

Lehigh Valley Dual Language Charter School
Board of Trustee Meeting
Agenda
Tuesday – April 27, 2021
6:00 p.m. Public Meeting

1. Approval of LVDLCS March 23, 2021 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Financial Report and Approval of Payments for the prior month
4. Old Business
 - LVDLCS 2021-2022 Preliminary Budget
 - Facility Purchase - Update
5. New Business
 - 2021-2022 School Calendar - Approval
 - ESSER III- \$1,681,345 - Informational
 - Repice & Taylor Business Service Resignation – Approval
 - Request for Proposal – Business Management Service Company-Approval
 - Employee Health Benefit Insurance - Approval
6. Personnel
 - Grant New Hires – 2 Teachers & 5 Teacher Assistants - Approval
7. Public Comment and Correspondence
 -
8. Other
 - Act 55 Training for Mr. Paulino - Update
9. Next Board Meeting-Tuesday, May 18, 2021, at LVDLCS at 6:00 p.m.
10. Adjournment

Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership

Lehigh Valley Dual Language Charter School

Board of Trustees Meeting

Tuesday, March 23, 2021 - 6:00 p.m.

Welcome and Introductions

Ms. Weaver welcomed those in attendance and called the meeting to order. Ms. Weaver informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

Board Members Present: Mr. Lopez, Ms. Weaver, Mr. Santana, Mr. Oliver Paulino, Dr. Rance-Roney

Excused: Ms. Gutierrez

Staff Present: Ms. Perez, Ms. Herrmann, Ms. E. Gonzalez, Ms. Otero, Mr. Gomez

Zoom Staff Present: Ms. Zervos, Ms. Roman, Ms. L. Figueroa

Approval of Minutes

Ms. Weaver requested a review of the board meeting minutes for the month of February 23, 2021.

Mr. Lopez called for a motion to **approve the February 23, 2021 meeting minutes**. Motion was seconded by Mr. Santana. Motion was approved unanimously.

1. School Activities

- Fire Drill – To be scheduled
- February 26th - Parent Yoga Class
- 03/01 - 03/10 - 100% Virtual Instruction based upon PDE guidelines for number of positive Covid-19 cases
- 03/05 - Parent Workshop
- 03/11 - Return to Hybrid Instruction
- 03/12 - Parent Yoga Class
- 03/19 - Parent Workshop
- 03/01 - 03/26 - Read Across America / Scholastic Book Fair including Spirit Dress Up Options offered to all students on Fridays.

Upcoming Events

- 03/26 - Read Across America Night (posting virtual staff bedtime stories)
- 03/31 - End of 3rd Marking Period
- 04/01 - 04/05 - Spring Break (School Closed --- Offices Open on 04/01)
- 04/09 - Parent Support Group (Parent Driven Topic)
- 04/23 - Parent Support Group (Parent Driven Topic)

2. Facilities

- Technology – 13 Chromebooks fixed by the IU on 3/10. The IU is also troubleshooting network connectivity issues.
- Building – Roof Replacement - continuing to monitor issues arising from work

3. Business Office

- Enrollment – 448
- Transportation – No transportation issues at this time
- Waiting List – 11
- PIMS – All reports have been submitted on time.

4. Community Support

- Social worker continues to work consistently with outside organizations to provide outside services to those students / families with concerns

5. Student Services

- Social Worker contacting parents with attendance concerns
- Dean of Students contacting parents with work completion concerns
- Principal contacting parents with current grade concerns

6. Programs

- Continued bi-weekly programming offered to parents

7. Leadership Team Meetings – held weekly

Financial Report and Approval of Payments:

Ms. Weaver guided the Board through the review of finances as of February 28, 2021. The balance sheet, cash as of 2/28/2021 was \$1,069,094 this includes a total of \$1,229,003 in CDs to the lines of credit and DLP Investment. The current month school year fund balance is \$2,863,707 Accounts payable as of 2/28/2021 are \$0 with estimated bills of \$539,946 for payroll accrual and PSERS liability. For the eight months ending 2/28/2021 the school had a surplus of \$157,044 compared to a planned deficit of (\$46,374) resulting in a favorable variance of \$203,418.

Note & Disclosure to Financial Statements

* **The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bill is not received prior to the preparation of these statements, the expenses will be understated. Enrollment based on the summary sheet provided from the school. If students are not fully enrolled, they will not be billed to the district until the actual and correct information is submitted.**

* **Upon review of the financial statements if you have any additional questions please feel free to contact us at Repice & Taylor Inc.:**

**Repice & Taylor Inc.
Phone: 215-755-7603
Email: ttaylor1@reptay.com
Attn: Tom Taylor**

Ms. Weaver called for a motion to **approve the fiscal year financial report ending February 28, 2021 and for the list of bills to be paid.** Motion was made by Mr. Lopez seconded by Mr. Paulino. Motion was passed unanimously.

Old Business

- **Statement of Financial Interest** – The Board was reminded to complete the forms.

- **W2A Design Group** – The contract has been reviewed by the school attorneys. W2A will organize, facilitate and design the new space that we are acquiring with the purchase of the building. The estimate cost will be between \$23,000 to \$25,800 dollars, but not to exceed \$26,000.

Mr. Santana called for a motion to **approve working with W2A for the community center project** as presented. Motion was seconded by Mr. Paulino. Motion was approved unanimously.

- **Agreement of Sale Deposit**- The total of \$200k was deposited to the escrow account as the down payment of the purchase of the facility.
- **Environmental Analysis** – Moonstone Environmental has completed the environmental analysis of the facility. The report has been shared with the owner. We are currently discussing what the owner will address and what LVDLCS will address. There was nothing found in the report that would keep us from moving forward with the purchase.

New Business

- **250k CD Allocation for Facility Purchase** – The \$250,000 CD was opened with People First was opened. This CD will be allocated for the purchase of the facility.

Mr. Lopez called for a motion to **approve the Allocation of 250K CD to Peoples First for the Purchase of the School Facility** as presented. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

- **LVDLCS 2021-2022 Preliminary Budget** – The Board will have the opportunity to review the preliminary budget and bring all questions in concerns to the administration. The medical cost in the budget is an estimate cost only.
- **Summer School Proposal** – To offer additional academic opportunities to the student population at the Lehigh Valley Dual Language Charter School the establishment of an Academic and Enrichment Summer Program is being proposed. The Summer Program will include programming specifically designed for incoming Kindergarteners. It will also include a program designed specifically for the LVDLCS student population in grades Kinder through 8.

Total Summer Programming Cost:

Staffing: \$51,720.00 (*30% - taxes/benefits = \$15,516.00)

Total Staffing Cost: \$67,236.00

Materials: \$6,800.00

Transportation: \$18,000.00

Incentives: \$3,100.00

TOTAL COST: \$95,136.00 (if fully enrolled)

50% Enrollment (75 students) = \$53,418.00 (appx.)

25% Enrollment (38 students) = \$37,909.00 (appx.)

Mr. Lopez called for a motion to **approve the Summer Program Proposal for 2021** as presented. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

- **2021 PSSA Testing Schedule** – Objective of the proposed PSSA schedule is to complete the tests with a minimum of disruption to instruction in the Spring of 2021. The test is schedule for the last two weeks in May.

Mr. Paulino called for a motion to **approve the 2021 PSSA Testing Schedule** as presented. Motion was seconded by Mr. Lopez. Motion was approved unanimously.

- Bylaws and Condo Documents Declaration 1st Draft – All documents were sent to all board members and legal counsel for review. The administration continues to have zoom meetings with building owner every two weeks to maintain discussion to answer questions from the board.
- Preliminary Breakfast & Lunch Audit Results – The 2020-2021 Preliminary reports are all of congratulations and no findings. Kudos to Ms. Santiago who is in charge of the program.
- Discard List- Damaged equipment list that cannot be repaired to be discarded at recycling center for electronics.

Dr. Rance-Roney called for a motion to **approve the disposal of the Discard List** as presented. Motion was seconded by Mr. Santana. Motion was approved unanimously.

- Autism Walk Sponsorship – The administration makes the recommendation to sponsor 2021 Autism Speaks for Lehigh Valley Walk Saturday, September 18, 2021 at the SteelStacks with a \$1,000 donation. The sponsorship will be to support an employee's son team. T-shirts will be purchase with the school logo in the back.

Mr. Lopez called for a motion to sponsor 2021 Autism Walk with \$1,000 as presented. Motion was seconded by Mr. Paulino. Motion was approved unanimously.

Executive Session from 6:38 p.m. to 6:49 p.m.

Session was held to discuss personnel issues related to budget and employee salary allocations.

Mr. Lopez called for a motion to approve the recommendation of the Board of Trustee for the employee salary allocation as discussed in executive session. Motion was seconded by Mr. Paulino. Motion was approved unanimously.

Personnel

- Employee Salary Allocations

Public Comment and Correspondence

- None

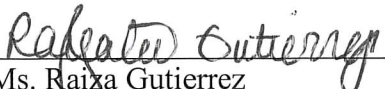
Other

- News article


Next Board Meeting will be Tuesday April 27, 2021 at 6:00 p.m.

Adjournment – A motion to adjourn was made by Mr. Paulino seconded by Mr. Lopez. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 6:56 p.m.

Respectfully signed and submitted for approval by:



Ms. Raiza Gutierrez
President



Mr. Joshua Santana
Board Secretary

Lehigh Valley Dual Language Charter School
Board Meeting
CEO/COO and Principal's Report
April 27, 2021

1. School Activities

- Fire Drill – 4/28/21 at 2:00 PM
- 03/01 - 03/26 - Read Across America / Scholastic Book Fair including Spirit Dress Up Options offered to all students on Fridays.
- 03/26 - Read Across America Night (posting virtual staff bedtime stories)
- 03/31 - End of 3rd Marking Period
- 04/01 - 04/05 - Spring Break (School Closed --- Offices Open on 04/01)
- 04/09 - Parent Support Group (Parent Driven Topic)
- 04/23 - Parent Support Group (Parent Driven Topic)

Upcoming Events

- 5/5 - MidQuarter for the 4th Marking Period
- 5/7 - Parent Support Group
- 5/14 - Parent Support Group
- 5/18 - Professional Development
- 5/17 - 5/21 - Week A & Virtual Registered Students PSSA
- 5/25 - 5/28 - Week B & Virtual Registered Students PSSS

2. Facilities

- Technology – No new technology issues at this time
- Building – Gym Roof Replacement - continuing to monitor issues arising from work
- **Business Office**
 - Enrollment – 447
 - Transportation – No transportation issues at this time
 - Waiting List – 8
 - PIMS – All reports have been submitted on time.
- **Community Support**
 - Social worker continues to work consistently with outside organizations to provide outside services to those students / families with concerns
- **Student Services**
 - Social Worker contacting parents with attendance concerns
 - Dean of Students contacting parents with work completion concerns
 - Principal contacting parents with current grade concerns
 - Smiles Dental Services have been scheduled for 2021-2022 school year
- **Programs**
 - Continued bi-weekly programming offered to parents (including weekly Yoga opportunity)
- **Leadership Team Meetings – held weekly**

LVDLCS 8th Grade Student High School Selection

**LVDLCS 8th grade students are utilizing the Library "special" for Local High School Exploration under the guidance of Mrs. Mohring.*

School	Number of Students
Allen	6
Dieruff	45
Building 21	1
Liberty	5
Freedom	5
LVA	2
Charter Arts	2
Executive Education	2
Lincoln Leadership	2
Emmaus	1
Easton	1
Undecided	6
Possible relocation impacting decision	1

Lehigh Valley Dual Language Charter School
Financial Results
As of March 31, 2021

**Lehigh Valley Dual Language Charter School
Summary of the Financial Package
As of March 31, 2021**

BALANCE SHEET

* Cash Balances	\$ 1,246,697
* Investments, including CDS.	1,230,959
* Total Accounts receivables is as follows:	
Amount Due from School Districts	\$ 269,188
Amount Due from State	26,446
Amount Due from Federal	53,724
Lunch Program Receivable	26,689
Total Accounts receivables at the end of month	\$ 376,047
* Total liabilities for the current period ending are as follows:	
Accounts Payable	\$ 11,617
Payroll Accruals including PSERS liabilities	497,942
Deferred Revenue	-
Total liabilities at the end of month	\$ 509,558
* Fund balance summary:	
Prior Year Fund Balance	\$ 2,203,735
Investment in Fixed Assets	502,928
Current Change in Revenue over/(under) expenditures	140,410
Total Fund balances at the end of current month	\$ 2,847,073

BUDGET VS ACTUAL

- * For the nine months ended 03/31/2021 the charter school had a surplus of \$140,410 compared to a planned deficit of (\$81,381) resulting in a favorable variance of \$221,791. Cares, Health & Safety revenue and lower than planned expenses are the primary reasons for the variance.

CASH FLOW

- * All accounts payable liabilities are being paid off as their due dates approach.

Note & Disclosure to Financial statements

- * The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bills are not received prior to the preparation of these statements, the expenses will be understated. Enrollment is based on the summary sheet provided from the school. If students are not fully enrolled they will not be billed to the district until the actual and correct information is submitted.
- * Upon review of the financial statements if you have any additional questions please feel to contact us at Repice and Taylor Inc.:
Repice & Taylor Inc.
Phone 215-755-7603
email: ttaylor@reptay.com
Attn: Tom taylor

**Lehigh Valley Dual Language Charter School
Balance Sheet
As of March 31, 2021**

ASSETS

<u>Cash</u>		
Fulton - Operating	771,281.74	
Fulton - Student	88,056.34	
Fulton - Food	149,793.31	
Fulton - PTO	1,225.13	
Embassy Checking	7,956.39	
BB&T	28,068.08	
Escrow	200,000.00	
Petty Cash	316.00	
	1,246,696.99	
<u>Investments</u>		
Embassy CD	156,536	
Fulton - CD	258,089	
Investment - Good As New Ventures	314,919	
F&G Annuity	251,415	
People's Security & Trust	250,000	
	1,230,959.17	
<u>Accounts Receivable</u>		
School District Receivables	269,188	
State Receivables	26,446	
Federal Receivables	53,724	
Lunch Receivable	26,689	
	376,046.94	
<u>Other Current Assets</u>		
Prepaid Expenses	-	
	-	
Total Current Assets		2,853,703.10
Furniture & Equipment	438,185	
Building Improvements	431,069	
Food Service Equipment	22,226	
Less Accumulated Depreciation	(388,551)	
	502,928.38	
Total Assets		3,356,631.48

LIABILITIES AND CAPITAL

<u>Current Liabilities</u>		
Accounts Payable	11,617	
Payroll Accruals / Accrd Payroll Taxes / PSERS	497,942	
	509,558.47	
Total Current Liabilities		509,558.47
Total Liabilities		509,558.47
Equity		
Changed in Revenue over / (under) Expenses	140,410	
Fund Balance	2,292,918	
Food Service Net Position	(89,183)	
Investment in Fixed Assets	502,928	
	2,847,073.01	
Total Liabilities & Capital		3,356,631.48

**Lehigh Valley Dual Language Charter School
Budget vs. Actual (Monthly and Year to Date)
(Accrual Basis)**

	For the One Month Ended March 31, 2021			For the Nine Months Ended March 31, 2021		
	Actual March	Budget March	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
# of Students						
Regular Ed	421	425	(4)	3,799	3,825	(26)
Special Ed	27	25	2	214	225	(11)
Revenues:						
Local:						
School District Revenue - Regular Ed	\$ 391,331	\$ 400,610	\$ (9,278)	\$ 3,642,557	\$ 3,605,488	\$ 37,071
School District Revenue - Special Ed	78,134	53,634	24,500	489,584	482,709	6,876
State:						
Rental/Bldg. Reimb Subsidy	2,938	2,938	-	26,446	26,446	-
Health Reimbursement	6,582	-	6,582	6,582	-	6,582
Ready to Learn	-	2,019	(2,019)	20,191	14,134	6,057
Federal:						
Title I - Basic Programs	22,544	22,544	-	157,809	157,809	-
Title II - Improving Tchr Quality	2,329	2,329	-	16,304	16,304	-
Title III	1,500	1,500	-	10,499	10,499	-
Title IV	1,728	1,728	-	12,097	12,097	-
CARES ESSR	-	-	-	170,576	-	170,576
Health & Safety Grant	-	-	-	90,000	-	90,000
IDEA - Part B	2,442	2,375	67	16,892	16,625	267
Other:						
Int on Invest & Int Cking Acct	2,017	1,917	100	20,790	17,250	3,540
Fundraiser/other	-	-	-	-	-	-
Student Activity Revenue	-	1,378	(1,378)	2,600	10,867	(8,267)
Lease Income	1,000	2,026	(1,026)	9,196	14,179	(4,983)
Food Revenue	5,200	27,000	(21,800)	63,795	189,000	(125,205)
Miscellaneous Revenue	-	-	-	664	-	664
Total Revenue	\$ 517,745	\$ 521,998	\$ (4,253)	\$ 4,756,581	\$ 4,573,403	\$ 183,177
Expenditures						
Personnel Cost:						
Salaries and Wages	\$ 239,849	\$ 291,110	\$ (51,261)	\$ 2,178,476	\$ 2,299,738	\$ (121,262)
Medical/Dental Insurance	58,249	57,072	1,177	548,593	513,649	34,943
PSERS/Retirement	53,713	62,186	(8,473)	463,969	500,529	(36,559)
Employer Taxes	24,514	25,952	(1,437)	220,421	205,611	14,811
Total Personnel Cost	376,325	436,320	(59,995)	3,411,460	3,519,527	(108,067)
Contracted Services:						
Audit	-	-	-	7,805	12,000	(4,195)
Legal Services	7,160	444	6,716	8,720	2,667	6,053
Business Services	5,974	5,974	-	53,765	53,766	(1)
Board Member Services	-	833	(833)	-	2,500	(2,500)
Other Contracted Svcs.						
Tuition Reimbursement	-	1,640	(1,640)	11,212	13,980	(2,768)
Professional Consultant	-	833	(833)	-	2,500	(2,500)
Professional Development	1,320	2,056	(736)	16,421	21,026	(4,605)
Summer School	-	-	-	-	-	-
Saturday School	-	-	-	-	-	-
After School	-	-	-	-	-	-
Math Instruction Support	-	-	-	-	-	-
Special Ed. Consultant & Instruction	-	3,000	(3,000)	36,580	19,000	17,580
Payroll Services	1,490	1,417	73	10,141	12,750	(2,609)
Food Services	4,464	26,594	(22,131)	35,272	160,217	(124,945)
Student Accounting	-	-	-	-	-	-
Total Contracted Svcs	20,408	42,792	(22,386)	179,917	300,405	(120,489)
Insurance:						
General Property and Liability	2,197	1,071	1,126	21,088	16,788	4,300
Workers Compensation	-	-	-	15,968	11,000	4,968
Total Insurance	2,197	1,071	1,126	37,056	27,788	9,268
Consumable Supplies:						
General Supplies - Admin	1,432	944	487	42,090	35,167	6,923
General Supplies - Instructional	-	-	-	22,856	17,000	5,856
General Supplies - Special Ed	-	556	(556)	-	3,333	(3,333)
Total Consumable Supplies	1,432	1,500	(68)	64,746	55,500	9,246

**Lohigh Valley Dual Language Charter School
Budget vs. Actual (Monthly and Year to Date)
(Accrual Basis)**

	For the One Month Ended March 31, 2021			For the Nine Months Ended March 31, 2021		
	Actual March	Budget March	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
Other Costs:						
Public Relations / Marketing	-	225	(225)	777	2,325	(1,548)
Printing & Binding	-	-	-	-	-	-
Travel / Meals	28	652	(624)	275	4,043	(3,768)
Transportation School Bus	-	-	-	-	-	-
Postage and Delivery	900	433	467	4,741	3,700	1,041
Dues and Fees	303	495	(192)	4,405	5,515	(1,110)
Total Travel/Transportation	1,232	1,806	(574)	10,197	15,583	(5,386)
Student Activities:						
Security Services	-	-	-	-	-	-
Trips / Travel	75	4,333	(4,258)	458	14,000	(13,542)
Supplies	-	-	-	1,186	-	1,186
Total Student Activities	75	4,333	(4,258)	1,643	14,000	(12,357)
Books & Instructional Aids:						
Books and Periodicals	81	-	81	35,483	32,000	3,483
Educational Software	16	667	(651)	31,542	29,000	2,542
Total Books & Instruct. Aids	97	667	(569)	67,025	61,000	6,025
Equipment/Computers:						
Furniture/Equipment Purchases						
Classroom	-	-	-	7,283	5,000	2,283
Office	-	-	-	-	-	-
Operations/Maintenance	-	-	-	14,950	5,000	9,950
Computer Purchase						
Teachers / Admin	-	-	-	-	-	-
Classroom	53,748	-	53,748	162,333	25,000	137,333
Networking Server & Software	-	-	-	-	-	-
Technology	-	-	-	-	-	-
Total Equipment	53,748	-	53,748	184,566	35,000	149,566
Site Cost:						
Building Lease	49,953	49,628	326	445,671	446,648	(977)
Repairs and Maintenance	8,623	6,793	1,730	35,221	53,621	(18,400)
Utilities	10,200	4,818	5,381	58,415	45,545	12,870
Communications - Telephone / Internet	4,315	3,000	1,315	37,750	27,000	10,750
Cleaning & Maintenance Supplies	1,780	2,611	(832)	63,894	38,167	25,727
Equipment Rental	4,094	1,667	2,427	18,610	15,000	3,610
Total Site Cost	78,665	68,516	10,348	659,560	625,981	33,579
Interest / Bank Fees	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Total Debt Service	-	-	-	-	-	-
Total Expenditures	534,379	557,005	(22,626)	4,616,171	4,654,784	(38,614)
Net Income / (Loss)	\$ (16,634)	\$ (35,007)	\$ 18,373	\$ 140,410	\$ (81,381)	\$ 221,791

Lehigh Valley Dual Language Charter School
ESTIMATED STUDENT ENROLLMENT

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	19/20 Actual
REGULAR ED													
Allentown City SD	249	249	249	249	247	247	242	243	248	-	-	-	2,223
Bethlehem Area SD	144	144	144	145	144	143	141	138	143	-	-	-	1,286
Catasauqua Area SD	-	-	-	-	-	-	-	-	-	-	-	-	-
East Penn SD	2	2	2	2	2	2	2	2	2	-	-	-	18
Easton Area SD	13	13	13	12	12	12	12	10	10	-	-	-	107
Northampton Area SD	2	2	2	2	2	2	2	2	2	-	-	-	18
Parkland SD	2	2	2	4	2	2	2	2	2	-	-	-	20
Penn. Argyl Area Sd	-	-	-	-	1	1	1	1	1	-	-	-	5
Salisbury Township SD	-	-	-	-	-	-	-	-	-	-	-	-	-
Saucon Valley SD	2	2	2	2	2	2	2	2	2	-	-	-	18
Whitehall-Coplay SD	7	7	7	8	8	8	8	8	7	-	-	-	68
Wilson Area SD	4	4	4	4	4	4	4	4	4	-	-	-	36
Total Regular Ed Students	425	425	425	428	424	423	416	412	421	-	-	-	3,799
SPECIAL ED													
Allentown City SD	13	13	13	13	14	14	15	15	15	-	-	-	125
Bethlehem Area SD	8	8	8	9	9	9	10	10	10	-	-	-	81
Parkland SD	-	-	-	-	-	2	2	2	2	-	-	-	8
Total Special Ed Students	21	21	21	22	23	25	27	27	27	-	-	-	214
Total Students	446	446	446	450	447	448	443	439	448	-	-	-	4,013

Lehigh Valley Dual Language Charter School
 STUDENT REVENUE VARIANCE ANALYSIS
 For the Nine Months Ended March 31, 2021

	Actual Students	Actual Rate	Actual Bill	Budgeted Students	Budgeted Rate	Budgeted Bill	Unit Variance	Dollar Variance
REGULAR ED								
Allentown City SD	2,223	10,481.37	1,941,673.79	2,151	10,407.66	1,865,573.06	72	76,100.73
Bethlehem Area SD	1,286	13,071.16	1,400,792.65	1,413	12,516.18	1,473,780.20	(127)	(72,987.55)
Catasauqua Area SD	-	11,785.77	-	9	11,909.52	8,932.14	(9)	(8,932.14)
East Penn SD	18	12,058.09	18,087.14	18	11,930.07	17,895.11	-	192.03
Easton Area SD	107	12,947.06	115,444.62	99	12,496.39	103,095.22	8	12,349.40
Northampton Area SD	18	12,880.66	19,320.99	18	12,412.51	18,618.77	-	702.22
Parkland SD	20	13,166.14	21,943.57	18	12,693.09	19,039.64	2	2,903.93
Penn Argyl Area Sd	5	16,207.67	6,753.20	-	16,207.67	-	5	6,753.20
Salisbury Township SD	-	16,377.53	-	-	16,377.53	-	-	-
Saucon Valley SD	18	15,126.58	22,699.87	18	15,083.24	22,624.86	-	65.01
Whitehall-Coplay SD	68	10,395.26	58,906.47	45	10,395.26	38,982.23	23	19,924.24
Wilson Area SD	36	12,315.02	36,945.06	36	12,315.02	36,945.06	-	-
Total Regular Ed Students	3,799		3,642,557.36	3,825		3,605,486.29	(26)	37,071.07
SPECIAL ED								
Allentown City SD	125	26,797.34	279,136.96	108	\$ 25,721.16	231,490.44	17	47,648.52
Bethlehem Area SD	81	28,382.88	191,584.44	117	25,765.96	251,218.11	(36)	(59,633.67)
Parkland SD	8	28,291.23	18,860.82	-	28,291.23	-	8	18,860.82
Total Special Ed Students	214		489,584.22	225		482,708.55	(11)	6,875.67
Total Students	4,013		\$ 4,132,141.58	4,050		\$ 4,088,194.84	(37)	\$ 43,946.74

**Lehigh Valley Dual Language Charter School
Cash Flow Forecast
As of March 31, 2021**

	Cash Forecast
Net Cash @ 03/31/2021 (Not including investment or CD's to cover lines of credit)	\$ 1,246,697
Accounts Payable @ 04/01/2021	(116,842)
Home Depot @ 04/05/2021	(13)
Internet fax Service @ 04/05/2021	(14)
Accounts Payable @ 04/09/2021	(24,771)
PSERS EE @ 04/09/2021	(9,493)
Payroll @ 04/09/2021	(98,546)
403b Contribution @ 04/09/2021	(8,248)
Net Cash @ 04/09/2021	\$ 988,771
Estimated School District Deposits (04/10-04/30)	450,000
Estimated Title Funds @ 04/22/2021	17,734
Estimated COVID 19-SECIM Funds @ 04/22/2021	67
Estimated Accounts Payable 04/23/2021	(150,000)
Estimated Payroll @ 04/23/2021	(98,546)
Estimated 403b Contribution @ 04/23/2021	(8,248)
Projected Cash @ 03/31/2021	\$ 1,199,778
<u>MAY 2021</u>	
Estimated School District Payments	450,000
Estimated PSERS EE @ 05/07/2021	(9,493)
Estimated Payroll @ 05/07/2021	(98,546)
Estimated 403b Contribution @ 05/07/2021	(8,248)
Estimated Accounts Payable @ 05/07/2021	(150,000)
Estimated Title Funds @ 05/20/2021	17,734
Estimated COVID 19-SECIM Funds @ 05/20/2021	66.67
Estimated Accounts Payable @ 05/21/2021	(150,000)
Estimated Payroll @ 05/21/2021	(98,546)
Estimated 403b Contribution @ 05/21/2021	(8,248)
Projected cash @ 05/31/2021	\$ 1,144,499

Lehigh Valley Dual Language Charter School
Aging Schedule & Recommended Payment Schedule
As of March 31, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	A/P @ 03/31/2021	Estimated Payables	Total Payables	Paid 04/01/2021	Paid 04/09/2021	Remaining Balance
601 Broad Development Group, LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,039.38	\$ 54,039.38	\$ 49,953.36	\$ 4,086.02	\$ -
Altronics Security System	-	-	-	-	-	-	420.00	420.00	-	420.00	-
Anthony DeNicola	840.00	-	-	-	-	840.00	-	840.00	-	840.00	-
Cintas Corporation # 101	314.05	-	-	-	-	314.05	-	314.05	-	314.05	-
Dual Temp Company, Inc.	-	-	-	-	-	-	1,950.00	1,950.00	-	1,950.00	-
Fraser Advanced Information Systems 129	2,047.02	-	-	-	-	2,047.02	-	2,047.02	-	2,047.02	-
Guardian Dental	-	-	-	-	-	-	4,050.86	4,050.86	4,050.86	-	-
Highmark Blue Shield	-	-	-	-	-	-	60,363.39	60,363.39	60,363.39	-	-
Moonstone Environmental	4,200.00	-	-	-	-	4,200.00	-	4,200.00	-	4,200.00	-
Provident Life and Accident Ins Co	464.26	-	-	-	-	464.26	-	464.26	-	464.26	-
Purchase Power	453.00	-	-	-	-	453.00	-	453.00	-	453.00	-
Ready/Refresh	4.23	-	-	-	-	4.23	-	4.23	-	4.23	-
Repice & Taylor, Inc.	-	-	-	-	-	-	5,974.00	5,974.00	-	5,974.00	-
Staples Advantage	330.47	-	-	-	-	330.47	-	330.47	-	330.47	-
UGI Utilities, Inc.8355	2,151.60	-	-	-	-	2,151.60	-	2,151.60	-	2,151.60	-
UNUM Life Insurance Company of America	-	-	-	-	-	-	2,119.70	2,119.70	2,119.70	-	-
UNUM Life Insurance Company of America EE	-	-	-	-	-	-	354.38	354.38	354.38	-	-
Verizon Wireless	811.87	-	-	-	-	811.87	-	811.87	-	811.87	-
Vision Service Plan	-	-	-	-	-	-	724.06	724.06	-	724.06	-
TOTAL	\$ 11,616.50	\$ -	\$ -	\$ -	\$ -	\$ 11,616.50	\$ 129,995.77	\$ 141,612.27	\$ 116,841.69	\$ 24,770.58	\$ -

Lehigh Valley Dual Language Charter School
Transaction List by Vendor
March 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
601 Broad Development Group, LLC							
Bill	03/01/2021	March 2021		10-0420-0420 Accounts Payable			49,953.36
Bill Pmt -Check	03/01/2021	5931		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		49,953.36
Bill	03/01/2021	032021-8		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		2,770.12
Bill	03/01/2021	032021-9		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		1,110.57
Bill	03/01/2021	032021-10		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		45.67
Bill	03/01/2021	032021-21W		10-0420-0420 Accounts Payable	10-2620-424-000 Water & Sewer		19.45
Bill Pmt -Check	03/12/2021	5938		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		3,945.81
Albarel Electric, Inc.							
Bill	03/05/2021	9897103309	Acct # LVD02	10-0420-0420 Accounts Payable	10-2620-430-005 Electrical		315.00
Bill Pmt -Check	03/26/2021	5973	Acct # LVD02	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		315.00
Altronics Security Systems							
Bill	03/01/2021	0000127924	Customer # 6729	10-0420-0420 Accounts Payable	10-2620-350-000 Security Serv		146.00
Bill Pmt -Check	03/12/2021	5939	Customer # 6729	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		146.00
Amazon							
Check	03/12/2021	eft		10-0101-004 Lafayette - 6078	10-2390-610-000 Office of Pnrc		85.72
Check	03/25/2021	eft		10-0101-004 Lafayette - 6078	10-1110-640-000 Books & Periodi		81.49
Anthony DeNicola							
Bill	03/01/2021	02262021a		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		480.00
Bill Pmt -Check	03/12/2021	5940		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		480.00
Bill	03/26/2021	03262021A		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		480.00
Bill	03/31/2021	03312021a		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		360.00
Cardmember Service							
Bill	03/05/2021	03052021a	Acct # 4798 5100 5088 7047	10-0420-0420 Accounts Payable	-SPLIT-		138.97
Bill Pmt -Check	03/26/2021	5957	Acct # 4798 5100 5088 7047	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		138.97
Cintas Corporation # 101							
Bill	03/01/2021	4076857076	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Bill	03/04/2021	4077645693	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Bill	03/11/2021	4078308244	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		252.49
Bill Pmt -Check	03/12/2021	5941		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		628.10
Bill	03/18/2021	4078971012	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		301.45
Bill	03/25/2021	4079627469	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Bill Pmt -Check	03/26/2021	5958		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		553.94
Colonial Intermediate Unit							
Bill	03/01/2021	123069		10-0420-0420 Accounts Payable	-SPLIT-		54,181.48
Bill Pmt -Check	03/12/2021	5942		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		54,181.48
Bill	03/15/2021	123123		10-0420-0420 Accounts Payable	-SPLIT-		2,800.86
Bill Pmt -Check	03/26/2021	5959		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,800.86
D'Huy Engineering, Inc.							
Bill	03/01/2021	52465		10-0420-0420 Accounts Payable	10-4300-300-000 Purch Prof & Te		277.50
Bill Pmt -Check	03/12/2021	5943		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		277.50
Dual Temp Company, Inc.							
Bill	03/01/2021	SRVCE32746	0001941	10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		1,330.30
Bill	03/01/2021	SRVCE32770	0001941	10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		397.73
Bill Pmt -Check	03/26/2021	5960		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,728.03
Fraser Advanced Information Systems 129							
Bill	03/01/2021	5014034691	603-0185129	10-0420-0420 Accounts Payable	10-2620-442-000 Rentals Copier		2,047.02
Bill Pmt -Check	03/12/2021	5944	603-0185129	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,047.02
Bill	03/31/2021	5014466686	603-0185129	10-0420-0420 Accounts Payable	10-2620-442-000 Rentals Copier		2,047.02
Giant							
Check	03/30/2021	eft		10-0101-004 Lafayette - 6078	10-2390-630-000 (food)		28.14

Lehigh Valley Dual Language Charter School
Transaction List by Vendor
March 2021

	Type	Date	Num	Memo	Account	Split	Debit	Credit
Guardian Dental	Bill	03/01/2021	March 2021	Group ID 00 558787	10-0420-0420 Accounts Payable	-SPLIT-		4,050.86
	Bill Pmt-Check	03/01/2021	5932	Group ID 00 558787	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4,050.86
Highmark Blue Shield	Bill	03/01/2021	March 2021	Acct # 2693560001	10-0420-0420 Accounts Payable	-SPLIT-		60,363.39
	Bill Pmt-Check	03/01/2021	5933	Acct # 2693560001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		60,363.39
InterneFax Service	Check	03/05/2021	eft		10-0101-004 Lafayette - 6078	10-2390-530-000 (Communications		14.30
Kistler O'Brien	Bill	03/01/2021	181662		10-0420-0420 Accounts Payable	10-2620-430-006 Building		428.00
	Bill Pmt-Check	03/12/2021	5945		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		428.00
Lintons Food Service Management	Bill	03/08/2021	64808-2-2021	64808	10-0420-0420 Accounts Payable	51-3100-571-000 Food Costs		4,463.80
	Bill Pmt-Check	03/12/2021	5946	64808	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4,463.80
MacMain, Connell & Leinhauser, LLC	Bill	03/01/2021	14921	30047-001	10-0420-0420 Accounts Payable	10-2350-300-000 Legal		1,060.00
	Bill	03/01/2021	14748	30047-001	10-0420-0420 Accounts Payable	10-2350-300-000 Legal		2,800.00
	Bill	03/03/2021	15107	30047-001	10-0420-0420 Accounts Payable	10-2350-300-000 Legal		3,300.00
	Bill Pmt-Check	03/26/2021	5961	VOID: 30047-001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable	0.00	
	Bill Pmt-Check	03/26/2021	5974		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		7,160.00
MG Trust	Check	03/12/2021	eft		10-0101-004 Lafayette - 6078	-SPLIT-		8,247.96
	Check	03/29/2021	eft		10-0101-004 Lafayette - 6078	-SPLIT-		8,207.79
Moonstone Environmental	Bill	03/26/2021	2021-36		10-0420-0420 Accounts Payable	10-4300-300-000 Purch Prof & Te		4,200.00
PenSerr	Bill	03/01/2021	131630252		10-0420-0420 Accounts Payable	10-2519-810-000 Dues & Fees		303.44
	Bill Pmt-Check	03/12/2021	5947		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		303.44
Pitney Bowes Inc	Bill	03/03/2021	1017620287	Acct.# 0016965817	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		109.99
	Bill Pmt-Check	03/12/2021	5948	Acct # 0016965817	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		109.99
Provident Life and Accident Ins Co	Bill	03/01/2021	02042021-03032021		10-0420-0420 Accounts Payable	10-0460-0462 Medical		464.26
	Bill Pmt-Check	03/26/2021	5962		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		464.26
	Bill	03/31/2021	03042021-03312021		10-0420-0420 Accounts Payable	10-0460-0462 Medical		464.26
PSERS	Check	03/10/2021	eft		10-0101-004 Lafayette - 6078	10-0460-0461 PSERS		9,541.59
PSERS - Employer	Check	03/26/2021	eft		10-0101-004 Lafayette - 6078	10-0460-0465 PSERS Employer		130,629.68
Purchase Power	Bill	03/21/2021	0212021a	8000-9090-0721-8661	10-0420-0420 Accounts Payable	10-2390-530-000 (Communications		453.00
ReadyRefresh	Bill	03/01/2021	0180447919689	0447919689	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		63.26
	Bill Pmt-Check	03/12/2021	5949	0447919689	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		63.26
	Bill	03/23/2021	01C0447919689	0447919689	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		4.23
Replice & Taylor, Inc	Bill	03/01/2021	8450		10-0420-0420 Accounts Payable	10-2515-300-000 Financial Accou		5,974.00
	Bill Pmt-Check	03/12/2021	5950		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		5,974.00
Selective Insurance Company 546	Bill	03/09/2021	03032021a	Acct # 716-730-546	10-0420-0420 Accounts Payable	10-2620-523-000 General Propert		734.00
	Bill Pmt-Check	03/26/2021	5963	Acct # 716-730-546	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		734.00
Selective Insurance Company of America	Bill	03/09/2021	03032021a		10-0420-0420 Accounts Payable	10-2620-523-000 General Propert		734.00
	Bill Pmt-Check	03/26/2021	5963		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		734.00

Lehigh Valley Dual Language Charter School
Transaction List by Vendor
March 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
Bill	03/11/2021	03112021a	Acct # 915-883-402	10-0420-0420 Accounts Payable	10-2620-523-000 General Propert		1,463.00
Bill Pmt-Check	03/26/2021	5964	Acct # 915-883-402	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,463.00
Bill	03/01/2021	3470219801	ATL 1236086	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		75.96
Bill	03/01/2021	3469974703	ATL 1236086	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		113.94
Bill	03/01/2021	3469916380	ATL 1236066	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		76.97
Bill Pmt-Check	03/12/2021	5951	ATL 1236086	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		75.96
Bill	03/24/2021	3472727214	ATL 1236086	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		330.47
Bill Pmt-Check	03/26/2021	5965		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		190.91
Stolz & Fatzinger Office Supply							
Bill	03/01/2021	282887		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		305.54
Credit	03/01/2021	11040CM		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ	44.17	
Bill	03/08/2021	263403		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		155.60
Bill Pmt-Check	03/12/2021	5952		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		416.97
Streamline HR							
Check	03/18/2021	eft		10-0101-004 Lafayette - 6078	10-2514-302-000 Payroll Fees		1,489.75
UGI Utilities, Inc.8355							
Bill	03/01/2021	02262021a	411002358355	10-0420-0420 Accounts Payable	10-2620-621-000 Gas		3,956.19
Bill Pmt-Check	03/12/2021	5953	411002358355	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		3,956.19
Bill	03/30/2021	03302021a	411002358355	10-0420-0420 Accounts Payable	10-2620-621-000 Gas		2,151.60
Uline							
Bill	03/01/2021	130542997	11723132	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		261.46
Bill Pmt-Check	03/12/2021	5954	11723132	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		261.46
UNUM Life Insurance Company of America							
Bill	03/01/2021	March 2021	0656929-001 0	10-0420-0420 Accounts Payable	-SPLIT-		2,119.70
Bill Pmt-Check	03/01/2021	5934	0656929-001 0	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,119.70
UNUM Life Insurance Company of America EE							
Bill	03/01/2021	March 2021	0656930-001 6	10-0420-0420 Accounts Payable	10-0460-0462 Medical		354.38
Bill Pmt-Check	03/01/2021	5935	0656930-001 6	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		354.38
Valley Mar							
Check	03/17/2021	eft		10-0101-004 Lafayette - 6078	10-2390-610-000 Office of Princ		13.05
Verizon Wireless							
Bill	03/01/2021	9874195500	Acct # 823032866-00001	10-0420-0420 Accounts Payable	10-2620-530-000 Communications		702.83
Bill	03/25/2021	9876344238	Acct # 823032866-00001	10-0420-0420 Accounts Payable	10-2620-530-000 Communications		811.87
Bill Pmt-Check	03/26/2021	5966	Acct # 823032866-00001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		702.63
Vision Service Plan							
Bill	03/01/2021	March 2021	Client ID 30034388	10-0420-0420 Accounts Payable	10-1110-210-000 Group Insurance		724.06
Bill Pmt-Check	03/12/2021	5955	Client ID 30034388	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		724.06
Waste Management of Pennsylvania, Inc.							
Bill	03/01/2021	3520264-0203-7	20-38594-63007	10-0420-0420 Accounts Payable	10-2620-430-004 Trash Removal		893.14
Bill Pmt-Check	03/12/2021	5956	20-38594-63007	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		893.14
Bill	03/18/2021	3532777-0203-4	20-38594-63007	10-0420-0420 Accounts Payable	10-2620-430-004 Trash Removal		681.31
Bill Pmt-Check	03/26/2021	5967	20-38594-63007	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		681.31
WaWa							
Check	03/23/2021	eft		10-0101-004 Lafayette - 6078	10-2790-620-000 Energy		75.00

Lehigh Valley Dual Language Charter School
School Year Calendar
2021-2022

AUGUST 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16-20 New Teacher Induction
 23-27 Teacher-In-Service
30 1st Day of School

[S=2 T=7 NT=12 OS= 22]

FEBRUARY 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

3 Report Cards Distributed
16 Early Dismissal @ 12:15
17 Early Dismissal @ 12:15
 Parent/Teacher Conf
18 School Closed - No Students
 Teachers-In-Service
21 School Closed
 President's Day
 25 MidQuarter – 3rd Marking Period

[S=18 T=19 NT=19 OS=19]

SEPTEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 School Closed - Labor Day
16 School Closed – Yom Kippur

[S=20 T=20 NT=20 OS=21]

MARCH 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23 Early Dismissal @ 12:15
 Prof. Dev. Day
 30 3rd Marking Period Ends

[S=23 T=23 NT=23 OS=23]

OCTOBER 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 MidQuarter – 1ST Quarter
13 Early Dismissal @ 12:15
 Prof. Dev. Day

[S=21 T=21 NT=12 OS=22]

APRIL 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

13 Report Cards Distributed
14-18 School Closed - Spring Break
 25-29 ELA Assessment Grade 3-8
 26-30 Math Assessment Grade 3-8
 26-30 Sci. Assessment Grade 4&8

[S=18 T=18 NT=18 OS=19]

NOVEMBER 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 School Closed -No Students
 Teachers-In-Service
 3 1st Marking Period Ends
 17 Report Cards Distributed
22 Early Dismissal @ 12:15
 Parent/Teacher Conf.
23 Early Dismissal @ 12:15
 Parent/Teacher Conf.
24-29 School Closed
 Thanksgiving

[S=17 T=18 NT=18 OS=19]

MAY 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

4 MidQuarter – 4th Marking Period
 2-6 Math Assessment Grade 3-8
 9-13 Sci. Assessment Grade 4&8

30 School Closed
 Memorial Day
TBD ---- *PRIMARY DAY*****
 (Removed from student total)

[S=20 T=21 NT=21 OS=21]

DECEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10 – MidQuarter – 2nd Quarter
23-31 School Closed- Winter Break

[S=16 T=16 NT=16 OS=17]

JUNE 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

8 Last Day of School – Students
Early Dismissal @ 12:15
 9 Teachers-In-Service
 10 Teachers-In-Service/Flex Day
 13 Teachers-In-Service/Flex Day

[S=6 T=9 NT=9 OS=22]

JANUARY 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3 School REOPENS
17 School Closed-
 Martin Luther King's Day
 21 - 2nd Marking Period Ends
26 Early Dismissal @ 12:15
 Prof. Dev. Day

[S=20 T=20 NT=20 OS=20]

[July 2022 – OS: 20]

Inclement Weather Make Up Days:
 Monday, February 22, 2022
 Thursday, April 14, 2022
 Monday, April 18, 2022
 Thursday, June 9, 2022

Early Dismissals at 12:15 PM
 Students will receive lunch before going home. Please make necessary arrangements to ensure your child has an adult present at the bus stop on these dates due to the time change for their arrival.

Days in Attendance:
 Student Days[S] = 181
 Teachers [T] = 192
 New Teachers [NT] = 197
 Office Staff [OS] = 260 (245 + 15 Vacation)



Lehigh Valley Dual Language Charter School

675 East Broad Street
Bethlehem, PA 18018

2021-2022 Holiday Calendar for Non-Instructional Personnel

Monday	July 5, 2021	Independence Day
Monday	September 6, 2021	Labor Day
Thursday /Friday/ Monday	November 25, 26 & 29, 2021	Thanksgiving Holiday
Friday/Monday/Tuesday	December 24, 27 & 28, 2021	Christmas Holiday
Thursday/Friday	December 30 & 31, 2021	New Year's Holiday
Monday	January 17, 2022	Martin Luther King Day
Monday	February 21*, 2022	President's Day
Friday/Monday	April 15 & 18*, 2022	Spring Break
Monday	May 30, 2022	Memorial Day

PLEASE NOTE: This "Holiday Calendar" is subject to all conditions, stipulations and changes mandated by the Official School Calendar adopted by the Board.

Each day marked with an asterisk (*) may be used as a make-up day if school is closed for inclement weather or other emergencies that would result in the school having fewer than 180 days mandated by state law.

Scheduled holidays will be converted to a regular day of instruction according to the following order:

Monday, February 21, 2022
Monday, April 18, 2022

Sequence of scheduled make-up days indicated in this calendar is subject to change based on the best interest of the school.

MONTH	Days Worked	Holiday Off
July	21	1
August	22	0
September	21	1
October	22	0
November	19	3
December	17	5

MONTH	Days Worked	Holiday Off
January	20	1
February	19	1
March	23	0
April	19	2
May	21	1
June	22	0
Total	245	15



Lehigh Valley Dual Language Charter School

675 East Broad Street
 Bethlehem, PA 18018
 Phone: (610) 419-3120 Fax: (610)419-3968

2021-2022 SCHOOL YEAR CALENDAR

Monday	August 16-20, 2021	New Teacher Induction
Monday	August 23-27, 2021	Teacher-In-Service
Monday	August 30, 2021	School Opens
Monday	September 6, 2021	School Closed (Labor Day)
Thursday	September 16, 2021	School Closed (Yom Kippur)
Wednesday	October 13, 2021	Early Dismissal @ 12:15 (Professional Development Day)
Tuesday	November 2, 2021 (Election Day)	School Closed (Teacher In-Service Day)
Monday	November 22, 2021	Early Dismissal @ 12:15 (Parent/Teacher Conferences)
Tuesday	November 23, 2021	Early Dismissal @ 12:15 (Parent/Teacher Conferences)
Wednesday	November 24- Monday, November 29, 2021	School Closed (Thanksgiving Holiday)
Tuesday	November 30, 2021	School Reopens
Thursday	December 23 – Friday, December 31, 2021	School Closed (Winter Break)
Monday	January 3, 2022	School Reopens
Monday	January 17, 2022	School Closed (Martin Luther King Holiday)
Wednesday	January 26, 2022	Early Dismissal @ 12:15 (Professional Development Day)
Wednesday	February 16, 2022	Early Dismissal @ 12:15 (Parent/Teacher Conferences)
Thursday	February 17, 2022	Early Dismissal @ 12:15 (Parent/Teacher Conferences)
Friday	February 18, 2022	School Closed (Teacher In-Service Day)
Monday	February 22*, 2022	School Closed (Presidents' Holiday)
Wednesday	March 23, 2022	Early Dismissal @ 12:15 (Professional Development Day)
Thursday	April 14*, 2022- Monday, April 18*, 2022	School Closed (Spring Break)
Tuesday	April 19, 2022	School Reopens
	PRIMARY DAY – Date TBD	School Closed (Professional Development Day)
Monday	May 30, 2022	School Closed (Memorial Day Holiday)
Wednesday	June 8, 2022	Early Dismissal @ 12:15 Last Day of School
Thursday	June 9*, 2022	School Closed (Teacher In-Service Day)
Friday	June 10, 2022	School Closed (Teacher In-Service Day/Flex Day)
Monday	June 13, 2022	Last Day for Teachers (Teacher In-Service/Flex Day)

If needed, due to inclement weather days scheduled holidays will be converted to regular days of instruction according to the following order: (1) **Monday, February 12**; (2) **Thursday, April 14**; (3) **Monday, April 18**; and (4) **Thursday, June 9**. The sequence of scheduled make-up days indicated in this calendar is subject to change based on the best interest of the school. **DELAY OPENING: Two hour delay schedule begins at 10:55 A.M.**

LVDLCS Reporting Period & Report Cards

Marking Period	Date of Close	Teacher Submission Date	Report Card Distribution
1 st	11/03/2021	11/10/2021	11/17/2021
2 nd	01/21/2022	01/28/2022	02/03/2022
3 rd	03/30/2022	04/06/2022	04/13/2022
4 th	06/06/2022	06/07/2022	06/08/2022

Parent-Teacher Conference Days

Early Dismissal Days:

Dismissal at 12:15 pm

Monday, November 22, 2021

Tuesday, November 23, 2021

Wednesday, February 16, 2022

Thursday, February 17, 2022

TESTING INFORMATION

WIDA – Access ESL Testing – TBD

English Language Arts Assessments Grades 3-8 April 25-April 29, 2022

Math Assessment - Grades 3-8 May 2-May 6, 2022

Science Assessments – Grade 4 and 8 May 2-May 6, 2022

Make up Assessments May 9-May 13, 2022

Board of Trustees Meets at 6 P.M.

Posted on Website: lvdcls.org