

**Lehigh Valley Dual Language Charter School**  
**Board of Trustee Meeting**  
**Agenda**  
**Tuesday – June 22, 2021**  
**6:00 p.m. Public Meeting**  
**Executive Session**

1. Approval of LVDLCS May 18, 2021 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Financial Report and Approval of Payments for the prior month
4. Old Business
  - Facility Purchase – Update
  - Facility Improvement Construction Bidding – Update
  - Summer School-Update
5. New Business
  - LVDLCS 2021-2022 Budget PDE-2028 – Approval
  - Proposed Fund Balance Designation as of June 30, 2021 – Approval
  - Settlement Resolution – Approval
  - Lease Reimbursement Submission – Approval
  - Diefenderfer Cost for Electric Work- Approval
  - ALFERO Co., Inc. General Contractor – Double Doors - Approval
  - Boy Scouts of America - \$1,000 contribution – Approval
  - Where 8th Graders Enrolled for High School – Informational
6. Personnel
  - Abigail Lee - Summer School Staff
  - Miriam Rodriguez – Summer School Staff
  - Staff Member – Non –Renewal
  - Staff Member - Resignation
7. Public Comment and Correspondence
  -
8. Other
  -
9. Next Board Meeting-Tuesday, July 20, 2021, at LVDLCS at 6:00 p.m.
10. Adjournment

*Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership*

# Lehigh Valley Dual Language Charter School

## Board of Trustees Meeting

Tuesday, May 18, 2021 - 6:00 p.m.

### Welcome and Introductions

Mrs. Gutierrez welcomed those in attendance and called the meeting to order. Mrs. Gutierrez informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

**Board Members Present:** Mr. Lopez, Mr. Santana, Mrs. Gutierrez, Dr. Rance-Roney

**Excused:** Mr. Paulino, Ms. Weaver

**Staff Present:** Mrs. Perez, Mrs. Herrmann, Mrs. E. Gonzalez, Mrs. Otero

**Zoom Staff Present:** Ms. Sarmiento

### Approval of Minutes

Mrs. Gutierrez requested a review of the board meeting minutes for the month of April 27, 2021.

Mr. Lopez called for a motion to **approve the April 27, 2021 meeting minutes**. Motion was seconded by Mr. Santana. Motion was approved unanimously.

### 1. School Activities

- Fire Drill – To be scheduled
- 5/5 – Mid-Quarter for the 4th Marking Period
- 5/7 - Parent Support Group
- 5/14 - Parent Support Group
- 5/17 - 5/21 - Week A & Virtual Registered Students PSSA

#### Upcoming Events

- 5/18 - Professional Development
- 5/25 - 5/28 - Week B & Virtual Registered Students PSSA
- 5/31 - School Closed
- 6/11 - Last day for students - 12:15 dismissal
- 6/14 - Kinder Moving Up and 8th Grade Moving On ceremonies

### 2. Facilities

- Technology – No new technology issues at this time
- Building – Gym Roof Replacement - continuing to monitor issues arising from work
- **Business Office**
  - Enrollment – 448
  - Transportation – No transportation issues at this time
  - Waiting List – 16
  - PIMS – All reports have been submitted on time.

- **Community Support**
  - Social worker continues to work consistently with outside organizations to provide outside services to those students / families with concerns
- **Student Services**
  - Social Worker contacting parents with attendance concerns
  - Dean of Students contacting parents with work completion concerns
  - Principal contacting parents with current grade concerns - summer school requirement
  - Smiles Dental Services have been scheduled for 2021-2022 school year
- **Programs**
  - Continued bi-weekly programming offered to parents (including weekly Yoga opportunity)
- **Leadership Team Meetings – held weekly**

**Financial Report and Approval of Payments:**

Mrs. Gutierrez guided the Board through the review of finances as of April 30, 2021. The balance sheet, cash as of 4/30/2021 was \$1,372,039 this includes a total of \$1,232,927 in CDs to the lines of credit and DLP Investment. The current month school year fund balance is \$2,855,896 Accounts payable as of 4/30/2021 are \$22,337 with estimated bills of \$589,652 for payroll accrual and PSERS liability. For the ten months ending 4/30/2021 the school had a surplus of \$149,233 compared to a planned deficit of (\$116,388) resulting in a favorable variance of \$265,621.

**Note & Disclosure to Financial Statements**

- \* **The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bill is not received prior to the preparation of these statements, the expenses will be understated. Enrollment based on the summary sheet provided from the school. If students are not fully enrolled, they will not be billed to the district until the actual and correct information is submitted.**
- \* **Upon review of the financial statements if you have any additional questions please feel free to contact us at Repice & Taylor Inc.:**

**Repice & Taylor Inc.  
Phone: 215-755-7603  
Email: [ttaylorl@reptay.com](mailto:ttaylorl@reptay.com)  
Attn: Tom Taylor**

Mrs. Gutierrez called for a motion to **approve the fiscal year financial report ending April 30, 2021 and for the list of bills to be paid.** Motion was made by Mr. Lopez seconded by Dr. Rance-Roney. Motion was passed unanimously.

**Old Business**

- **2021-22 LVDLCS' Preliminary Budget** – The medical cost in the budget are updated and the budget will be posted on the school website for 30 days.

Mr. Lopez called for a motion to **approve the 2021-22 LVDLCS' Budget** as presented. Motion was seconded by Mr. Santana. Motion was approved unanimously.

- **Facility Purchase Update** – The administration continues to meet biweekly with the owners as they complete the punch list prepared by the administration of items that need to be addressed. Conversations continue with W2A for the construction project of the new space that the school will acquire. Mr. Leinhauser, LVDLCS solicitor, continues to be part of the conversations with the administration and the facility current owners.
- **Business Management Service Company** – After making the request for proposal for bids for a Business Management Service Company the administration received two proposals one from Charter Choices and the other Omni Vest, the bids were opened publically May 11, 2021 at 4:00 p.m. The administration is recommending working Charter Choices as they have over 14 years of experience with charter schools.

Mr. Lopez called for a motion to **approve Charter Choices as the new Business Management Service Company for LVDLCS**. Motion was seconded by Mr. Santana. Motion was approved unanimously.

#### **New Business**

- **2021-22 LVDLCS' Board Meeting Schedule** – The 2021-22 meeting dates were presented to the Board for approval.

Mrs. Gutierrez called for a motion to **approve the 2021-2022 LVDLCS Board Meeting Schedule**. Motion was seconded by Mr. Lopez. Motion was approved unanimously.

- **990 Form for 2019 Acceptance** – Repice & Taylor sent the 2019 – 990 Form (return of organization exempt from income tax) to be signed by Mr. Lopez, Board Treasurer to be filed with the IRS on behalf of the school. Acceptance of the 2019 990-form is needed from the board. The administration will have Charter Choices review the information.

Mr. Lopez called for a motion to **approve the acceptance of LVDLCS 2019 Form-990** as presented. Motion was seconded by Mr. Santana. Motion was approved unanimously.

- **Facility Improvement Construction Bidding** – The bidding has been delayed for one month. W2A is preparing the bidding.
- **LVDLCS Employee Total Compensation Forms** – Shared to the Board for information.
- **D'Huy Engineering Services** – Additional expenses totaling \$10,900 estimated to evaluate the opening of a door entrance in the back of the new space and also new HVAC system.

Mr. Lopez called for a motion to **approve the additional cost for evaluation of \$10,900** as presented. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

- **Facility Settlement** – This will be on August 2<sup>nd</sup>, 2021 at 10:00 a.m. at the LVDLCS location. Board members need to advise who will be able to attend the settlement for signatures.

- **2021-2022 PCPCS Membership Dues** – The cost for the membership is \$2,260 to be a part of the Pennsylvania Coalition Public Charter Schools which is very valuable for charter schools.

Dr. Rance-Roney called for a motion to **approve the 2021-2022 PCPCS Membership Dues for \$2.260** as presented. Motion was seconded by Mr. Lopez. Motion was approved unanimously

**Personnel**

- Ms. Nytiesha Zervos – 3<sup>rd</sup> Grade Spanish Teacher

Mrs. Gutierrez called for a motion to approve Ms. Nytiesha Zervos for 3<sup>rd</sup> Grade Spanish Teacher. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

**Public Comment and Correspondence**

- 2021 Teacher & Staff Appreciation

**Other**

- BASD Update
- DeSales University Vaccination Information

**Next Board Meeting** will be Tuesday June 22, 2021 at 6:00 p.m.

**Adjournment** – A motion to adjourn was made by Dr. Rance-Roney seconded by Mr. Santana. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 6.51 p.m.

Respectfully signed and submitted for approval by:

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Mrs. Raiza Gutierrez  
President

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Mr. Joshua Santana  
Board Secretary

**Lehigh Valley Dual Language Charter School**  
**Board Meeting**  
**CEO/COO and Principal's Report**  
**June 22, 2021**

**1. School Activities**

- Fire Drill – June 10, 2021 at 10:00 AM / 1 minute and 50 seconds
- 5/25 - 5/28 - Week B & Virtual Registered Students PSSA
- 6/11 - Last day for students - 12:15 dismissal
- 6/15 - 6/18 - Kindergarten Screening

**Upcoming Events**

- 6/22 (Rain Date 6/23) - Kinder and 8th Grade Moving On Ceremonies
- 07/05 - First Day of Summer Program

**2. Facilities**

- Technology – Computers being returned throughout June, teacher aides provided support in returning computers to carts. As of 6/14/21 - 264 computers returned
- Building – Gym Roof Replacement - continuing to monitor issues arising from work
  
- **Business Office**
  - Enrollment – 448
  - Transportation – No transportation issues at this time
  - Waiting List – fluctuates based upon receipt of enrollments and filling available spots
  - PIMS – All reports have been submitted on time.
  
- **Community Support**
  - Social Worker / Admin working on partnership with NAMI for August, 2021 professional development for staff
  - Social Worker / Admin continuing partnership with CHC for student programming for 2021-2022 school year
  
- **Student Services**
  - Ms. Sell and Ms. Soto completed health screenings for virtual students on Saturday, May 22nd
  
- **Programs**
  - Summer Program scheduled for 7/5 - 8/5 (20 total days)
    - Current Enrollment - 90 students
    - Staff - 13 staff members + 2 DeSales Students
    - Attendance incentive included for attending 16 out of 20 possible days
    - Attendance Update will be provided at July Board Meeting
  
- **Leadership Team Meetings – held weekly**

## LVDLCS 8<sup>th</sup> Grade Student High School Selection

*\*LVDLCS 8th grade students are utilizing the Library "special" for Local High School Exploration under the guidance of Mrs. Mohring.*

<b>School</b>	<b>Number of Students</b>
Allen	6
Dieruff	5
Building 21	2
Liberty	5
Freedom	6
LVA	2
Charter Arts	3
Executive Education	3
Lincoln Leadership	2
Emmaus	1
Easton	1
Undecided	0
Possible relocation impacting decision	1



## Field Fun Days

June 1<sup>st</sup>, 2<sup>nd</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Kindergarten – 8<sup>th</sup> Grade Hybrid Students

<b>Purpose of the Event</b>	Field Fun Days were designed to allow our in-person hybrid students to safely enjoy a modified field day that considered all COVID-19 restrictions and CDC guidelines. The goal of the event was to end a very trying year with a fun, safe event for both the student and the staff.
<b>Attendees of the Event</b>	LVDLCS specialist teachers, support teachers, grade level teachers and Week A/B hybrid students.
<b>Positive Outcomes</b>	<ul style="list-style-type: none"> <li>• Students were able to safely have fun in The Park and outside green space.</li> <li>• Students were able to safely complete athletic and fun activities in small group, station format.</li> <li>• Students were able to use the traverse wall for the first time during the 2020-2021 school year.</li> <li>• Students were able to use the playground equipment for the first time during the 2020-2021 school year.</li> <li>• Teacher and students were able to spend time laughing and having fun – it was wonderful to hear children and staff laughing and having a good time!</li> </ul>
<b>Recommendations</b>	<ul style="list-style-type: none"> <li>• The format worked great for this year --- however, the regular Field Day format is the goal for next year.</li> <li>• Moravian Academy was transitioning this year to new leadership but they verbalized willingness to allow us to use their facilities next year as usual.</li> </ul>
<b>Additional Comments</b>	The change in CDC guidelines minimal spread of Covid through physical contact with surfaces, adequate use of hand sanitizer, and sanitizing equipment allowed us to be able to offer this fun event to our students. Students verbalized satisfaction with the event!

<b><u>Number of Families that Attended</u></b>  Not Applicable	<b><u>Number of Volunteer Hours Completed</u></b>  Not Applicable
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Lehigh Valley Dual Language Charter School  
Financial Results  
As of May 31, 2021

**Lehigh Valley Dual Language Charter School  
Summary of the Financial Package  
As of May 31, 2021**

**BALANCE SHEET**

* Cash Balances	\$	1,468,227
* Investments, including CDS.		1,234,908
* Total Accounts receivables is as follows:		
Amount Due from School Districts	\$	245,151
Amount Due from State		32,323
Amount Due from Federal		59,426
Lunch Program Receivable		12,633
Total Accounts receivables at the end of month	\$	349,533
* Total liabilities for the current period ending are as follows:		
Accounts Payable	\$	3,778
Payroll Accruals including PSERS liabilities		683,782
Deferred Revenue		-
Total liabilities at the end of month	\$	687,560
* Fund balance summary:		
Prior Year Fund Balance	\$	2,203,735
Investment in Fixed Assets		502,928
Current Change in Revenue over/(under) expenditures		166,603
Total Fund balances at the end of current month	\$	2,873,266

**BUDGET VS ACTUAL**

- \* For the eleven months ended 05/31/2021 the charter school had a surplus of \$166,603 compared to a planned deficit of (\$150,507) resulting in a favorable variance of \$317,110. Cares, Health & Safety revenue and lower than planned expenses are the primary reasons for the variance.

**CASH FLOW**

- \* All accounts payable liabilities are being paid off as their due dates approach.

**Note & Disclosure to Financial statements**

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- \* Upon review of the financial statements if you have any additional questions please feel to contact us at Repice and Taylor Inc.:  
Repice & Taylor Inc.  
Phone 215-755-7603  
email: ttaylor@reptay.com  
Attn: Tom taylor

**Lehigh Valley Dual Language Charter School  
Balance Sheet  
As of May 31, 2021**

**ASSETS**

<b><u>Cash</u></b>		
Fulton - Operating	971,721	
Fulton - Student	88,169	
Fulton - Food	170,826	
Fulton - PTO	1,225	
Embassy Checking	7,957	
BB&T	28,068	
Escrow	200,000	
Petty Cash	261	
		1,468,227
<b><u>Investments</u></b>		
Embassy CD	156,536	
Fulton - CD	258,089	
Investment - Good As New Ventures	318,868	
F&G Annuity	251,415	
People's Security & Trust	250,000	
		1,234,908
<b><u>Accounts Receivable</u></b>		
School District Receivables	245,151	
State Receivables	32,323	
Federal Receivables	59,426	
Lunch Receivable	12,633	
		349,533
<b><u>Other Current Assets</u></b>		
Prepaid Expenses	5,230	
		5,230
<b>Total Current Assets</b>		<b>3,057,898</b>
Furniture & Equipment	438,185	
Building Improvements	431,069	
Food Service Equipment	22,226	
Less Accumulated Depreciation	(368,551)	
		502,928
<b>Total Assets</b>		<b>\$ 3,560,826</b>

**LIABILITIES AND CAPITAL**

<b><u>Current Liabilities</u></b>		
Accounts Payable	3,778	
Payroll Accruals / Accrd Payroll Taxes / PSERS	683,782	
		687,560
<b>Total Current Liabilities</b>		<b>687,560</b>
<b><u>Total Liabilities</u></b>		
		<b>687,560</b>
<b><u>Equity</u></b>		
Changed in Revenue over / (under) Expenses	166,603	
Fund Balance	2,292,918	
Food Service Net Position	(89,183)	
Investment in Fixed Assets	502,928	
		2,873,266
<b>Total Liabilities &amp; Capital</b>		<b>\$ 3,560,826</b>

**Lehigh Valley Dual Language Charter School  
Budget vs. Actual (Monthly and Year to Date)  
(Accrual Basis)**

	For the One Month Ended May 31, 2021			For the Eleven Months Ended May 31, 2021		
	Actual May	Budget May	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
<b># of Students</b>						
Regular Ed	416	425	(9)	4,617	4,675	(58)
Special Ed	31	25	6	281	275	6
<b>Revenues:</b>						
<b>Local:</b>						
School District Revenue - Regular Ed	\$ 399,846	\$ 400,610	\$ (763)	\$ 4,429,159	\$ 4,406,705	\$ 22,453
School District Revenue - Special Ed	70,929	53,834	17,295	642,740	589,977	52,763
<b>State:</b>						
Rental/Bldg. Reimb Subsidy	2,938	2,938	-	32,323	32,323	-
Health Reimbursement	-	-	-	6,583	-	6,583
Ready to Learn	-	2,019	(2,019)	20,191	18,172	2,019
<b>Federal:</b>						
Title I - Basic Programs	22,544	22,544	-	202,898	202,898	-
Title II - Improving Tchr Quality	2,329	2,329	-	20,962	20,962	-
Title III	1,500	1,500	-	13,498	13,498	-
Title IV	1,728	1,728	-	15,553	15,553	-
CARES ESSR	-	-	-	170,576	-	170,576
Health & Safety Grant	-	-	-	90,000	-	90,000
IDEA - Part B	3,042	2,375	667	22,375	21,375	1,000
<b>Other:</b>						
Int on Invest & Int Clking Acct	2,033	1,917	116	24,853	21,083	3,770
Fundraiser/other	2,000	-	2,000	2,000	-	2,000
Student Activity Revenue	1,413	1,378	35	4,013	13,622	(9,610)
Lease Income	-	2,026	(2,026)	9,025	18,230	(9,206)
Food Revenue	1,759	27,000	(25,241)	70,754	243,000	(172,246)
Miscellaneous Revenue	-	-	-	835	-	835
<b>Total Revenue</b>	<b>\$ 612,062</b>	<b>\$ 621,998</b>	<b>\$ (9,936)</b>	<b>\$ 5,778,336</b>	<b>\$ 5,617,399</b>	<b>\$ 160,937</b>
<b>Expenditures</b>						
<b>Personnel Cost:</b>						
Salaries and Wages	\$ 250,112	\$ 291,110	\$ (40,998)	\$ 2,681,992	\$ 2,881,958	\$ (199,966)
Medical/Dental Insurance	59,364	57,072	2,292	669,572	627,793	41,778
PSERS/Retirement	59,167	62,186	(3,019)	579,308	624,901	(45,593)
Employer Taxes	23,328	25,852	(2,624)	267,942	257,514	10,428
<b>Total Personnel Cost</b>	<b>391,972</b>	<b>436,320</b>	<b>(44,348)</b>	<b>4,198,813</b>	<b>4,392,166</b>	<b>(193,353)</b>
<b>Contracted Services:</b>						
Audit	-	-	-	7,805	12,000	(4,195)
Legal Services	4,138	444	3,693	14,970	3,556	11,415
Business Services	5,974	5,974	-	65,713	65,714	(1)
Board Member Services	-	833	(833)	-	4,167	(4,167)
<b>Other Contracted Svcs.</b>						
Tuition Reimbursement	898	1,640	(742)	12,694	17,260	(4,566)
Professional Consultant	-	833	(833)	-	4,167	(4,167)
Professional Development	5,764	2,056	3,708	26,507	24,250	2,257
Summer School	-	-	-	-	-	-
Saturday School	-	-	-	-	-	-
After School	-	-	-	-	-	-
Math Instruction Support	-	-	-	-	-	-
Special Ed. Consultant & Instruction	-	3,000	(3,000)	36,580	25,000	11,580
Payroll Services	1,085	1,417	(332)	13,663	15,583	(1,920)
Food Services	10,627	26,594	(15,968)	54,043	213,406	(159,362)
Student Accounting	-	-	-	-	-	-
<b>Total Contracted Svcs</b>	<b>28,485</b>	<b>42,792</b>	<b>(14,307)</b>	<b>231,977</b>	<b>385,102</b>	<b>(153,125)</b>
<b>Insurance:</b>						
General Property and Liability	40	1,071	(1,031)	21,128	18,929	2,199
Workers Compensation	-	-	-	15,968	11,000	4,968
<b>Total Insurance</b>	<b>40</b>	<b>1,071</b>	<b>(1,031)</b>	<b>37,096</b>	<b>29,929</b>	<b>7,167</b>
<b>Consumable Supplies:</b>						
General Supplies - Admin	8,538	944	7,593	53,239	37,056	16,183
General Supplies - Instructional	52	-	52	29,643	17,000	12,643
General Supplies - Special Ed	-	556	(556)	-	4,444	(4,444)
<b>Total Consumable Supplies</b>	<b>8,590</b>	<b>1,500</b>	<b>7,090</b>	<b>82,882</b>	<b>58,500</b>	<b>24,382</b>

**Lehigh Valley Dual Language Charter School  
Budget vs. Actual (Monthly and Year to Date)  
(Accrual Basis)**

	For the One Month Ended May 31, 2021			For the Eleven Months Ended May 31, 2021		
	Actual May	Budget May	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
<b>Other Costs:</b>						
Public Relations / Marketing	177	225	(48)	954	2,775	(1,821)
Printing & Binding	-	-	-	-	-	-
Travel / Meals	170	652	(483)	649	5,348	(4,799)
Transportation School Bus	-	-	-	-	-	-
Postage and Delivery	609	433	175	5,788	4,667	1,221
Dues and Fees	547	495	52	4,952	6,505	(1,553)
<b>Total Travel/Transportation</b>	<b>1,503</b>	<b>1,806</b>	<b>(303)</b>	<b>12,243</b>	<b>19,194</b>	<b>(6,952)</b>
<b>Student Activities:</b>						
Security Services	-	-	-	-	-	-
Trips / Travel	(1,193)	4,333	(5,526)	(877)	22,667	(23,544)
Supplies	1,772	-	1,772	4,152	-	4,152
<b>Total Student Activities</b>	<b>579</b>	<b>4,333</b>	<b>(3,754)</b>	<b>3,275</b>	<b>22,667</b>	<b>(19,392)</b>
<b>Books &amp; Instructional Aids:</b>						
Books and Periodicals	283	-	283	37,484	32,000	5,484
Educational Software	16	667	(651)	30,898	30,333	564
<b>Total Books &amp; Instruct. Aids</b>	<b>299</b>	<b>667</b>	<b>(368)</b>	<b>68,382</b>	<b>62,333</b>	<b>6,048</b>
	(0)					
<b>Equipment/Computers:</b>						
<b>Furniture/Equipment Purchases</b>						
Classroom	-	-	-	7,283	5,000	2,283
Office	-	-	-	-	-	-
Operations/Maintenance	-	-	-	14,950	5,000	9,950
<b>Computer Purchase</b>						
Teachers / Admin	-	-	-	-	-	-
Classroom	-	-	-	162,333	25,000	137,333
Networking Server & Software	-	-	-	-	-	-
Technology	-	-	-	-	-	-
<b>Total Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>184,566</b>	<b>35,000</b>	<b>149,566</b>
<b>Site Cost:</b>						
Building Lease	49,953	49,628	326	545,677	545,903	(326)
Repairs and Maintenance	4,728	6,793	(2,065)	48,131	67,207	(19,076)
Utilities	1,213	4,818	(3,605)	64,738	55,182	9,556
Communications - Telephone / Internet	2,801	3,000	(199)	44,104	33,000	11,104
Cleaning & Maintenance Supplies	2,483	2,611	(128)	69,293	43,389	25,904
Equipment Rental	2,047	1,667	380	20,657	18,333	2,323
<b>Total Site Cost</b>	<b>63,226</b>	<b>68,516</b>	<b>(5,291)</b>	<b>792,500</b>	<b>763,014</b>	<b>29,485</b>
<b>Interest / Bank Fees</b>						
Interest / Bank Fees	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>494,692</b>	<b>557,005</b>	<b>(62,312)</b>	<b>5,611,733</b>	<b>6,767,906</b>	<b>(156,173)</b>
<b>Net Income / (Loss)</b>	<b>\$ 17,369</b>	<b>\$ (35,007)</b>	<b>\$ 52,376</b>	<b>\$ 166,803</b>	<b>\$ (150,507)</b>	<b>\$ 317,110</b>

Lehigh Valley Dual Language Charter School  
ESTIMATED STUDENT ENROLLMENT

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2021 Actual
<b>REGULAR ED</b>													
Allentown City SD	249	249	249	249	247	247	241	239	243	241	241	-	2,895
Bethlehem Area SD	144	144	144	145	144	143	141	138	141	142	144	-	1,570
Catasauqua Area SD	-	-	-	-	-	-	-	-	-	-	-	-	-
East Penn SD	2	2	2	2	2	2	2	2	2	2	2	2	22
Easton Area SD	13	13	13	12	12	12	12	10	10	10	10	-	127
Northampton Area SD	2	2	2	2	2	2	2	2	2	2	2	-	22
Parkland SD	2	2	2	4	2	2	2	2	2	2	2	-	24
Penn Argyl Area Sd	-	-	-	-	1	1	1	1	1	1	1	-	7
Pleasant Valley SD	-	-	-	-	-	-	-	-	-	-	-	-	2
Salisbury Township SD	-	-	-	-	-	-	-	-	-	-	-	-	-
Saucon Valley SD	2	2	2	2	2	2	2	2	2	2	2	-	22
Whitehall-Coplay SD	7	7	7	8	8	8	8	8	7	7	7	-	82
Wilson Area SD	4	4	4	4	4	4	4	4	4	4	4	-	44
<b>Total Regular Ed Students</b>	<b>425</b>	<b>425</b>	<b>425</b>	<b>428</b>	<b>424</b>	<b>423</b>	<b>415</b>	<b>408</b>	<b>414</b>	<b>414</b>	<b>416</b>	<b>-</b>	<b>4,617</b>
<b>SPECIAL ED</b>													
Allentown City SD	13	13	13	13	14	14	15	16	18	18	18	-	165
Bethlehem Area SD	8	8	8	9	9	9	10	10	11	11	11	-	104
Parkland SD	-	-	-	-	-	2	2	2	2	2	2	-	12
<b>Total Special Ed Students</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>25</b>	<b>27</b>	<b>28</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>-</b>	<b>281</b>
<b>Total Students</b>	<b>446</b>	<b>446</b>	<b>446</b>	<b>450</b>	<b>447</b>	<b>448</b>	<b>442</b>	<b>436</b>	<b>445</b>	<b>445</b>	<b>447</b>	<b>-</b>	<b>4,898</b>

Lehigh Valley Dual Language Charter School  
 STUDENT REVENUE VARIANCE ANALYSIS  
 For the Eleven Months Ended May 31, 2021

	Actual Students	Actual Rate	Actual Bill	Budgeted Students	Budgeted Rate	Budgeted Bill	Unit Variance	Dollar Variance
<b>REGULAR ED</b>								
Allentown City SD	2,695	10,481.37	2,353,941.01	2,629	10,407.66	2,280,144.85	66	73,796.16
Bethlehem Area SD	1,570	13,071.16	1,710,143.43	1,727	12,516.18	1,801,286.91	(157)	(91,143.48)
Catasauque Area SD	-	11,785.77	-	11	11,909.52	10,917.06	(11)	(10,917.06)
East Penn SD	22	12,058.09	22,105.50	22	11,930.07	21,871.80	-	234.70
Easton Area SD	127	12,947.06	137,023.05	121	12,496.39	126,005.27	6	11,017.78
Northampton Area SD	22	12,880.66	23,614.54	22	12,412.51	22,756.27	-	858.27
Parkland SD	24	13,166.14	26,332.28	22	12,693.09	23,270.67	2	3,061.61
Penn Argyl Area SD	7	16,207.67	9,454.47	-	16,207.67	-	7	9,454.47
Pleasant Valley SD	2	15,731.98	2,622.00	-	15,731.98	-	2	2,622.00
Salisbury Township SD	-	16,377.53	-	-	16,377.53	-	-	-
Saucon Valley SD	22	15,126.58	27,732.06	22	15,083.24	27,652.61	-	79.45
Whitehall-Coplay SD	82	10,395.26	71,034.28	55	10,395.26	47,644.94	27	23,389.34
Wilson Area SD	44	12,315.02	45,155.07	44	12,315.02	45,155.07	-	-
<b>Total Regular Ed Students</b>	<b>4,617</b>		<b>4,429,158.69</b>	<b>4,675</b>		<b>4,406,705.45</b>	<b>(58)</b>	<b>22,453.24</b>
<b>SPECIAL ED</b>								
Allentown City SD	165	26,797.34	368,463.43	132	\$ 25,721.16	282,932.76	33	85,530.67
Bethlehem Area SD	104	28,382.88	245,984.96	143	25,765.96	307,044.36	(39)	(61,059.40)
Parkland SD	12	28,291.23	28,291.23	-	28,291.23	-	12	28,291.23
<b>Total Special Ed Students</b>	<b>281</b>		<b>642,739.62</b>	<b>275</b>		<b>589,977.12</b>	<b>6</b>	<b>52,762.50</b>
<b>Total Students</b>	<b>4,898</b>		<b>\$ 5,071,898.31</b>	<b>4,950</b>		<b>\$ 4,996,682.57</b>	<b>(52)</b>	<b>\$ 75,215.74</b>

**Lehigh Valley Dual Language Charter School  
Cash Flow Forecast  
As of May 31, 2021**

	<b>Cash Forecast</b>
Net Cash @ 05/31/2021 (Not including investment or CD's to cover lines of credit)	\$ 1,468,227
Accounts Payable @ 06/01/2021	(131,435)
Payroll @ 06/04/2021	(73,416)
403b Contribution @ 06/03/2021	(7,965)
Internet Fax service @ 06/03/2021	(14)
<b>Net Cash @ 06/04/2021</b>	<b>\$ 1,255,397</b>
Estimated School District Deposits (06/07-06/30)	450,000
PSERS EE @ 06/10/21	(9,562)
Estimated Payroll @ 06/18/2021	(73,416)
Estimated 403b Contribution @ 06/18/2021	(7,965)
PSERS ER @ 06/18/2021	(184,986)
Estimated Title Funds @ 06/21/2021	18,759
Estimated Accounts Payable 06/21/2021	(150,000)
<b>Projected Cash @ 06/30/2021</b>	<b>\$ 1,298,227</b>



Lehigh Valley Dual Language Charter School  
Aging Schedule & Recommended Payment Schedule  
As of May 31, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	A/P @ 05/31/2021	Estimated Payables	Total Payables	Paid 06/01/2021	Remaining Balance
601 Broad Development Group, LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,266.13	\$ 54,266.13	\$ 54,266.13	\$ -
Anthony DeNicola	1,080.00	-	-	-	-	1,080.00	-	1,080.00	1,080.00	-
Cintas Corporation # 101	302.17	-	-	-	-	302.17	-	302.17	302.17	-
Domain Listings	-	228.00	-	-	-	228.00	-	228.00	228.00	-
Guardian Dental	-	-	-	-	-	-	3,955.42	3,955.42	3,955.42	-
Highmark Blue Shield	-	-	-	-	-	-	59,933.94	59,933.94	59,933.94	-
Jermelle Billingsby	51.64	-	-	-	-	51.64	-	51.64	51.64	-
Mr. Rooter	1,366.00	-	-	-	-	1,366.00	-	1,366.00	1,366.00	-
Purchase Power	-	301.50	-	-	-	301.50	-	301.50	301.50	-
Repice & Taylor, Inc.	-	-	-	-	-	-	6,302.73	6,302.73	6,302.73	-
Sara Flyte	-	449.00	-	-	-	449.00	-	449.00	449.00	-
Unum Life Insurance 0656929-001	-	-	-	-	-	-	2,119.70	2,119.70	2,119.70	-
Unum Life Insurance 0656930-001	-	-	-	-	-	-	354.38	354.38	354.38	-
Vision Service Plan	-	-	-	-	-	-	724.06	724.06	724.06	-
<b>TOTAL</b>	<b>\$ 2,793.81</b>	<b>\$ 978.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,778.31</b>	<b>\$ 127,656.36</b>	<b>\$ 131,434.67</b>	<b>\$ 131,434.67</b>	<b>\$ -</b>

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
May 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
4imprint							
Bill	05/01/2021	20979335	Account # 3554455	10-0420-0420 Accounts Payable			1,216.70
Bill	05/01/2021	20978684	Account # 3554455	10-0420-0420 Accounts Payable			997.95
Bill	05/01/2021	20990732	Account # 3554455	10-0420-0420 Accounts Payable			1,488.37
Bill	05/01/2021	20943293	Account # 3554455	10-0420-0420 Accounts Payable			4,035.55
Bill Pmt-Check	05/07/2021	6025	Account # 3554455	10-0101-004 Lafayette - 6078			1,488.37
Bill Pmt-Check	05/20/2021	6030		10-0101-004 Lafayette - 6078			7,738.57
801 Broad Development Group, LLC							
Bill	05/01/2021	May 2021		10-0420-0420 Accounts Payable			49,953.36
Bill Pmt-Check	05/01/2021	6005		10-0101-004 Lafayette - 6078			49,953.36
Bill	05/01/2021	052021-21W		10-0420-0420 Accounts Payable			44.07
Bill	05/01/2021	052021-8		10-0420-0420 Accounts Payable			2,826.55
Bill	05/01/2021	052021-10		10-0420-0420 Accounts Payable			64.89
Bill	05/01/2021	052021-9		10-0420-0420 Accounts Payable			1,070.02
Bill Pmt-Check	05/07/2021	6010	VOID:	10-0101-004 Lafayette - 6078		0.00	
Bill Pmt-Check	05/07/2021	6026		10-0101-004 Lafayette - 6078			4,065.53
All Affordable Pest Control							
Bill	05/01/2021	61862	Acct # 3251	10-0420-0420 Accounts Payable			180.00
Bill Pmt-Check	05/20/2021	6031	Acct # 3251	10-0101-004 Lafayette - 6078			180.00
Amazon							
Check	05/10/2021	eft		10-0101-004 Lafayette - 6078			36.98
Check	05/12/2021	eft		10-0101-004 Lafayette - 6078			163.67
Check	05/12/2021	eft		10-0101-004 Lafayette - 6078			54.99
AMC Theatres							
General Journal	05/01/2021	TT5-11	Write off stale check # 4062	10-3210-580-000 Travel	-SPLIT-		1,193.00
Anna Marie Santiago							
Bill	05/05/2021	05052021a		10-0420-0420 Accounts Payable			1,038.18
Bill Pmt-Check	05/07/2021	6011		10-0101-004 Lafayette - 6078			1,038.18
Anthony DeNicola							
Bill Pmt-Check	05/07/2021	6012		10-0101-004 Lafayette - 6078			1,200.00
Bill	05/07/2021	05072021a		10-0420-0420 Accounts Payable			480.00
Bill	05/14/2021	05142021a		10-0420-0420 Accounts Payable			600.00
Bill Pmt-Check	05/20/2021	6032		10-0101-004 Lafayette - 6078			1,060.00
Bill	05/21/2021	05212021a		10-0420-0420 Accounts Payable			480.00
Bill	05/28/2021	05282021a		10-0420-0420 Accounts Payable			600.00
Barnes & Noble inc							
Check	05/12/2021	eft		10-0101-004 Lafayette - 6078			282.81
Cardmember Service							
Bill	05/06/2021	05062021a	Acct # 4798 5100 5088 7047	10-0420-0420 Accounts Payable	-SPLIT-		137.71
Bill Pmt-Check	05/28/2021	6049	Acct # 4798 5100 5088 7047	10-0101-004 Lafayette - 6078			137.71
Cintas Corporation # 101							
Bill	05/06/2021	4083581227	15528479	10-0420-0420 Accounts Payable			314.05
Bill Pmt-Check	05/07/2021	6013		10-0101-004 Lafayette - 6078			942.15
Bill	05/13/2021	4084245182	15528479	10-0420-0420 Accounts Payable			314.05
Bill Pmt-Check	05/20/2021	6033		10-0101-004 Lafayette - 6078			628.10
Bill	05/20/2021	4084898224	15528479	10-0420-0420 Accounts Payable			314.05
Bill	05/27/2021	4085588457	15528479	10-0420-0420 Accounts Payable			302.17

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
May 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
Bill Pmt-Check	05/28/2021	6050	15528479	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		314.06
Colonial Intermediate Unit							
Bill Pmt-Check	05/07/2021	6014		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		6,301.58
Bill	05/15/2021	123315		10-0420-0420 Accounts Payable	-SPLIT-		2,800.86
Bill Pmt-Check	05/28/2021	6051		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,800.86
Danny Hernandez							
Check	05/20/2021	1319	Physical exam	10-0101-004 Lafayette - 6078	10-2440-300-000 Puch Prof & Tec		150.00
Denie Montes							
Bill	05/20/2021	05202021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-2271-240-000 Tuition Reimbur		963.00
Bill Pmt-Check	05/20/2021	1320	Tuition Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		963.00
DeSales University							
Bill	05/13/2021	05132021a		10-0420-0420 Accounts Payable	10-2271-240-000 Tuition Reimbur		1,739.00
Bill Pmt-Check	05/20/2021	6034		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,739.00
Discount School Supply							
Bill	05/16/2021	W67229380101	0035131127	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		52.88
Bill Pmt-Check	05/28/2021	6052	0035131127	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		52.88
Dollar Tree							
Check	05/07/2021	eft		10-0101-004 Lafayette - 6078	10-2390-610-000 Office of Princ		10.60
Domain Listings							
Bill	05/17/2021	242-1848	lydics.org	10-0420-0420 Accounts Payable	10-2519-810-000 Dues & Fees		228.00
Dual Temp Company, Inc.							
Bill	05/01/2021	SRVCS2934	000194f	10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		2,500.00
Bill Pmt-Check	05/20/2021	6035	000194f	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,500.00
Elba L Gonzalez							
Bill Pmt-Check	05/07/2021	6015	Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		975.00
Elsie J. Perez Garcia							
Bill Pmt-Check	05/07/2021	6016		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		34.55
Family Dollar							
Check	05/27/2021	eft		10-0101-004 Lafayette - 6078	10-3210-630-000 Food		10.75
Fraser Advanced Information Systems 129							
Bill	05/01/2021	5014903764	603-0188129	10-0420-0420 Accounts Payable	10-2620-442-000 Rentals Copier		2,047.02
Bill Pmt-Check	05/20/2021	6036	603-0188129	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,047.02
Frontline Technologies Group, LLC							
Bill	05/01/2021	INVUS139394	Acct # 1132496690	10-0420-0420 Accounts Payable	10-0180-0180 Prepaid Expense /		2,069.66
Bill Pmt-Check	05/21/2021	6048	Acct # 1132496690	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,069.66
Godsend Studios							
Check	05/17/2021	eft		10-0101-005 Lafayette-Stud 6080	10-3210-610-000 General Supplie		740.00
Grace Neyra							
Bill	05/19/2021	05192021a	Reimbursement	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		286.12
Bill Pmt-Check	05/20/2021	6037	Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		286.12
Guardian Dental							
Bill	05/01/2021	May 2021	Group ID 00 558787	10-0420-0420 Accounts Payable	-SPLIT-		3,669.10
Bill Pmt-Check	05/07/2021	6027	Group ID 00 558787	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		3,669.10
Highmark Blue Shield							
Bill	05/01/2021	May 2021	Acct # 2693560001	10-0420-0420 Accounts Payable	-SPLIT-		58,645.59
Bill Pmt-Check	05/01/2021	6006	Acct # 2693560001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		58,645.59
Home Depot							
Check	05/24/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		64.90

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
May 2021

	Type	Date	Num	Memo	Account	Split	Debit	Credit
Interneffax Service	Check	05/05/2021	eft		10-0101-004 Lafayette - 6078	10-2390-530-000 (Communications)		14.35
Jeanelle Billingsby	Bill	05/26/2021	05262021a	Reimbursement	10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		51.64
Jeanelle Billingsby	Bill Pmt-Check	05/07/2021	6017	Tuition Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		449.00
Johnnys	Check	05/10/2021	eft		10-0101-004 Lafayette - 6078	10-2390-630-000 (food)		169.60
Kristi M. Yordy	Bill Pmt-Check	05/07/2021	6018	Tuition Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,250.00
Lintons Food Service Management	Bill	05/11/2021	64808-4-2021	64808	10-0420-0420 Accounts Payable	51-3100-571-000 Food Costs		10,626.50
	Bill Pmt-Check	05/20/2021	6038	64808	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		10,626.50
Lowes	Check	05/11/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		105.94
MacMain, Connell & Leinhauser, LLC	Bill	05/04/2021	15646	30047-001	10-0420-0420 Accounts Payable	10-2350-300-000 Legal		4,337.90
	Bill Pmt-Check	05/20/2021	6039	30047-001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4,337.90
MG Trust	Check	05/07/2021	eft		10-0101-004 Lafayette - 6078	-SPLIT-		8,215.68
	Check	05/19/2021	eft		10-0101-004 Lafayette - 6078	-SPLIT-		8,215.68
Middle States Association	Bill	05/01/2021	FY22-1256PA		10-0420-0420 Accounts Payable	10-0180-0180 Prepaid Expense /		900.00
	Bill Pmt-Check	05/07/2021	6019		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		900.00
Mohawk USA LLC	Bill Pmt-Check	05/07/2021	6020		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		6,934.76
Mr. Rooter	Bill	05/26/2021	000082197	Customer # 0043437	10-0420-0420 Accounts Payable	10-2620-430-002 Plumbing		1,366.00
NJ Advance Media	Bill	05/01/2021	0062717719	1165190	10-0420-0420 Accounts Payable	10-2390-540-000(Advertising)		177.20
	Bill Pmt-Check	05/20/2021	6040	1165190	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		177.20
PA Coalition of Public Charter Schools	Bill	05/01/2021	2021-096		10-0420-0420 Accounts Payable	10-0180-0180 Prepaid Expense /		2,250.00
	Bill Pmt-Check	05/20/2021	6041		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,250.00
Penn Dot	Check	05/20/2021	1318		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		98.50
PerSery	Bill	05/20/2021	13164438		10-0420-0420 Accounts Payable	10-2519-810-000 Dues & Fees		319.37
	Bill Pmt-Check	05/28/2021	6053		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		319.37
Pitney Bowes Global Financial Services	Bill	05/08/2021	3313498004	Acct # 0016965817	10-0420-0420 Accounts Payable	10-2390-530-000 (Communications)		292.80
	Bill Pmt-Check	05/20/2021	6042	Acct # 0016965817	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		292.80
Provident Life and Accident Ins Co	Bill	05/01/2021	04012021-05122021		10-0420-0420 Accounts Payable	10-0460-0462 Medical		696.39
	Bill Pmt-Check	05/20/2021	6043		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		696.39
PSERS	Check	05/10/2021	eft		10-0101-004 Lafayette - 6078	10-0460-0461 PSERS		9,524.60
Purchase Power								

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
May 2021

	Type	Date	Num	Memo	Account	Spfit	Debit	Credit
ReadyRefresh	Bill	05/20/2021	05202021a	8000-9090-0721-9861	10-0420-0420 Accounts Payable	10-2390-530-000 (Communications)		301.50
Repice & Taylor, Inc	Bill Pmt-Check	05/07/2021	6021	0447919689	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	4.23	
Royal Tees Printing	Bill	05/01/2021	8527		10-0420-0420 Accounts Payable	10-2515-300-000 Financial Accou	5,974.00	
	Bill Pmt-Check	05/01/2021	6007		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	5,974.00	
Sams Club	Bill	05/24/2021	2315		10-0420-0420 Accounts Payable	10-3210-610-000 General Supplie	416.00	
	Bill Pmt-Check	05/28/2021	6054		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	416.00	
Sara Fyfe	Check	05/12/2021	eft		10-0101-004 Lafayette - 6078	10-3210-630-000 Food	275.88	
School Health Corporation	Bill	05/01/2021	04282021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur	449.00	
	Bill	05/03/2021	05032021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur	449.00	
	Bill Pmt-Check	05/07/2021	6022		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	515.87	
	Bill Pmt-Check	05/20/2021	6044	Tuition Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	449.00	
Selective Insurance Company 546	Check	05/24/2021	eft		10-0101-004 Lafayette - 6078	10-2440-610-000 General Supplie	98.99	
Sonia Sarmiento.	Bill	05/01/2021	04092021a	Acct # 716-730-546	10-0420-0420 Accounts Payable	10-2620-523-000 General Propert	20.00	
	Bill	05/09/2021	05092021a	Acct # 716-730-546	10-0420-0420 Accounts Payable	10-2620-523-000 General Propert	20.00	
	Bill Pmt-Check	05/20/2021	6045	Acct # 716-730-546	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	20.00	
	Bill Pmt-Check	05/28/2021	6055	Acct # 716-730-546	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	20.00	
Sherwin Williams	Check	05/12/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie	132.25	
Sonia Sarmiento.	Bill Pmt-Check	05/07/2021	6023	Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	211.99	
Stetz & Fatzinger Office Supply	Bill Pmt-Check	05/07/2021	6028		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	400.90	
	Bill	05/20/2021	266246		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ	271.16	
	Bill Pmt-Check	05/28/2021	6056		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	271.16	
Streamline HR	Check	05/17/2021	eft		10-0101-004 Lafayette - 6078	10-2514-302-000 Payroll Fees	1,084.75	
UGI Utilities, Inc.8355	Bill Pmt-Check	05/07/2021	6024	411002358355	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	876.20	
Uline	Bill	05/05/2021	133411884	11723132	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie	715.38	
	Bill Pmt-Check	05/28/2021	6057	11723132	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	715.38	
UNUM Life Insurance Company of America	Bill	05/01/2021	May 2021	0656929-001 0	10-0420-0420 Accounts Payable	-SPLIT-	2,119.70	
	Bill Pmt-Check	05/01/2021	6001	0656929-001 0	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	2,119.70	
UNUM Life Insurance Company of America EE	Bill	05/01/2021	May 2021	0656930-001 6	10-0420-0420 Accounts Payable	10-0460-0462 Medical	354.38	
	Bill Pmt-Check	05/01/2021	6002	0656930-001 6	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	354.38	
Valley Market	Check	05/28/2021	eft		10-0101-004 Lafayette - 6078	10-3210-630-000 Food	19.95	
Valley Mar	Check	05/04/2021	eft		10-0101-004 Lafayette - 6078	10-2390-610-000 Office of Princ	16.05	

Lehigh Valley Dual Language Charter School  
Transaction List by Vendor  
May 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
Check	05/07/2021	eft		10-0101-004 Lafayette - 6078	10-2390-610-000 Office of Princ		39.42
Bill Pmt -Check	05/07/2021	6029	Acct # 823032866-00001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		752.11
Bill	05/01/2021	May 2021	Client ID 30034388	10-0420-0420 Accounts Payable	10-1110-210-000 Group Insurance		724.06
Bill Pmt -Check	05/01/2021	6008	Client ID 30034388	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		724.06
Bill	05/18/2021	3549220-0203-6	20-38594-63007	10-0420-0420 Accounts Payable	10-2620-430-004 Trash Removal		682.23
Bill Pmt -Check	05/28/2021	6058	20-38594-63007	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		682.23

Verizon Wireless  
Vision Service Plan

Waste Management of Pennsylvania, Inc.

## **INVITATION TO BID Charter School Interior Expansion & Exterior Accessible Entrance**

Lehigh Valley Dual Language Charter School will receive separate sealed bids for construction for renovations at the existing Lehigh Valley Charter Arts High School at 675 E. Broad Street Bethlehem PA 18018.

The Work includes renovations to an existing 5,800 SF warehouse area for use as a new instructional and learning area, and minor renovation to the existing Nurse's Suite. Work includes a new ADA/accessible entry with an exterior stair and ramp, new aluminum and glass storefront framing system in existing and new openings, a new interior vestibule, hollow metal doors and frames, painted metal framed/GWB partitions and furring w/ batt insulation at exterior walls, a new operable panel partition, resilient flooring, painted exposed structure ceiling, new lighting, power, exposed ductwork HVAC, and minor modification to the existing sprinkler system.

On-site construction shall begin no earlier than Monday 8/2/2021 and no later than Monday 8/16/2021.

Bids will be received until 3:00 p.m. on Tuesday 7/20/2021 at Lehigh Valley Dual Language Charter School 675 E. Broad Street Bethlehem PA . Bids will be read aloud. Two copies of all bids must be sealed and addressed as follows: Lehigh Valley Dual Language Charter School, ATTN: Ms. Elsie Perez CEO/COO; marked "Proposal for New Extended Learning & Community Engagement Center Expansion".

Prime bids are being received for General Construction (including Plumbing and Fire Protection), Mechanical Construction and Electrical Construction.

Bidding documents will be available beginning Tuesday 6/29/2021 at 9:00 am. Bidders may obtain electronic copies of Bidding Documents at no charge upon registration with W2A [email [admin@w2adesign.com](mailto:admin@w2adesign.com) or telephone (610) 437-4450]. Bids will only be accepted from pre-registered bidders.

A mandatory pre-bid walk-through will be held on Thursday 7/8/2021 at 9:00 a.m. at the project site.

Bid Bond, Performance Bond, and Labor and Materialman's Bonds are required. This Project is subject to the provisions of the Commonwealth of PA Prevailing Wage Act.

Lehigh Valley Dual Language Charter School reserves the right to waive any informality in, and to reject any or all bids.