilities	16,248	6,667	9,581	43,234	46,867	(3,632)
Communications - Telephone / Internet	-	4,333	(4,333)	27,305	30,333	(3,028)
Cleaning & Maintenance Supplies	3,603	3,583	20	19,120	25,083	(5,963)
Equipment Rental	1,959	2,187	(208)	13,387	15,167	(1,780)
<b>Total Site Cost</b>	<b>76,840</b>	<b>69,623</b>	<b>7,217</b>	<b>497,323</b>	<b>503,758</b>	<b>(6,435)</b>
	-					
Interest / Bank Fees	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>628,536</b>	<b>535,615</b>	<b>92,921</b>	<b>3,446,205</b>	<b>3,421,584</b>	<b>24,620</b>
<b>Net Income / (Loss)</b>	<b>\$ (82,400)</b>	<b>\$ (7,870)</b>	<b>\$ (74,530)</b>	<b>\$ 295,782</b>	<b>\$ 156,437</b>	<b>\$ 139,343</b>



Lehigh Valley Dual Language Charter School  
 ESTIMATED STUDENT ENROLLMENT  
 FISCAL 2019 - 2020

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	19/20 Actual
<b>REGULAR ED</b>													
Allentown City SD	243.00	243.00	243.00	242.00	243.00	245.00	244.00	-	-	-	-	-	1,703.00
Bethlehem Area SD	151.00	151.00	151.00	158.00	160.00	163.00	163.00	-	-	-	-	-	1,097.00
Catasauqua Area SD	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	7.00
East Penn SD	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	7.00
Easton Area SD	9.00	9.00	9.00	11.00	11.00	11.00	11.00	-	-	-	-	-	71.00
Northampton Area SD	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	7.00
Parkland SD	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-	-	-	-	-	14.00
Salisbury Township SD	-	-	-	-	-	-	-	-	-	-	-	-	-
Saucon Valley SD	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-	-	-	-	-	14.00
Whitehall-Coplay SD	5.00	5.00	5.00	5.00	5.00	5.00	5.00	-	-	-	-	-	35.00
Wilson Area SD	2.00	2.00	2.00	2.00	4.00	3.00	3.00	-	-	-	-	-	18.00
<b>Total Regular Ed Students</b>	<b>417.00</b>	<b>417.00</b>	<b>417.00</b>	<b>425.00</b>	<b>430.00</b>	<b>434.00</b>	<b>433.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,973.00</b>
<b>SPECIAL ED</b>													
Allentown City SD	16.00	16.00	16.00	16.00	15.00	15.00	15.00	-	-	-	-	-	109.00
Bethlehem Area SD	11.00	11.00	11.00	11.00	11.00	11.00	11.00	-	-	-	-	-	77.00
East Penn SD	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	7.00
<b>Total Special Ed Students</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>193.00</b>
<b>Total Students</b>	<b>445.00</b>	<b>445.00</b>	<b>445.00</b>	<b>453.00</b>	<b>457.00</b>	<b>461.00</b>	<b>460.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,166.00</b>

Lehigh Valley Dual Language Charter School  
 STUDENT REVENUE VARIANCE ANALYSIS  
 For the Seven Months Ended January 31, 2020

	Actual Students	Actual Rate	Actual Bill	Budgeted Students	Budgeted Rate	Budgeted Bill	Unit Variance	Dollar Variance
<b>REGULAR ED</b>								
Allentown City SD	1,703	10,407.66	1,477,020.42	1,687	10,312.53	1,449,769.84	16	27,250.58
Bethlehem Area SD	1,097	12,516.18	1,144,187.46	1,064	12,099.34	1,072,808.15	33	71,379.31
Catasauqua Area SD	7	11,909.52	6,947.22	7	12,550.70	7,321.24	-	(374.02)
East Penn SD	7	11,930.07	6,959.21	7	11,411.58	6,656.76	-	302.45
Easton Area SD	71	12,496.39	73,996.97	42	11,869.77	41,544.20	29	32,392.77
Northampton Area SD	7	12,412.51	7,240.63	28	12,099.75	28,232.75	(21)	(20,992.12)
Parkland SD	14	12,693.09	14,808.61	7	12,500.56	7,291.99	7	7,516.62
Salisbury Township SD	-	16,377.53	-	14	16,377.53	19,107.12	(14)	(19,107.12)
Saucon Valley SD	14	15,083.24	17,597.11	7	14,672.19	8,558.78	7	9,038.33
Whitehall-Coplay SD	36	10,395.26	30,319.51	63	9,916.35	52,060.84	(26)	(21,741.33)
Wilson Area SD	18	12,315.02	18,472.53	14	11,158.06	13,017.74	4	5,454.79
<b>Total Regular Ed Students</b>	<b>2,973</b>		<b>2,797,489.67</b>	<b>2,940</b>		<b>2,706,369.41</b>	<b>33</b>	<b>91,120.26</b>
<b>SPECIAL ED</b>								
Allentown City SD	109	25,721.16	233,633.87	105	\$ 25,069.18	219,355.33	4	14,278.54
Bethlehem Area SD	77	25,765.96	165,331.58	98	25,760.30	210,375.78	(21)	(45,044.20)
East Penn SD	7	26,275.42	15,327.33	7	25,053.81	14,614.72	-	712.61
<b>Total Special Ed Students</b>	<b>193</b>		<b>414,292.78</b>	<b>210</b>		<b>444,345.83</b>	<b>(17)</b>	<b>(30,053.05)</b>
<b>Total Students</b>	<b>3,166</b>		<b>\$ 3,211,782.45</b>	<b>3,150</b>		<b>\$ 3,150,715.24</b>	<b>16</b>	<b>\$ 61,067.21</b>

**Lehigh Valley Dual Language Charter School  
Cash Flow Forecast  
As of January 31, 2020**

	<b>Cash Forecast</b>
Net Cash @ 01/31/2020 (Not including investment or CD's to cover lines of credit)	\$ 1,305,072
PSERs @ 02/10/2020	(13,843)
Estimated Accounts Payable @ 02/14/2020	(150,000)
Estimated School District Deposit @ 02/14/2020	405,000
Estimated Payroll @ 02/14/2020	(107,138)
Estimated 403b @ Contribution 02/14/2020	(7,992)
<b>Net Cash @ 02/14/2020</b>	<b>\$ 1,431,099.02</b>
Title Funds @ 02/20/2020	18,923
Lunch Payment @ 02/25/2020	25,000
Estimated Payroll @ 02/28/2020	(107,138)
Estimated 403b @ Contribution 02/28/2020	(7,992)
Estimated Accounts Payable 02/28/2020	(150,000)
<b>Projected Cash @ 02/28/2020</b>	<b>\$ 1,209,892</b>

**MARCH 2020**

Estimated School District Payments	550,000
Estimated PSERS EE @ 03/10/2020	(9,228)
Estimated Payroll @ 03/13/2020	(107,138)
Estimated 403b @ Contribution 03/13/2020	(7,992)
Estimated Accounts Payable @ 03/13/2020	(150,000.00)
Estimated PSERS ER @ 03/17/2020	(129,747.72)
Title Funds @ 03/19/2020	18,923
Lunch Payment @ 03/24/2020	25,000
Estimated Accounts Payable @ 03/27/2020	(150,000)
Estimated Payroll @ 03/27/2020	(107,138)
Estimated 403b @ Contribution 03/27/2020	(7,992)
<b>Projected cash @ 03/31/2020</b>	<b>\$ 1,134,580</b>

Lehigh Valley Dual Language Charter School  
Aging Schedule & Recommended Payment Schedule  
As of January 31, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	A/P @ 01/31/20	Estimated Payables	Total Payables	Paid	Paid	Remaining Balance
601 Broad Development Group, LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
All Affordable Pest Control	-	-	-	-	-	-	-	-	-	-	-
Anthony DeMicola	-	-	-	-	-	-	-	-	-	-	-
Geisinger Quality Options, Inc.	-	-	-	-	-	-	-	-	-	-	-
Guardian Dental	-	-	-	-	-	-	-	-	-	-	-
IDVfile	-	-	-	-	-	-	-	-	-	-	-
InternetFax Service	-	-	-	-	-	-	-	-	-	-	-
MBI Heating & Air Conditioning	-	-	-	-	-	-	-	-	-	-	-
Monks Security Systems	-	-	-	-	-	-	-	-	-	-	-
Pitney Bowes Global Financial Services	-	-	-	-	-	-	-	-	-	-	-
Purchase Power	-	-	-	-	-	-	-	-	-	-	-
Replea & Taylor, Inc.	-	-	-	-	-	-	-	-	-	-	-
UNUM Life Insurance Company of America	-	-	-	-	-	-	-	-	-	-	-
UNUM Life Insurance Company of America EE	-	-	-	-	-	-	-	-	-	-	-
Vision Service Plan	-	-	-	-	-	-	-	-	-	-	-
Waste Management of Pennsylvania, Inc.	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
-January 2020

Type	Date	Num	Memo	Account	Split	Debit	Credit
601 Broad Development Group, LLC							
Bill	01/01/2020	January 2020		10-0420-0420 Accounts Payable			48,975.99
Bill	01/02/2020	012020-21W		10-0420-0420 Accounts Payable			88.00
Bill	01/02/2020	012020-8		10-0420-0420 Accounts Payable			3,057.07
Bill	01/02/2020	012020-9		10-0420-0420 Accounts Payable			1,170.34
Bill	01/02/2020	012020-10		10-0420-0420 Accounts Payable			77.34
Bill Pmt -Check	01/10/2020	5403		Lafayette - Operating 6078			4,392.75
Bill Pmt -Check	01/31/2020	5433		Lafayette - Operating 6078			48,975.99
All Affordable Pest Control							
Bill Pmt -Check	01/10/2020	5404	Acct # 3251	Lafayette - Operating 6078			180.00
Amber Mohring							
Bill	01/09/2020	010920		10-0420-0420 Accounts Payable			75.00
Bill Pmt -Check	01/17/2020	5420		Lafayette - Operating 6078			75.00
Anthony DeNicola							
Bill Pmt -Check	01/10/2020	5405		Lafayette - Operating 6078			380.00
Bill	01/10/2020	011020		10-0420-0420 Accounts Payable			600.00
Bill Pmt -Check	01/17/2020	5421		Lafayette - Operating 6078			500.00
Bill	01/17/2020	011720		10-0420-0420 Accounts Payable			380.00
Bill	01/24/2020	012420		10-0420-0420 Accounts Payable			480.00
Bill Pmt -Check	01/31/2020	5434		Lafayette - Operating 6078			840.00
Cardmember Service							
Bill	01/07/2020	010720	Acct # 8088 7047	10-0420-0420 Accounts Payable			1,022.26
Bill Pmt -Check	01/17/2020	5422	Acct # 8088 7047	Lafayette - Operating 6078			1,022.26
Center for Schools & Communities							
Check	01/16/2020	eft		Lafayette - Operating 6078			625.00
Check	01/16/2020	eft		Lafayette - Operating 6078			625.00
Check	01/16/2020	eft		Lafayette - Operating 6078			625.00
Cintas Corporation # 101							
Bill	01/01/2020	4037526075	09915	10-0420-0420 Accounts Payable			351.13
Bill	01/09/2020	4039640095	09915	10-0420-0420 Accounts Payable			351.13
Bill Pmt -Check	01/16/2020	5406	09915	Lafayette - Operating 6078			351.13
Bill	01/16/2020	011620	09915	10-0420-0420 Accounts Payable			351.13
Bill	01/23/2020	40402400551	09915	10-0420-0420 Accounts Payable			351.13
Bill	01/31/2020	4040832388	09915	10-0420-0420 Accounts Payable			351.13
Bill Pmt -Check	01/31/2020	5435		Lafayette - Operating 6078			1,053.39
Colonial Intermediate Unit							
Bill	01/01/2020	121657		10-0420-0420 Accounts Payable			2,800.86
Bill Pmt -Check	01/10/2020	5407		Lafayette - Operating 6078			2,800.86
Bill	01/16/2020	121778		10-0420-0420 Accounts Payable			2,800.86
Bill Pmt -Check	01/31/2020	5436		Lafayette - Operating 6078			2,800.86
Deluxe for Business							
Check	01/16/2020	eft		Lafayette - Operating 6078			473.52
Elba L. Gonzalez							
Bill	01/14/2020	011420	Reimbursement	10-0420-0420 Accounts Payable			45.00
Bill Pmt -Check	01/17/2020	5423	Reimbursement	Lafayette - Operating 6078			45.00
Elsie J. Perez Garcia							
Bill	01/16/2020	011620		10-0420-0420 Accounts Payable			56.26
Bill Pmt -Check	01/31/2020	5437		Lafayette - Operating 6078			56.26
Fraser Advanced Information Systems							
Bill	01/09/2020	INV770872	LV17	10-0420-0420 Accounts Payable			122.79
Bill Pmt -Check	01/17/2020	5424	LV17	Lafayette - Operating 6078			122.79
Fraser Advanced Information Systems 129							
Bill	01/01/2020	5006639343	603-0188129	10-0420-0420 Accounts Payable			1,959.02
Bill Pmt -Check	01/10/2020	5408	603-0188129	Lafayette - Operating 6078			1,959.02
Garrick Morris							
Bill	01/25/2020	012520		10-0420-0420 Accounts Payable			50.00
Bill Pmt -Check	01/31/2020	5438		Lafayette - Operating 6078			50.00
Geisinger Quality Options, Inc.							
Bill	01/01/2020	January 2020	Group # 10118227	10-0420-0420 Accounts Payable			50,713.09
Bill Pmt -Check	01/31/2020	5439	Group # 10118227	Lafayette - Operating 6078			50,713.09
Gorman & Associates, P.C.							

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
January 2020

Type	Date	Num	Memo	Account	Split	Debit	Credit
Bill	01/01/2020	1477		10-0420-0420 Accounts Payable	10-2390-320-000 Audit		840.00
Bill Pmt-Check	01/17/2020	5425		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		840.00
Bill	01/01/2020	January 2020	Group ID 00 558787	10-0420-0420 Accounts Payable	-SPLIT-		3,592.85
Bill Pmt-Check	01/09/2020	5389	Group ID 00 558787	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		3,592.85
Bill Pmt-Check	01/31/2020	5440	Group ID 00 558787	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4,295.95
Bill Pmt-Check	01/10/2020	5409		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		39.73
Check	01/06/2020	eft		Lafayette - Operating 6078	10-2390-530-000 (Communications		14.25
Bill	01/11/2020	011120		10-0420-0420 Accounts Payable	10-3200-320-000 Professional -E		75.00
Bill	01/25/2020	012520		10-0420-0420 Accounts Payable	10-3200-320-000 Professional -E		75.00
Bill Pmt-Check	01/31/2020	5441		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		150.00
Check	01/15/2020	eft		Lafayette - Operating 6078	10-2620-430-006 Building		245.50
Bill	01/09/2020	1787280120		10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		99.99
Bill Pmt-Check	01/17/2020	5426		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		99.99
Bill	01/07/2020	010720	Reimbursement	10-0420-0420 Accounts Payable	10-1110-290-000 Other Health Be		80.00
Bill	01/14/2020	011420	Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur		300.00
Bill Pmt-Check	01/17/2020	5427		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		390.00
Check	01/16/2020	eft		Lafayette - Operating 6078	10-2620-610-000 General Supplie		80.74
Bill	01/13/2020	011320	Reimbursement	10-0420-0420 Accounts Payable	10-1110-290-000 Other Health Be		60.00
Bill Pmt-Check	01/17/2020	5428	Reimbursement	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		60.00
Bill	01/01/2020	BP061777E		10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		1,176.15
Bill	01/05/2020	B35815		10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		88.50
Bill	01/08/2020	BQ356645		10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		2,900.00
Bill Pmt-Check	01/10/2020	5410		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		159.75
Bill Pmt-Check	01/17/2020	5429		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,989.50
Bill	01/20/2020	BQ358668		10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		470.00
Bill Pmt-Check	01/31/2020	5442		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,646.15
Check	01/02/2020	eft	Alternative Plan Deposit	Lafayette - Operating 6078	-SPLIT-		5,176.52
Check	01/15/2020	eft	Alternative Plan Deposit	Lafayette - Operating 6078	-SPLIT-		6,486.79
Check	01/30/2020	eft	Alternative Plan Deposit	Lafayette - Operating 6078	-SPLIT-		7,992.09
Bill	01/22/2020	012220	Reimbursement	10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		188.91
Bill Pmt-Check	01/31/2020	5443	Reimbursement	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		188.91
Bill	01/01/2020	20940-10689		10-0420-0420 Accounts Payable	10-2600-420-004 (Security syste		200.00
Bill Pmt-Check	01/10/2020	5411		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		155.00
Bill Pmt-Check	01/17/2020	5430		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		200.00
Bill	01/17/2020	20940-10709		10-0420-0420 Accounts Payable	10-2600-420-004 (Security syste		3,100.00
Bill Pmt-Check	01/31/2020	5444		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		3,100.00
Bill	01/16/2020	000059467		10-0420-0420 Accounts Payable	10-2620-430-002 Plumbing		292.00
Bill Pmt-Check	01/31/2020	5445		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		292.00
Bill	01/01/2020	52834		10-0420-0420 Accounts Payable	10-3210-580-000 Travel		600.00
Bill Pmt-Check	01/17/2020	5431		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		600.00
Bill	01/10/2020	5412		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		324.80
Bill	01/01/2020	11/14/19-12/11/19		10-0420-0420 Accounts Payable	10-0460-0460 Payroll Accruals &		424.02
Bill	01/02/2020	12/12/19-01/09/20		10-0420-0420 Accounts Payable	10-0460-0460 Payroll Accruals &		424.02
Bill Pmt-Check	01/31/2020	5446		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		848.04

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
January 2020

Type	Date	Num	Memo	Account	Split	Debit	Credit
PSERS	01/10/2020	eft		Lafayette - Operating 6078	10-0460-0461 PSERS		9,153.09
Purchase Power	01/10/2020	5413	8000-5090-0721-6661	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		369.06
ReadyRefresh	01/01/2020	06L0447919689	0447919689	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		118.34
	01/10/2020	5414	0447919689	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		118.34
	01/22/2020	00A447919689	0447919689	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		4.23
	01/31/2020	5447	0447919689	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4.23
Replica & Taylor, Inc	01/02/2020	4761		10-0420-0420 Accounts Payable	10-2515-300-000 Financial Accou		5,974.00
	01/10/2020	5415		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		5,974.00
	01/31/2020	5448		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		5,974.00
School Outfitters	01/16/2020	INV13316953		10-0420-0420 Accounts Payable	10-1110-750-000 Equipment - Ori		7,014.79
	01/31/2020	5449		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		7,014.79
Selective Insurance Company of America	01/27/2020	eft		Lafayette - Operating 6078	10-2620-523-000 General Propert		1,331.00
Stoiz & Fatzinger Office Supply	01/07/2020	245355		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		831.97
	01/10/2020	5416		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		831.97
	01/14/2020	245784		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		493.72
	01/31/2020	5450		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		493.72
Streamline HR	01/16/2020	eft		Lafayette - Operating 6078	10-2514-302-000 Payroll Fees		1,113.00
Triarco	01/09/2020	546512	387-087-00	10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		253.45
	01/31/2020	5451	387-087-00	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		253.45
UCI Utilities, Inc.8355	01/07/2020	010720	511310752027	10-0420-0420 Accounts Payable	10-2620-621-000 Gas		2,223.26
	01/17/2020	5432	511310752027	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,223.26
Uline	01/01/2020	115416731		10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		1,532.80
	01/10/2020	5417		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,532.80
	01/10/2020	115938070		10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		547.98
	01/31/2020	5452		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		547.98
UNUM Life Insurance Company of America	01/01/2020	January 2020	0555929-001 0	10-0420-0420 Accounts Payable	-SPLIT-		2,174.24
	01/03/2020	5400	0555929-001 0	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,174.24
	01/31/2020	5453	0555929-001 0	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,149.95
UNUM Life Insurance Company of America EE	01/01/2020	January 2020	0665930-001 6	10-0420-0420 Accounts Payable	-SPLIT-		227.76
	01/03/2020	5401	0665930-001 6	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		227.76
	01/31/2020	5454	0665930-001 6	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		227.76
Verizon Wireless	01/01/2020	9845052962		10-0420-0420 Accounts Payable	10-2620-530-000 Communications		729.79
	01/10/2020	5418		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		729.79
Vision Service Plan	01/01/2020	January 2020		10-0420-0420 Accounts Payable	10-1110-210-000 Group Insurance		711.82
	01/03/2020	5402		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		711.82
	01/31/2020	5455		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		711.82
Waste Management of Pennsylvania, Inc.	01/10/2020	5419	20-38594-53007	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		884.55
	01/20/2020	3422986-0203-3	20-38594-53007	10-0420-0420 Accounts Payable	10-2620-430-004 Trash Removal		881.40
	01/31/2020	5456	20-38594-53007	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		881.40