

Lehigh Valley Dual Language Charter School
Board of Trustee Meeting
Agenda
Tuesday – August 25, 2020
6:00 p.m.

1. Approval of LVDLCS July 21, 2020 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Financial Report and Approval of Payments for the prior month
4. Old Business
 - Traverser Wall – Update
 - LVDLCS By Laws – Article II – Membership – Revision – Second Reading
 - PCCD 20-21 School Safety and Health Funding (Covid-19 Relief) - Update
5. New Business
 - 10-Month Employee Contracts – Approval
 - End of Summer School Report
 - LVDLCS Emergency Instructional Time Template – Approval
 - Logitech Connect Cameras – Approval
 - New MBI Contract – Approval
 - Lease Reimbursement Authorization to Apply (PDE 418) – Approval
 - Linton Breakfast & Lunch Program – Update
 - BB&T CD Matured – Close – Approval
 - F & G Annuity – Open – Approval
 - Fulton CD Matured- Renew – Approval
 - Community Service for Children- Service Coordination Agreement - Approval
6. Personnel
 - Hybrid Related Changes - Update
7. Public Comment and Correspondence
 - BADS Article
8. Other
 -
9. Next Board Meeting-Tuesday, September 22, 2020, at LVDLCS at 6:00 p.m.
10. Adjournment

Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership

Lehigh Valley Dual Language Charter School

Board of Trustees Meeting

Tuesday, July 21, 2020 - 6:00 p.m.

Welcome and Introductions

Ms. Roman welcomed those in attendance and called the meeting to order. Ms. Roman informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

Board Members Present: Mr. Lopez, Dr. Rance-Roney, Mr. Santana, Ms. Weaver, Ms. Siderias

Conference Call: Ms. Roman

Staff Present: Ms. Perez, Ms. Pluchinsky, Ms. Gonzalez, Ms. Otero, Mr. Lewis

Approval of Minutes

Ms. Roman requested a review of the board meeting minutes for the month of June 23, 2020.

Mr. Lopez called for a motion to approve the June 23, 2020 meeting minutes. Motion was seconded by Mr. Santana. Motion was approved unanimously.

1. School Activities

- Fire Drill – Not Applicable due to school closure
- 06/29 and 06/30 - 8th Grade Goodie Bags Delivered
- As of 7/20/20 - 75 Chromebooks still need to be collected

Upcoming Events *DEPENDS UPON GOV. WOLF'S CURRENT RESTRICTIONS

- August 10th, 11th, and 12th - Kinder Screening (9:00 a.m. - 12:00 p.m.)
- August 13th - 8th Grade Celebration Luncheon at LVDLCS (following all guidelines for social distancing and mask usage)
- August 18th and 19th - Kinder Smart Start (9:00 a.m. - 12:00 p.m.)

2. Facilities

- Technology – 8 Chromebook carts for 2020-2021 arrived
- Building –
 - Summer Cleaning currently being completed
 - Traverse wall installation scheduled for July 27 & 28, 2020
 - Health and Safety Plan supplies have been ordered or are in the process of being ordered depending upon availability of items
- **Business Office**
 - Enrollment –
 - Enrollment/Re-enrollment changes based upon summer withdrawals
 - Transportation – No Update

- Waiting List – Changes based upon summer withdrawals/re-enrollments
- PIMS – All reports have been submitted on time.

- **Community Support**

- **Student Services**
 - Social Worker available throughout summer per parent and/or administration request
- **Programs**
 - Virtual Summer Program - Current Enrollment - 37

- **Leadership Team Meetings – held weekly**

Financial Report and Approval of Payments:

Ms. Roman guided the Board through the review of finances as of June 30, 2020. The balance sheet, cash as of 6/30/2020 was \$1,800,614 this includes a total of \$657,698 in CDs to the lines of credit. DLP Investment was \$270,573. The current month school year fund balance is \$2,744,328 Accounts payable as of 6/30/2020 are \$8,864 with estimated bills of \$593,065 for payroll accrual and PSERS liability. For the twelve months ending 6/30/2020 the school had a surplus of \$348,768 compared to a planned surplus of \$28,509 resulting in a favorable variance of \$320,258.

Note & Disclosure to Financial Statements

- * **The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bill is not received prior to the preparation of these statements, the expenses will be understated. Enrollment based on the summary sheet provided from the school. If students are not fully enrolled, they will not be billed to the district until the actual and correct information is submitted.**
- * **Upon review of the financial statements if you have any additional questions please feel free to contact us at Repice & Taylor Inc.:**
 - Repice & Taylor Inc.**
 - Phone: 215-755-7603**
 - Email: ttaylorl@reptay.com**
 - Attn: Tom Taylor**

Ms. Roman called for a motion to approve the fiscal year financial report ending June 30, 2020 and for the list of bills to be paid. Motion was made by Mr. Santana seconded by Mr. Lopez. Motion was passed unanimously.

Old Business

- **Security System** –Altronics has been updated to record the person that set the alarm on and off as requested by the board.
- **Traverse Wall** – The equipment was received. The installation is scheduled for July 27 and 28, 2020.
- **PCCD 20-21 School Safety and Health Funding** – The funds are not yet available, it might take another month. The school however has made the necessary purchases to keep everyone safe.

Health and Safety:

The following items have been purchased to implement our Plan:

LVDLCS Board Meeting Minutes – July 21, 2020

- Six thermometers to do temperature checks as student and staff arrive to the building
- Air purifiers for all offices and larger purifiers for all classrooms
- 1,000 disposable masks for students/staff who may forget to bring one
- Spray/backpack cleaning / disinfecting kits to clean/disinfect rooms
- Clear/plastic sneeze guards for staff who requested
- Assorted cleaning/disinfecting daily use supplies
- A variety of masks/clear face shields for staff use as requested

Instruction:

The administration and board have agreed that we can no longer wait on the districts' decisions about reopening. That combined with PDE's newly released guidelines. The school will be officially announcing to parents next week that we will be implementing a HYBRID ALTERNATING WEEK SCHEDULE for next school year. In order to implement this we have purchased:

- Chromebooks for every student + 60 extra in case of damage or for in school use
 - New laptops for both teachers and teacher aides
 - A Wi-Fi/Bluetooth enabled webcam for each classroom that will be used to broadcast classroom instruction LIVE to students at home
 - 10 iPads for in-school use
- **Virtual Summer School** – The school began operating the virtual summer school for 34 students on July 6th. Zoom meetings are used for support to students.

New Business

- **Board Reorganization**– Resignation from all Board Officers was accepted. All Board Officers also requested to remain in the current positions they are serving. Ms. Rance-Roney mentioned continuity of positions was important especially during these unprecedented times.

Mr. Lopez then called for a motion to approve to retain all Board Officers current positions for the 2020-2021 school year. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

- **Meeting with Gate Community Church** –Due to the new state guidelines the church will not resume meeting on Sundays and will like for the school to keep the rent forgiveness plan in place until further notice.

Ms. Weaver then called for a motion to approve the continuity of the Rent Forgiveness plan to the Gate Community Church until further notice. Motion was seconded by Mr. Lopez. Motion was accepted unanimously.

- **LVDLCS By Laws – Article II – Membership** – First Reading - It read “The LVDLCS shall be governed by a Board of Trustees composed of nine members.” It needs to change to - “The LVDLCS shall be governed by a Board of Trustees composed of 5 to 9 members.”

Personnel

- None

Public Comment and Correspondence

- BASD Update – Dr. Roy would like to bring students back to the classrooms using the Hybrid Program with students with last names from A-L attending the school building Tuesday and Thursday, while the other half does distant learning, Wednesday and Friday students with last names from L-Z will attend the school building while the other half does distant learning. On Mondays all students will do distance learning from home.

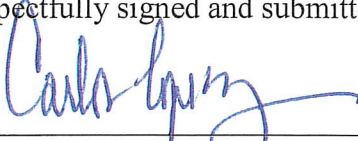
Other

- PDE Hybrid Waiver – This is a 180 day instruction commitment from the school.
- Service Master – School rented the machine to wax the floors over the summer for \$1,000 and with an additional \$1,000.00 would like to purchase the machine for future use.

Mr. Lopez then called for a motion to approve the payment of \$2,000.00 as presented. Motion was seconded by Ms. Siderias. Motion was accepted unanimously.

Adjournment – A motion to adjourn was made by Mr. Lopez seconded by Dr. Rance-Roney. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 6:56 p.m.

Respectfully signed and submitted for approval by:



Ms. Raiza Roman
President



Mr. Joshua Santana
Board Secretary

Lehigh Valley Dual Language Charter School
Board Meeting
CEO/COO and Principal's Report
August 25, 2020

1. School Activities

- Fire Drill – Not Applicable
- August 10th, 11th, and 12th - Kinder Screening (9:00 - 12:00)
- August 13th - 8th Grade Celebration Luncheon at LVDLCS
- August 18th and 19th - Kinder Smart Start (9:00 - 12:00)

Upcoming Events

- 8/24 - 8/28 -- Professional Development
- 8/26, 8/27, and 8/28 -- Chromebook distribution
- 8/28 -- Virtual Visitation Day (10:00 AM - 11:00 AM)
- 8/31 -- First Day of School for all Students (Week A in the building)
- 9/7 -- School Closed - Labor Day
- 9/8 -- First Day for Week B in the building

2. Facilities

- Technology – Chromebooks set for distribution
- Building –
 - Summer cleaning completed
 - Health and Safety Plan supplies have been ordered or are in the process of being ordered depending upon availability of items
 - Roof issues continue to be addressed / resolved
- **Business Office**
 - Enrollment –
 - Enrollment/Re-enrollment changes based upon summer withdrawals
 - Transportation – Transportation departments provided with hybrid and virtual lists
 - Waiting List – Changes based upon summer withdrawals/re-enrollments
 - PIMS – All reports have been submitted on time.
- **Community Support**
 - Donation of personal hand sanitizer bottles for students by the Gate Community Church
- **Student Services**
 - Social Worker participated in Kinder programming to address transition needs/concerns
- **Programs**
 -
- **Leadership Team Meetings – held weekly**

LVDLCS Anticipated Fund Raising Activities

Month	Activities	Amount Raised
September	Dress Down Day	
October	Lymphoma and Leukemia Society Dress Down Day	
November	Dress Down Day Canned Food Drive	
December	Dress Down Day	
January	Dress Down Day	
February	Dress Down Day Jump Rope for Heart	
March	Dress Down Day	
April	Dress Down Day	
May	Dress Down Day	

LVDLCS 8th Grade Student High School Selection

School	Number of Students
Allen	
Dieruff	
Building 21	
Liberty	
Freedom	
LVA	
Charter Arts	
Executive Education	
Lincoln Leadership	
Undecided	
Possible relocation impacting decision	

Lehigh Valley Dual Language Charter School
Financial Results
As of July 31, 2020

**Lehigh Valley Dual Language Charter School
Summary of the Financial Package
As of July 31, 2020**

BALANCE SHEET

* Cash as of 07/31/2020 was \$1,545,047 including a total of \$657,698 in CD's to the lines of credit.		
* DLP Investment		272,786
* Total Accounts receivables is as follows:		
Amount Due from School Districts	\$	605,525
Amount Due from State		46,229
Amount Due from Federal		28,769
Lunch Program Receivable		-
<u>Total Accounts receivables at the end of month</u>	<u>\$</u>	<u>680,523</u>
* Total liabilities for the current period ending are as follows:		
Accounts Payable	\$	19,965
Payroll Accruals including PSERS liabilities		310,156
Deferred Revenue		-
<u>Total liabilities at the end of month</u>	<u>\$</u>	<u>330,121</u>
* Fund balance summary:		
Prior Year Fund Balance	\$	2,194,323
Investment in Fixed Assets		498,893
Current Change in Revenue over/(under) expenditures		141,621
<u>Total Fund balances at the end of current month</u>	<u>\$</u>	<u>2,834,837</u>

BUDGET VS ACTUAL

- * For the one months ended 07/31/2020 the charter school had a surplus of \$141,621 compared to a planned surplus of \$144,506 resulting in an unfavorable variance of (\$2,886). Timing of expenses is the primary reason for the variance.

CASH FLOW

- * All accounts payable liabilities are being paid off as their due dates approach.

Note & Disclosure to Financial statements

- * The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bills are not received prior to the preparation of these statements, the expenses will be understated. Enrollment is based on the summary sheet provided from the school. If students are not fully enrolled they will not be billed to the district until the actual and correct information is submitted.
- * Upon review of the financial statements if you have any additional questions please feel to contact us at Repice and Taylor Inc.:
Repice & Taylor Inc.
Phone 215-755-7603
email: ttaylor@reptay.com
Attn: Tom taylor

**Lehigh Valley Dual Language Charter School
Balance Sheet
As of July 31, 2020**

ASSETS

Current Assets

Fulton - Operating	\$ 642,891	
Fulton - Student	76,408	
Fulton - Food	132,457	
Fulton - Savings / CD	-	
Fulton - PTO	1,224	
Fulton - CD	254,455	
Embassy Bank	-	
Embassy CD	153,243	
Embassy Checking	7,955	
BB&T CD	250,000	
BB&T	26,224	
Petty Cash	190	
		1,545,047
Investment - Good As New Ventures		272,786

Accounts Receivable

School District Receivables	605,525	
State Receivables	46,229	
Federal Receivables	28,769	
Lunch Receivable	-	
		680,523

Other Current Assets

Prepaid Expenses	167,709	
		167,709

Total Current Assets **2,666,065**

Furniture & Equipment	438,185	
Building Improvements	441,516	
Less Accumulated Depreciation	(380,807)	
		498,893

Total Assets **\$ 3,164,958**

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	19,965	
Payroll Accruals / Accrd Payroll Taxes / PSERS	310,156	
Deferred Revenue	-	
GASB 68 Adjustment	-	
		330,121

Total Liabilities **330,121**

Equity		
Changed in Revenue over / (under) Expenses	141,621	
Fund Balance	2,287,479	
Food Service Net Position	(93,156)	
Investment in Fixed Assets	498,893	
		2,834,837

Total Liabilities & Capital **\$ 3,164,958**

**Lehigh Valley Dual Language Charter School
Budget vs. Actual (Monthly and Year to Date)
(Accrual Basis)**

	For the One Months Ended July 31, 2020			For the One Months Ended July 31, 2020		
	Actual July	Budget July	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
# of Students						
Regular Ed	436	425	11	436	425	11
Special Ed	23	25	(2)	23	25	(2)
Revenues:						
Local:						
School District Revenue - Regular Ed	\$ 404,179	\$ 400,610	\$ 3,569	\$ 404,179	\$ 400,610	\$ 3,569
School District Revenue - Special Ed	48,434	53,634	(5,200)	48,434	53,634	(5,200)
State:						
Rental/Bldg. Reimb Subsidy	2,938	2,938	-	2,938	2,938	(1)
Health Reimbursement	-	-	-	-	-	-
Ready to Learn	-	-	-	-	-	-
Safety Grant	-	-	-	-	-	-
Federal:						
Title I - Basic Programs	-	-	-	-	-	-
Title II - Improving Tchr Quality	-	-	-	-	-	-
Title III	-	-	-	-	-	-
Title IV	-	-	-	-	-	-
IDEA - Part B	-	-	-	-	-	-
Other:						
Int on Invest & Int Cking Acct	1,782	1,917	(135)	1,782	1,917	(135)
Fundraiser/other	-	-	-	-	-	-
Student Activity Revenue	-	-	-	-	-	-
Lease Income	-	-	-	-	-	-
Food Revenue	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-
Total Revenue	\$ 457,333	\$ 459,099	\$ (1,766)	\$ 457,333	\$ 459,099	\$ (1,767)
Expenditures						
Personnel Cost:						
Salaries and Wages	\$ 68,382	\$ 68,918	\$ (536)	\$ 68,382	\$ 68,918	\$ (536)
Medical/Dental Insurance	58,644	57,072	1,572	58,644	57,072	1,572
PSERS/Retirement	19,288	19,323	(35)	19,288	19,323	(35)
Employer Taxes	4,633	4,721	(87)	4,633	4,721	(87)
Total Personnel Cost	150,947	150,033	913	150,947	150,033	913
Contracted Services:						
Audit	-	-	-	-	-	-
Legal Services	-	-	-	-	-	-
Business Services	5,974	5,974	-	5,974	5,974	-
Board Member Services	-	-	-	-	-	-
Other Contracted Svcs.						
Tuition Reimbursement	2,500	2,500	-	2,500	2,500	-
Professional Consultant	-	-	-	-	-	-
Professional Development	9,900	9,900	-	9,900	9,900	-
Summer School	-	-	-	-	-	-
Saturday School	-	-	-	-	-	-
After School	-	-	-	-	-	-
Math Instruction Support	-	-	-	-	-	-
Special Ed. Consultant & Instruction	-	-	-	-	-	-
Payroll Services	1,083	1,417	(334)	1,083	1,417	(334)
Food Services	-	-	-	-	-	-
Student Accounting	-	-	-	-	-	-
Total Contracted Svcs	19,457	19,791	(334)	19,457	19,791	(334)
Insurance:						
General Property and Liability	5,223	5,000	223	5,223	5,000	223
Workers Compensation	14,702	11,000	3,702	14,702	11,000	3,702
Total Insurance	19,925	16,000	3,925	19,925	16,000	3,925
Consumable Supplies:						
General Supplies - Admin	13,034	15,000	(1,966)	13,034	15,000	(1,966)
General Supplies - Instructional	5,740	6,000	(260)	5,740	6,000	(260)
General Supplies - Special Ed	-	-	-	-	-	-
Total Consumable Supplies	18,774	21,000	(2,226)	18,774	21,000	(2,226)

**Lehigh Valley Dual Language Charter School
Budget vs. Actual (Monthly and Year to Date)
(Accrual Basis)**

	For the One Months Ended July 31, 2020			For the One Months Ended July 31, 2020		
	Actual July	Budget July	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
Other Costs:						
Public Relations / Marketing	344	350	(6)	344	350	(6)
Printing & Binding	-	-	-	-	-	-
Travel / Meals	130	130	(0)	130	130	(0)
Transportation School Bus	-	-	-	-	-	-
Postage and Delivery	568	600	(32)	568	600	(32)
Dues and Fees	2,295	2,295	-	2,295	2,295	-
Total Travel/Transportation	3,337	3,375	(38)	3,337	3,375	(38)
Student Activities:						
Security Services	-	-	-	-	-	-
Trips / Travel	(275)	-	(275)	(275)	-	(275)
Supplies	21	-	21	21	-	21
Total Student Activities	(254)	-	(254)	(254)	-	(254)
Books & Instructional Aids:						
Books and Periodicals	15,215	15,000	215	15,215	15,000	215
Educational Software	9,360	10,000	(640)	9,360	10,000	(640)
Total Books & Instruct. Aids	24,576	25,000	(424)	24,576	25,000	(424)
Equipment/Computers:						
Furniture/Equipment Purchases						
Classroom	-	-	-	-	-	-
Office	-	-	-	-	-	-
Operations/Maintenance	-	-	-	-	-	-
Computer Purchase						
Teachers / Admin	-	-	-	-	-	-
Classroom	10,600	10,600	-	10,600	10,600	-
Networking Server & Software	-	-	-	-	-	-
Technology	-	-	-	-	-	-
Total Equipment	10,600	10,600	-	10,600	10,600	-
				10,600		
Site Cost:						
Building Lease	48,978	49,628	(652)	48,978	49,628	(652)
Repairs and Maintenance	4,006	4,000	6	4,006	4,000	6
Utilities	7,842	7,000	842	4,308	7,000	(2,692)
Communications - Telephone / Internet	-	-	-	3,534	-	3,534
Cleaning & Maintenance Supplies	5,479	5,500	(21)	5,479	5,500	(21)
Equipment Rental	2,047	1,667	380	2,047	1,667	380
Total Site Cost	68,351	67,794	557	68,351	67,794	557
Interest / Bank Fees	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Total Debt Service	-	-	-	-	-	-
Total Expenditures	315,713	313,593	2,119	315,713	313,593	2,119
Net Income / (Loss)	\$ 141,621	\$ 145,506	\$ (3,885)	\$ 141,621	\$ 145,506	\$ (3,886)

6,108,261.35

Lehigh Valley Dual Language Charter School
 ESTIMATED STUDENT ENROLLMENT

	July
REGULAR ED	
Allentown City SD	255
Bethlehem Area SD	148
Catasauqua Area SD	2
East Penn SD	2
Easton Area SD	16
Northampton Area SD	1
Parkland SD	2
Salisbury Township SD	-
Saucun Valley SD	-
Whitehall-Coplay SD	6
Wilson Area SD	4
Total Regular Ed Students	436
SPECIAL ED	
Allentown City SD	13
Bethlehem Area SD	10
Total Special Ed Students	23
Total Students	459

Lehigh Valley Dual Language Charter School
 STUDENT REVENUE VARIANCE ANALYSIS
 For the One Months Ended July 31, 2020

	Actual Students	Actual Rate	Actual Bill	Budgeted Students	Budgeted Rate	Budgeted Bill	Unit Variance	Dollar Variance
REGULAR ED								
Allentown City SD	255	10,070.65	214,001.31	239	10,407.66	207,285.90	16	6,715.41
Bethlehem Area SD	148	12,516.18	154,366.22	157	12,516.18	163,753.36	(9)	(9,387.14)
Catasauqua Area SD	2	11,785.77	1,964.30	1	11,909.52	992.46	1	971.84
East Penn SD	2	11,930.07	1,988.35	2	11,930.07	1,988.35	-	-
Easton Area SD	18	12,496.39	16,661.85	11	12,496.39	11,455.02	5	5,206.83
Northampton Area SD	1	12,412.51	1,034.38	2	12,412.51	2,068.75	(1)	(1,034.37)
Parkland SD	2	13,166.14	2,194.36	2	12,693.09	2,115.52	-	78.84
Salisbury Township SD	-	16,377.53	-	-	16,377.53	-	-	-
Saucon Valley SD	2	15,126.58	2,521.10	2	15,083.24	2,513.87	-	7.23
Whitehall-Coplay SD	6	10,683.75	5,341.88	5	10,395.26	4,331.36	1	1,010.52
Wilson Area SD	4	12,315.02	4,105.01	4	12,315.02	4,105.01	-	-
Total Regular Ed Students	438		404,178.76	425		400,609.60	13	3,569.16
SPECIAL ED								
Allentown City SD	13	24,888.30	26,962.33	12	25,721.16	25,721.16	1	1,241.17
Bethlehem Area SD	10	25,765.96	21,471.63	13	25,765.96	27,913.12	(3)	(6,441.49)
Total Special Ed Students	23		48,433.96	25		53,634.28	(2)	(5,200.32)
Total Students	461		\$ 452,612.72	450		\$ 454,243.88	11	\$ (1,631.16)

**Lehigh Valley Dual Language Charter School
Cash Flow Forecast
As of July 31, 2020**

	Cash Forecast
Net Cash @ 07/31/2020 (Not including Investment or CD's to cover lines of credit)	\$ 887,349
403b Contribution @ 08/06/2020	(385)
PSERs @ 08/10/2020	(14,379)
Accounts Payable @ 08/14/2020	(92,074)
Payroll @ 08/14/2020	(106,944)
403b Contribution @ 08/14/2020	(8,161)
Net Cash @ 08/14/2020	\$ 665,407
Estimated School District Deposits (08/15-08/31)	400,000
Estimated Payroll @ 08/28/2020	(110,000)
Estimated 403b @ Contribution 08/28/2020	(8,500)
Estimated Accounts Payable 08/28/2020	(150,000)
Projected Cash @ 08/31/2020	\$ 796,907

September 2020

Estimated School District Payments	400,000
Estimated PSERS EE @ 09/10/2020	(9,500)
Estimated Payroll @ 09/11/2020	(110,000)
Estimated 403b @ Contribution 09/11/2020	(8,500)
Estimated Accounts Payable @ 09/11/2020	(150,000)
Estimated PSERS ER @ 09/19/2020	(130,416.50)
Estimated Payroll @ 09/25/2020	(110,000)
Estimated 403b @ Contribution 09/25/2020	(8,500)
Estimated Accounts Payable @ 09/25/2020	(150,000)
Projected cash @ 09/30/2020	\$ 519,990

Lehigh Valley Dual Language Charter School
Aging Schedule & Recommended Payment Schedule
As of July 31, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	A/P @ 07/31/20	Estimated Payables	Total Payables	Paid 08/14/2020	Remaining Balance
B.E.T. Locksmiths	\$ 514.00	\$ -	\$ -	\$ -	\$ -	514.00	-	514.00	514.00	-
Colonial Intermediate Unit	-	-	-	-	-	-	62,049.19	62,049.19	62,049.19	-
Diefenderfer Electrical Contractors	2,368.63	-	-	-	-	2,368.63	-	2,368.63	2,368.63	-
Fraser Advanced Information Systems 129	2,047.02	-	-	-	-	2,047.02	-	2,047.02	2,047.02	-
Jennelle Billingsby	1,250.00	-	-	-	-	1,250.00	-	1,250.00	1,250.00	-
Jorge Gomez	-	-	-	-	-	-	2,000.00	2,000.00	2,000.00	-
Monks Security System	-	-	-	-	-	-	1,196.00	1,196.00	1,196.00	-
Northampton Area School District	-	1,075.75	-	-	-	1,075.75	-	1,075.75	1,075.75	-
ReadyRefresh	4.23	-	-	-	-	4.23	-	4.23	4.23	-
Repice & Taylor, Inc.	-	-	-	-	-	-	-	-	-	-
Salisbury Township School District	-	6,330.36	-	-	-	6,330.36	-	6,330.36	6,330.36	-
Savvas Learning Company LLC	1,544.13	-	-	-	-	1,544.13	-	1,544.13	1,544.13	-
Scholastic Inc.	-	1,462.56	-	-	-	1,462.56	-	1,462.56	1,462.56	-
School Speciality	32.98	-	-	-	-	32.98	-	32.98	32.98	-
Staples Advantage	759.32	-	-	-	-	759.32	-	759.32	759.32	-
Stoltz & Fatzinger	-	-	-	-	-	-	166.91	166.91	166.91	-
UGI Utilities, Inc. 8355	15.74	-	-	-	-	15.74	-	15.74	15.74	-
Ulinc	1,413.48	-	-	-	-	1,413.48	-	1,413.48	1,413.48	-
Verizon Wireless	733.00	-	-	-	-	733.00	-	733.00	733.00	-
Vision Service Plan	-	-	-	-	-	-	723.02	723.02	723.02	-
Waste Management of Pennsylvania, Inc.	413.84	-	-	-	-	413.84	-	413.84	413.84	-
TOTAL	\$ 11,096.37	\$ 8,668.67	\$ -	\$ -	\$ -	\$ 19,965.04	\$ 72,109.12	\$ 92,074.16	\$ 92,074.16	\$ -

Lehigh Valley Dual Language Charter School
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Type	Date	Num	Memo	Account	Split	Debit	Credit
4imprint							
Bill	07/15/2020	8382281	Account # 3554455	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		757.13
Bill Pmt-Check	07/29/2020	5945	Account # 3554455	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		757.13
Bill	07/01/2020	July 2020		10-0420-0420 Accounts Payable	10-2520-441-000 Rental Broad St		48,975.69
Bill Pmt-Check	07/01/2020	5616		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		48,975.69
Bill	07/01/2020	062020-8	601 East Broad Street	10-0420-0420 Accounts Payable	10-2620-622-000 Electric		3,349.36
Bill	07/01/2020	062020-9	601 East Broad Street	10-0420-0420 Accounts Payable	10-2620-622-000 Electric		862.90
Bill	07/01/2020	062020-10		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		77.34
Bill	07/01/2020	062020-21W		10-0420-0420 Accounts Payable	10-2620-424-000 Water & Sewer		3.13
Bill Pmt-Check	07/01/2020	5646		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		48,975.69
Bill Pmt-Check	07/29/2020	5647		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		7,821.31
Atronics Security Systems							
Bill Pmt-Check	07/02/2020	5624		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		720.00
Amazon							
Check	07/08/2020	ef		Lafayette - Operating 6078	10-1110-610-000 General Supplie		1,189.86
Check	07/09/2020	ef	Comments	Lafayette - Operating 6078	10-1110-610-000 Computer/Softwa		10,569.60
Check	07/09/2020	ef		Lafayette - Operating 6078	10-2390-610-000 Office of Princ		1,539.60
Check	07/13/2020	ef		Lafayette - Operating 6078	10-2390-610-000 Office of Princ		1,091.86
Check	07/13/2020	ef		Lafayette - Operating 6078	10-2390-610-000 Office of Princ		153.96
B.E.T. Locksmiths							
Bill Pmt-Check	07/02/2020	5625		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		210.00
Bill	07/29/2020	A3656		10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		514.00
Blackboard Inc							
Bill	07/01/2020	1348805	Customer # 514368	10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		1,037.50
Bill Pmt-Check	07/17/2020	5633	Customer # 514368	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,037.50
Boom Learning							
Bill	07/09/2020	20200762		10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		133.00
Bill Pmt-Check	07/17/2020	5634		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		133.00
BrainPop							
Bill	07/09/2020	LS208173	Customer Indico2014	10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		3,745.00
Bill Pmt-Check	07/17/2020	5635	Customer Indico2014	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		3,745.00
Cardmember Service							
Bill	07/07/2020	07072020a	Acct # 4796 5100 5088 7047	10-0420-0420 Accounts Payable	-SPLIT-		5,181.36
Bill Pmt-Check	07/29/2020	5571	Acct # 4796 5100 5088 7047	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		5,181.36
City of Bethlehem Alarm Administrator							
Bill	07/22/2020	072220	676 E. Broad Street	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		50.00
Bill Pmt-Check	07/29/2020	5648	VOND: 675 E. Broad Street	Lafayette - Operating 6078	10-0420-0420 Accounts Payable	0.00	50.00
Bill Pmt-Check	07/29/2020	5668	675 E. Broad Street	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		50.00
Colonial Intermediate Unit							
Bill	07/15/2020	122349		10-0420-0420 Accounts Payable	-SPLIT-		2,800.86
Bill Pmt-Check	07/29/2020	5649		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,800.86
Diefenderfer Electrical Contractors							
Bill	07/20/2020	62912	Customer # 90871	10-0420-0420 Accounts Payable	10-2620-430-005 Electrical		1,452.66
Bill	07/20/2020	62913	Customer # 90871	10-0420-0420 Accounts Payable	10-2620-430-005 Electrical		885.77
Discount School Supply							
Bill	07/09/2020	W52578940101	003513127	10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		924.59
Bill Pmt-Check	07/29/2020	5650	003513127	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		924.59
Dollar Tree							
Check	07/22/2020	ef	Reimbursement	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		30.00
Check	07/29/2020	ef		Lafayette - Operating 6078	10-3210-610-000 General Supplie		21.20
Educators Publishing Service							
Bill	07/02/2020	202501722567	Customer # 1259208	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		21.20
Bill Pmt-Check	07/29/2020	5669	Customer # 1259208	Lafayette - Operating 6078	10-1110-610-000 Books & Periodi		10,323.16
Elba L Gonzalez							
Bill Pmt-Check	07/17/2020	5636		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		10,323.16
Ellavision Inc.							
Bill	07/06/2020	5309		10-0420-0420 Accounts Payable	10-0420-0420 Accounts Payable		30.00
Bill Pmt-Check	07/29/2020	5651		Lafayette - Operating 6078	10-1110-300-000 Purch Prof & Tec		9,900.00
ExploraLearning							
Bill	07/07/2020	2371372	1841743	10-0420-0420 Accounts Payable	10-1110-610-000 Insl. Software		3,295.00
Bill Pmt-Check	07/29/2020	5652	1841743	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		3,295.00
Extra Recycling, Corp							
Check	07/09/2020	ef		Lafayette - Operating 6078	10-1110-610-000 General Supplie		1,050.50
Fiscalbulary							
Check	07/09/2020	ef		Lafayette - Operating 6078	10-1110-610-000 General Supplie		120.00
Fraser Advanced Information Systems							
Bill Pmt-Check	07/29/2020	5653		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		606.56

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Bill Pmt-Check	07/17/2020	5637	603-01181229	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,047.02
Bill	07/29/2020	5011380038	603-01181229	10-0420-0420 Accounts Payable	10-2620-442-000 Remise Copier		2,047.02
Guastinger Quality Options, Inc.							
Bill	07/01/2020	July 2020	Group # 10118227	10-0420-0420 Accounts Payable	-SPLIT-		52,081.16
Bill Pmt-Check	07/01/2020	5618	Group # 10118227	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		52,081.16
Credit	07/31/2020	July 2020	Group # 10118227	10-0420-0420 Accounts Payable	-SPLIT-		
Gorman & Associates, P.C.							
Bill Pmt-Check	07/17/2020	5638	Acct # 2695560001	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4,750.00
Guardian Dental							
Bill	07/01/2020	July 2020	Group ID 00 558787	10-0420-0420 Accounts Payable	-SPLIT-		4,050.66
Bill Pmt-Check	07/01/2020	5619	Group ID 00 558787	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4,050.66
Bill Pmt-Check	07/29/2020	5654	Group ID 00 558787	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4,050.66
Higmark Blue Shield							
Bill	07/01/2020	July 2020	Acct # 2695560001	10-0420-0420 Accounts Payable	-SPLIT-		59,282.94
Bill Pmt-Check	07/22/2020	EFT		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		119,545.62
History Vault							
Check	07/09/2020	eft		Lafayette - Operating 6078	10-1110-610-000 General Supplie		49.99
Home Depot							
Check	07/08/2020	eft		Lafayette - Operating 6078	10-2620-610-000 General Supplie		301.50
Check	07/17/2020	eft		Lafayette - Operating 6078	10-2620-610-000 General Supplie		38.14
Imprints Labri & Decal							
Bill Pmt-Check	07/13/2020	22408		10-0420-0420 Accounts Payable	10-2990-610-000 Office of Finic		415.00
Check	07/29/2020	5655		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		415.00
InternetFax Service							
Check	07/08/2020	eft		Lafayette - Operating 6078	10-2990-630-000 (Communications		14.10
James Pearson							
Bill Pmt-Check	07/09/2020	5626		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		3,956.00
Jennelle Billingsby							
Bill	07/26/2020	072602020a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-340-000 Tuition Reimbur		1,250.00
Johnys							
Check	07/20/2020	eft		Lafayette - Operating 6078	10-2390-630-000 (food)		109.55
Learning A-Z							
Bill	07/07/2020	2371491	1348330	10-0420-0420 Accounts Payable	10-1110-650-000 Inst. Software		2,220.31
Bill Pmt-Check	07/29/2020	5656	1348330	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,320.31
Leslie Figueroa							
Bill Pmt-Check	07/02/2020	9527	Tuition Reimbursement	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,690.00
Lowes							
Check	07/10/2020	eft		Lafayette - Operating 6078	10-2620-610-000 General Supplie		46.04
Check	07/15/2020	eft		Lafayette - Operating 6078	10-2620-610-000 General Supplie		89.86
Check	07/30/2020	eft		Lafayette - Operating 6078	10-2620-610-000 General Supplie		153.82
MacMain, Connell & Leinhausen, LLC							
Bill Pmt-Check	07/29/2020	5657	30047-001	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		940.00
MBI Heating & Air Conditioning							
Bill	07/09/2020	8036975		10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		950.00
Bill Pmt-Check	07/17/2020	5659		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		950.00
Bill	07/20/2020	836977	LVOLCS0000675	10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		109.50
Bill	07/22/2020	E37026	LVOLCS0000675	10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		164.25
Bill Pmt-Check	07/29/2020	5658		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		273.75
MG Trust							
Check	07/03/2020	eft	Alternative Plan Deposit	Lafayette - Operating 6078	-SPLIT-		7,999.45
Check	07/17/2020	eft	Alternative Plan Deposit	Lafayette - Operating 6078	-SPLIT-		8,113.40
Check	07/31/2020	eft	Alternative Plan Deposit	Lafayette - Operating 6078	-SPLIT-		8,171.90
Monks Security Systems							
Bill Pmt-Check	07/29/2020	5659		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		136.40
NJ Advance Media							
Bill	07/05/2020	003631757	1185190	10-0420-0420 Accounts Payable	10-2990-590-000(Advertising)		344.40
Bill Pmt-Check	07/29/2020	5660	1185190	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		344.40
Paintry							
Check	07/26/2020	eft		Lafayette - Operating 6078	10-2990-630-000 (food)		20.10
PenServ							
Bill Pmt-Check	07/02/2020	5628		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		261.05
Provident Life and Accident Ins Co							
Bill Pmt-Check	07/02/2020	5629		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		424.02
Bill Pmt-Check	07/29/2020	5651		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		424.02
PSEERS							
Check	07/16/2020	eft		Lafayette - Operating 6078	10-0460-0461 PSEERS		9,291.31
Purchase Power							
Bill	07/20/2020	072020202a	6000-5090-0721-6681	10-0420-0420 Accounts Payable	10-2990-530-000 (Communications		553.52
Bill Pmt-Check	07/29/2020	5662	6000-5090-0721-6681	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		553.52
ReadyRefresh							

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Repica & Taylor, Inc	Bill Pmt-Check	07/02/2020	5630	0447919889	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4.23
	Bill	07/22/2020	0030447919889	0447919889	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		4.23
Sara Flyte	Bill Pmt-Check	07/01/2020	5024		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		5,974.00
	Bill	07/17/2020	5640		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		5,974.00
Sevvas Learning Company LLC	Bill Pmt-Check	07/15/2020	07152020a	Tuition Reimbursement	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,250.00
	Bill Pmt-Check	07/17/2020	5641	Tuition Reimbursement	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,250.00
Scholastic Inc.	Bill	07/24/2020	4026123023	Acct # 2549153	10-0420-0420 Accounts Payable	10-1110-640-000 Books & Periodi		1,544.13
School Specialty	Bill	07/10/2020	M6966599	00321742	10-0420-0420 Accounts Payable	10-1110-640-000 Books & Periodi		1,482.56
Staples Advantage	Bill	07/10/2020	208125439588	Customer # 1256208	10-0420-0420 Accounts Payable	10-1110-640-000 Books & Periodi		179.98
	Bill	07/13/2020	208125446601	Customer # 1256208	10-0420-0420 Accounts Payable	10-1110-640-000 Books & Periodi		174.72
	Bill	07/14/2020	208125456608	Customer # 1256208	10-0420-0420 Accounts Payable	10-1110-640-000 General Supplie		32.98
	Bill Pmt-Check	07/29/2020	5663	VOID: 1253208	Lafayette - Operating 6078	10-0420-0420 Accounts Payable	0.00	
	Bill Pmt-Check	07/29/2020	5670	1253208	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		354.70
Streamline HR	Bill Pmt-Check	07/10/2020	071020	Acct # 915-883-402	10-0420-0420 Accounts Payable	10-2520-520-000 General Propert		3,852.98
	Bill Pmt-Check	07/29/2020	EFT	Acct # 915-883-402	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		3,852.98
Sherwin Williams	Check	07/22/2020	et		Lafayette - Operating 6078	10-2620-610-000 General Supplie		389.40
	Check	07/28/2020	et		Lafayette - Operating 6078	10-2620-610-000 General Supplie		111.84
	Check	07/31/2020	et		Lafayette - Operating 6078	10-2620-610-000 General Supplie		187.76
Stoltz & Frazier Office Supply	Bill	07/09/2020	3450932104	ATL 1236086	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		31.57
	Bill Pmt-Check	07/24/2020	et		Lafayette - Operating 6078	10-2390-610-000 Office of Princ		349.95
	Bill Pmt-Check	07/29/2020	5664	ATL 1236086	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		31.57
	Bill	07/30/2020	3452439880	ATL 1236086	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		759.32
	Bill Pmt-Check	07/02/2020	5631		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		582.37
	Bill	07/07/2020	253944		10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		1,306.11
	Bill	07/07/2020	253842		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		4,032.18
	Bill	07/09/2020	253940		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		815.40
	Bill Pmt-Check	07/17/2020	5642		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,306.18
	Bill Pmt-Check	07/28/2020	5665		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		4,847.51
The Gallery Collection	Check	07/15/2020	et		Lafayette - Operating 6078	10-2514-302-000 Payroll Fees		1,083.00
UCI Utilities, Inc. 8335	Bill Pmt-Check	07/02/2020	5632	Acct # 10778869	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		207.74
Urine	Bill	07/27/2020	07272020a	811310750027	10-0420-0420 Accounts Payable	10-2620-621-001 Gas		15.74
	Bill	07/20/2020	122225095	11723132	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		1,378.33
	Bill	07/29/2020	122539782	11723132	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		35.15
UNUM Life Insurance Company of America	Bill	07/01/2020	July 2020	0656529-001 0	10-0420-0420 Accounts Payable	-SPLIT-		2,180.62
	Bill Pmt-Check	07/01/2020	5620	0656529-001 0	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,180.62
	Bill Pmt-Check	07/29/2020	5666	0656529-001 0	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		2,054.85
UNUM Life Insurance Company of America EE	Bill	07/01/2020	July 2020	0656930-001 6	10-0420-0420 Accounts Payable	-SPLIT-		235.56
	Bill Pmt-Check	07/01/2020	5621	0656930-001 6	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		235.56
	Bill Pmt-Check	07/29/2020	5667	0656930-001 6	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		283.40
Vardon Wireless	Bill Pmt-Check	07/17/2020	5643	Acct # 823032666-00001	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		725.59
	Bill	07/29/2020	9895606564	Acct # 823032666-00001	10-0420-0420 Accounts Payable	10-2620-530-000 Communications		733.00
Vision Service Plan	Bill	07/01/2020	July 2020		10-0420-0420 Accounts Payable	10-1110-210-000 Group Insurance		732.40
	Bill Pmt-Check	07/01/2020	5622		Lafayette - Operating 6078	10-0420-0420 Accounts Payable		732.40
Waste Management of Pennsylvania, Inc.	Bill	07/20/2020	3469825-0203-8	20-38594-53007	10-0420-0420 Accounts Payable	10-2620-430-004 Trash Removal		413.84
William H. Sadtler Inc.	Bill	07/14/2020	INV56458	2034797	10-0420-0420 Accounts Payable	10-1110-640-000 Books & Periodi		1,530.82
	Bill Pmt-Check	07/17/2020	5644	2034797	Lafayette - Operating 6078	10-0420-0420 Accounts Payable		1,530.82