

Lehigh Valley Dual Language Charter School
Board of Trustee Meeting
Agenda
Tuesday – May 18, 2021
6:00 p.m. Public Meeting

1. Approval of LVDLCS April 27, 2021 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Financial Report and Approval of Payments for the prior month
4. Old Business
 - LVDLCS 2021-2022 Preliminary Budget – Approval and Posting
 - Facility Purchase – Update
 - Business Management Service Company –Approval
5. New Business
 - 2021-2022 LVDLCS Board Meeting Schedule – Approval
 - 990 Form for 2019 Acceptance - Approval
 - Facility Improvement Construction Bidding – Update
 - Total Compensation Form - Examples
 - Additional Expenses for D'Huy Engineering Services – Approval
 - New Door and the location of the new HVAC system
 - Facility Settlement – Monday August 2nd, 2021, 10:00 a.m. at LVDLCS
 - 2021-2022 PCPCS Membership Dues – Approval
6. Personnel
 - Ms. Nytiesha Zervos for 3rd Grade Spanish Teacher – Approval
7. Public Comment and Correspondence
 - 2021 Teacher & Staff Appreciation
8. Other
 - BASD Update
 - DeSales University Vaccination Information
9. Next Board Meeting-Tuesday, June 22, 2021, at LVDLCS at 6:00 p.m.
10. Adjournment

Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership

Lehigh Valley Dual Language Charter School

Board of Trustees Meeting

Tuesday, April 27, 2021 - 6:00 p.m.

Welcome and Introductions

Mrs. Gutierrez welcomed those in attendance and called the meeting to order. Mrs. Gutierrez informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

Board Members Present: Mr. Lopez, Ms. Weaver, Mr. Santana, Mrs. Gutierrez, Dr. Rance-Roney

Excused: Mr. Paulino

Staff Present: Mrs. Perez, Mrs. Herrmann, Mrs. E. Gonzalez

Zoom Staff Present: Ms. Zervos, Mr. Agosto, Ms. L. Figueroa

Approval of Minutes

Mrs. Gutierrez requested a review of the board meeting minutes for the month of March 23, 2021.

Mr. Lopez called for a motion to **approve the March 23, 2021 meeting minutes**. Motion was seconded by Ms. Weaver. Motion was approved unanimously.

1. School Activities

- Fire Drill – 4/28/21 at 2:00 p.m.
- 03/01 - 03/26 - Read Across America / Scholastic Book Fair including Spirit Dress Up Options offered to all students on Fridays.
- 03/26 - Read Across America Night (posting virtual staff bedtime stories)
- 03/31 - End of 3rd Marking Period
- 04/01 - 04/05 - Spring Break (School Closed --- Offices Open on 04/01)
- 04/09 - Parent Support Group (Parent Driven Topic)
- 04/23 - Parent Support Group (Parent Driven Topic)

Upcoming Events

- 5/5 – Mid-Quarter for the 4th Marking Period
- 5/7 - Parent Support Group
- 5/14 - Parent Support Group
- 5/18 - Professional Development
- 5/17 - 5/21 - Week A & Virtual Registered Students PSSA
- 5/25 - 5/28 - Week B & Virtual Registered Students PSSS

2. Facilities

- Technology – No new technology issues at this time

- Building – Gym Roof Replacement - continuing to monitor issues arising from work
- **Business Office**
 - Enrollment – 447
 - Transportation – No transportation issues at this time
 - Waiting List – 8
 - PIMS – All reports have been submitted on time.
- **Community Support**
 - Social worker continues to work consistently with outside organizations to provide outside services to those students / families with concerns
- **Student Services**
 - Social Worker contacting parents with attendance concerns
 - Dean of Students contacting parents with work completion concerns
 - Principal contacting parents with current grade concerns
 - Smiles Dental Services have been scheduled for 2021-2022 school year
- **Programs**
 - Continued bi-weekly programming offered to parents (including weekly Yoga opportunity)

Leadership Team Meetings – held weekly

Financial Report and Approval of Payments:

Mrs. Gutierrez guided the Board through the review of finances as of March 31, 2021. The balance sheet, cash as of 3/31/2021 was \$1,246,697 this includes a total of \$1,230,959 in CDs to the lines of credit and DLP Investment. The current month school year fund balance is \$2,847,073 Accounts payable as of 3/31/2021 are \$11,617 with estimated bills of \$497,942 for payroll accrual and PSERS liability. For the nine months ending 3/31/2021 the school had a surplus of \$140,410 compared to a planned deficit of (\$81,381) resulting in a favorable variance of \$221,791.

Note & Disclosure to Financial Statements

- * **The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bill is not received prior to the preparation of these statements, the expenses will be understated. Enrollment based on the summary sheet provided from the school. If students are not fully enrolled, they will not be billed to the district until the actual and correct information is submitted.**
- * **Upon review of the financial statements if you have any additional questions please feel free to contact us at Repice & Taylor Inc.:**
 - Repice & Taylor Inc.**
 - Phone: 215-755-7603**
 - Email: ttaylorl@reptay.com**
 - Attn: Tom Taylor**

Mrs. Gutierrez called for a motion to **approve the fiscal year financial report ending March 31, 2021 and for the list of bills to be paid**. Motion was made by Mr. Lopez seconded by Dr. Rance-Roney. Motion was passed unanimously.

Old Business

- **2021-22 Preliminary Budget** – The Board will continue to have the opportunity to review the preliminary budget and bring all questions in concerns to the administration. The medical cost in the budget will be final by next month meeting.
- **Facility Purchase Update** – The administration continues to meet biweekly with the owners of the facility and the lawyers. The tentative settlement date is July 1, 2021. Conversations still continue with W2A for the construction project of the new space that the school will get. Mr. Leinhauser, LVDLCS solicitor, met with the facility representative to go over condo documents.

New Business

- **2021-22 LVDLCS Calendar** – The new propose was presented to the Board for approval.

Ms. Weaver called for a motion to **approve the 2021-2022 LVDLCS calendars**. Motion was seconded by Mr. Santana. Motion was approved unanimously.

- **ESSER III - American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Fund**. LVDLCS has been awarded \$1,681,345 to be used by the end of 2023 and is eligible to apply for the funds through the eGrants system when it opens in May 2021.

Mr. Lopez called for a motion to **authorize the administration to apply for the ESSER III funds** as presented. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

- **Repice & Taylor Business Service Resignation** – They will not ask for a renewal of the contract. They will continue their services until the June 30, 2021 which is the official end of contract date.

Mr. Lopez called for a motion to **accept Repice & Taylor Business Service Resignation** as presented. Motion was seconded by Mr. Santana. Motion was approved unanimously.

- **Request for Proposal** – The school solicitor has worked to provide a request for Management Service Company bidding due by May 11, 2021 when Mr. Perez will open the bids in public.

Mr. Lopez called for a motion to **approve the Request for Proposal for Management Service Company for bidding** as presented. Motion was seconded by Ms. Weaver. Motion was approved unanimously.

- **Employee 2021-22 Medical Benefits** – LVDLCS staff currently Highmark benefits of a rich plan with zero deductibles. The medical benefits offered at the school continue to be a significant incentive for employee retention. However, medical insurance has increased considerably and also introducing deductibles and higher copays. .

Carrier	Current Highmark	Renewal Capital Blue Cross
Plan Type	PPO Blue Premium	Simple PPO
Hospital Inpatient Copay	100%	\$4,000 per admission
Outpatient Surgery Copay	100%	\$2,000
	\$	
Annual Premium	719,207.00	\$ 667,166.00
Renewal Increase %		-7.20%
Annual Premium Increase		\$ (52,041.00)

Administration Recommendation:

- Select Capital Blue Cross with savings of \$52,041
- Pick up the cost of employee hospital inpatient/outpatient copay \$4,000/\$2,000 with an assumed utilization of 15% or \$45,000
- Allocate up to \$1,000 per employee and family health plan for copay reimbursement to close the gap from current and renewal cost up to \$55,000

Mr. Santana called for a motion to **approve the administrations recommendations for employee’s benefits and approving Capital Blue Cross as new health carrier for the 2021-2022.** Motion was seconded by Ms. Weaver. Motion was approved unanimously.

Personnel

- Grant New Hires – 2 Teachers and 5 Teacher Aides – These positions will be considered long-term temporary employees based on annual reviews with longevity of 2 years since they will be under the ESSER funds that extend to 2023. The administration will like to begin searching for the most qualified candidates as soon as possible.

Mr. Lopez called for a motion to **authorize the administrations to move forward with hiring of the grant new hires** as presented. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

Public Comment and Correspondence

- Ms. Elba Gonzalez thanked the board for accepting the administration recommendation options in regards to health benefits. Also, thanked Ms. Perez for always looking for the best option for the school while also helping the school staff.

Other

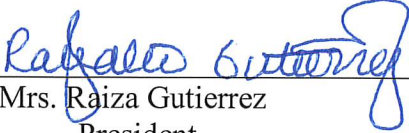
- Act 55 Training for Mr. Paulino – Ms. Otero is in contact and coordinating with Mr. Paulino.
- Field Trips:
 - 8th Grade Students – A total of five students to walk to Industrial Historic Bethlehem

Mr. Lopez called for a motion to **approve the Field Trip** as presented. Motion was seconded by Ms. Motion was approved unanimously.

Next Board Meeting will be Tuesday May 18, 2021 at 6:00 p.m.

Adjournment – A motion to adjourn was made by Ms. Weaver seconded by Mr. Lopez. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 6:38 p.m.

Respectfully signed and submitted for approval by:



Mrs. Raiza Gutierrez
President



Mr. Joshua Santana
Board Secretary

Lehigh Valley Dual Language Charter School
Board Meeting
CEO/COO and Principal's Report
May 18, 2021

1. School Activities

- Fire Drill – To be scheduled
- 5/5 - MidQuarter for the 4th Marking Period
- 5/7 - Parent Support Group
- 5/14 - Parent Support Group
- 5/17 - 5/21 - Week A & Virtual Registered Students PSSA

Upcoming Events

- 5/18 - Professional Development
- 5/25 - 5/28 - Week B & Virtual Registered Students PSSA
- 5/31 - School Closed
- 6/11 - Last day for students - 12:15 dismissal
- 6/14 - Kinder Moving Up and 8th Grade Moving On ceremonies

2. Facilities

- Technology – No new technology issues at this time
- Building – Gym Roof Replacement - continuing to monitor issues arising from work

- **Business Office**
 - Enrollment – 448
 - Transportation – No transportation issues at this time
 - Waiting List – 16
 - PIMS – All reports have been submitted on time.

- **Community Support**
 - Social worker continues to work consistently with outside organizations to provide outside services to those students / families with concerns

- **Student Services**
 - Social Worker contacting parents with attendance concerns
 - Dean of Students contacting parents with work completion concerns
 - Principal contacting parents with current grade concerns - summer school requirement
 - Smiles Dental Services have been scheduled for 2021-2022 school year

- **Programs**
 - Continued bi-weekly programming offered to parents (including weekly Yoga opportunity)

- **Leadership Team Meetings – held weekly**

LVDLCS 8th Grade Student High School Selection

**LVDLCS 8th grade students are utilizing the Library "special" for Local High School Exploration under the guidance of Mrs. Mohring.*

School	Number of Students
Allen	6
Dieruff	5
Building 21	1
Liberty	5
Freedom	5
LVA	2
Charter Arts	2
Executive Education	2
Lincoln Leadership	1
Emmaus	1
Easton	1
Undecided	5
Possible relocation impacting decision	1

Lehigh Valley Dual Language Charter School
Financial Results
As of April 30, 2021

**Lehigh Valley Dual Language Charter School
Summary of the Financial Package
As of April 30, 2021**

BALANCE SHEET

* Cash Balances	\$	1,372,039
* Investments, including CDS.		1,232,927
* Total Accounts receivables is as follows:		
Amount Due from School Districts	\$	241,049
Amount Due from State		29,384
Amount Due from Federal		66,466
Lunch Program Receivable		23,090
Total Accounts receivables at the end of month	\$	359,990
* Total liabilities for the current period ending are as follows:		
Accounts Payable	\$	22,337
Payroll Accruals including PSERS liabilities		589,652
Deferred Revenue		-
Total liabilities at the end of month	\$	611,989
* Fund balance summary:		
Prior Year Fund Balance	\$	2,203,735
Investment in Fixed Assets		502,928
Current Change in Revenue over/(under) expenditures		149,233
Total Fund balances at the end of current month	\$	2,855,896

BUDGET VS ACTUAL

- * For the ten months ended 04/30/2021 the charter school had a surplus of \$149,233 compared to a planned deficit of (\$116,388) resulting in a favorable variance of \$265,621. Cares, Health & Safety revenue and lower than planned expenses are the primary reasons for the variance.

CASH FLOW

- * All accounts payable liabilities are being paid off as their due dates approach.

Note & Disclosure to Financial statements

- * The financial statements are prepared based on the expenses/bills that the charter school provides Repice & Taylor Inc. If bills are not received prior to the preparation of these statements, the expenses will be understated. Enrollment is based on the summary sheet provided from the school. If students are not fully enrolled they will not be billed to the district until the actual and correct information is submitted.
- * Upon review of the financial statements if you have any additional questions please feel to contact us at Repice and Taylor Inc.:
Repice & Taylor Inc.
Phone 215-755-7603
email: ttaylor@reptay.com
Attn: Tom taylor

**Lehigh Valley Dual Language Charter School
Balance Sheet
As of April 30, 2021**

ASSETS

<u>Cash</u>		
Fulton - Operating	888,966	
Fulton - Student	86,905	
Fulton - Food	158,602	
Fulton - PTO	1,225	
Embassy Checking	7,957	
BB&T	28,068	
Escrow	200,000	
Petty Cash	316	
	1,372,039	
<u>Investments</u>		
Embassy CD	156,536	
Fulton - CD	258,089	
Investment - Good As New Ventures	316,888	
F&G Annuity	251,415	
People's Security & Trust	250,000	
	1,232,927	
<u>Accounts Receivable</u>		
School District Receivables	241,049	
State Receivables	29,384	
Federal Receivables	66,466	
Lunch Receivable	23,090	
	359,990	
<u>Other Current Assets</u>		
Prepaid Expenses	-	
	-	
Total Current Assets		2,964,956
Furniture & Equipment	438,185	
Building Improvements	431,069	
Food Service Equipment	22,226	
Less Accumulated Depreciation	(388,551)	
	502,928	
Total Assets		\$ 3,467,884

LIABILITIES AND CAPITAL

<u>Current Liabilities</u>		
Accounts Payable	22,337	
Payroll Accruals / Accrd Payroll Taxes / PSERS	589,652	
	611,989	
Total Current Liabilities		611,989
Total Liabilities		611,989
Equity		
Changed in Revenue over / (under) Expenses	149,233	
Fund Balance	2,292,918	
Food Service Net Position	(89,183)	
Investment in Fixed Assets	502,928	
	2,855,896	
Total Liabilities & Capital		\$ 3,467,884

**Lehigh Valley Dual Language Charter School
Budget vs. Actual (Monthly and Year to Date)
(Accrual Basis)**

	For the One Month Ended April 30, 2021			For the Ten Months Ended April 30, 2021		
	Actual April	Budget April	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
# of Students						
Regular Ed	414	425	(11)	4,201	4,250	(49)
Special Ed	31	25	6	250	250	-
Revenues:						
Local:						
School District Revenue - Regular Ed	\$ 386,755	\$ 400,610	\$ (13,855)	\$ 4,029,312	\$ 4,006,096	\$ 23,216
School District Revenue - Special Ed	82,227	63,634	28,592	671,811	536,343	35,468
State:						
Rental/Bldg. Reimb Subsidy	2,938	2,938	-	29,384	29,384	-
Health Reimbursement	-	-	-	6,582	-	6,582
Ready to Learn	-	2,019	(2,019)	20,191	16,153	4,038
Federal:						
Title I - Basic Programs	22,544	22,544	-	180,354	180,354	-
Title II - Improving Tohr Quality	2,329	2,329	-	18,633	18,633	-
Title III	1,500	1,500	-	11,998	11,998	-
Title IV	1,728	1,728	-	13,825	13,825	-
CARES ESSR	-	-	-	170,676	-	170,676
Health & Safety Grant	-	-	-	90,000	-	90,000
IDEA - Part B	2,442	2,375	67	19,333	19,000	333
Other:						
Int on Invest & Int Cking Acct	2,030	1,917	113	22,820	19,167	3,653
Fundraisers/other	-	-	-	-	-	-
Student Activity Revenue	-	1,378	(1,378)	2,600	12,244	(9,645)
Lease Income	-	2,026	(2,026)	9,196	16,205	(7,009)
Food Revenue	5,200	27,000	(21,800)	68,995	216,000	(147,005)
Miscellaneous Revenue	-	-	-	664	-	664
Total Revenue	\$ 509,693	\$ 621,998	\$ (12,305)	\$ 5,266,273	\$ 5,095,401	\$ 170,872
Expenditures						
Personnel Cost:						
Salaries and Wages	\$ 253,403	\$ 291,110	\$ (37,706)	\$ 2,431,880	\$ 2,590,848	\$ (158,968)
Medical/Dental Insurance	61,395	57,072	4,323	609,987	570,721	39,266
PSERS/Retirement	66,122	62,186	(3,936)	520,091	502,715	(17,376)
Employer Taxes	23,425	25,962	(2,537)	243,846	231,562	12,283
Total Personnel Cost	394,344	436,320	(41,975)	3,805,804	3,955,846	(150,042)
Contracted Services:						
Audit	-	-	-	7,805	12,000	(4,195)
Legal Services	2,113	444	1,668	10,833	3,111	7,721
Business Services	5,974	5,974	-	59,739	59,740	(1)
Board Member Services	-	833	(833)	-	3,333	(3,333)
Other Contracted Svcs.						
Tuition Reimbursement	3,572	1,640	1,932	14,784	15,620	(836)
Professional Consultant	-	833	(833)	-	3,333	(3,333)
Professional Development	2,372	2,056	316	18,793	23,082	(4,289)
Summer School	-	-	-	-	-	-
Saturday School	-	-	-	-	-	-
After School	-	-	-	-	-	-
Math Instruction Support	-	-	-	-	-	-
Special Ed. Consultant & Instruction	-	3,000	(3,000)	36,580	22,000	14,580
Payroll Services	2,438	1,417	1,021	12,579	14,167	(1,588)
Food Services	8,145	26,594	(18,449)	43,417	186,811	(143,394)
Student Accounting	-	-	-	-	-	-
Total Contracted Svcs	24,613	42,792	(18,179)	204,530	343,198	(138,668)
Insurance:						
General Property and Liability	-	1,071	(1,071)	21,088	17,859	3,229
Workers Compensation	-	-	-	15,968	11,000	4,968
Total Insurance	-	1,071	(1,071)	37,056	28,859	8,197
Consumable Supplies:						
General Supplies - Admin	2,611	944	1,667	44,701	36,111	8,590
General Supplies - Instructional	6,935	-	6,935	29,591	17,000	12,591
General Supplies - Special Ed	-	556	(556)	-	3,889	(3,889)
Total Consumable Supplies	9,546	1,500	8,046	74,292	57,000	17,292

**Lehigh Valley Dual Language Charter School
Budget vs. Actual (Monthly and Year to Date)
(Accrual Basis)**

	For the One Month Ended April 30, 2021			For the Ten Months Ended April 30, 2021		
	Actual April	Budget April	Variance Over / (Under)	Actual YTD	Budget YTD	Variance Over / (Under)
Other Costs:						
Public Relations / Marketing	-	225	(225)	777	2,560	(1,773)
Printing & Binding	-	-	-	-	-	-
Travel / Meals	104	652	(548)	379	4,896	(4,317)
Transportation School Bus	-	-	-	-	-	-
Postage and Delivery	438	433	5	5,179	4,133	1,046
Dues and Fees	-	495	(495)	4,405	6,010	(1,605)
Total Travel/Transportation	542	1,806	(1,263)	10,740	17,389	(6,649)
	104			-		
Student Activities:						
Security Services	-	-	-	-	-	-
Trips / Travel	30	4,333	(4,303)	488	18,333	(17,846)
Supplies	1,194	-	1,194	2,380	-	2,380
Total Student Activities	1,224	4,333	(3,109)	2,867	18,333	(15,466)
	-			-		
Books & Instructional Aids:						
Books and Periodicals	1,718	-	1,718	37,201	32,000	5,201
Educational Software	16	667	(651)	31,558	29,667	1,891
Total Books & Instruct. Aids	1,734	667	1,067	68,759	61,667	7,092
	0			-		
Equipment/Computers:						
Furniture/Equipment Purchases						
Classroom	-	-	-	7,283	5,000	2,283
Office	-	-	-	-	-	-
Operations/Maintenance	-	-	-	14,950	5,000	9,950
Computer Purchase						
Teachers / Admin	-	-	-	-	-	-
Classroom	-	-	-	162,333	25,000	137,333
Networking Server & Software	-	-	-	-	-	-
Technology	-	-	-	-	-	-
Total Equipment	-	-	-	184,566	35,000	149,566
Site Cost:						
Building Lease	49,953	49,628	326	495,624	496,276	(651)
Repairs and Maintenance	6,310	6,793	(483)	41,531	60,414	(18,883)
Utilities	6,305	4,818	1,487	64,721	50,364	14,357
Communications - Telephone / Internet	3,553	3,000	553	41,303	30,000	11,303
Cleaning & Maintenance Supplies	2,744	2,611	133	66,638	40,778	25,860
Equipment Rental	-	1,667	(1,667)	18,610	16,667	1,943
Total Site Cost	68,866	68,516	349	728,426	694,498	33,928
	-			-		
Interest / Bank Fees	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Total Debt Service	-	-	-	-	-	-
	-			-		
Total Expenditures	500,870	567,005	(66,135)	5,117,041	5,211,789	(94,748)
	-			-		
Net Income / (Loss)	\$ 8,823	\$ (35,007)	\$ 43,830	\$ 149,233	\$ (116,388)	\$ 265,621

Lehigh Valley Dual Language Charter School
ESTIMATED STUDENT ENROLLMENT

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	20/21 Actual
REGULAR ED													
Allentown City SD	249	249	249	249	247	247	241	239	243	241	-	-	2,454
Bethlehem Area SD	144	144	144	145	144	143	141	138	141	142	-	-	1,426
Catasauqua Area SD	-	-	-	-	-	-	-	-	-	-	-	-	-
East Penn SD	2	2	2	2	2	2	2	2	2	2	-	-	20
Easton Area SD	13	13	13	12	12	12	12	10	10	10	-	-	117
Northampton Area SD	2	2	2	2	2	2	2	2	2	2	-	-	20
Parkland SD	2	2	2	4	2	2	2	2	2	2	-	-	22
Penn Argyl Area Sd	-	-	-	-	1	1	1	1	1	1	-	-	6
Pleasant Valley SD	-	-	-	-	-	-	-	-	-	1	-	-	1
Salisbury Township SD	-	-	-	-	-	-	-	-	-	-	-	-	-
Saucon Valley SD	2	2	2	2	2	2	2	2	2	2	-	-	20
Whitehall-Coplay SD	7	7	7	8	8	8	8	8	7	7	-	-	75
Wilson Area SD	4	4	4	4	4	4	4	4	4	4	-	-	40
Total Regular Ed Students	425	425	425	428	424	423	415	408	414	414	-	-	4,201
SPECIAL ED													
Allentown City SD	13	13	13	13	14	14	15	16	18	18	-	-	147
Bethlehem Area SD	8	8	8	9	9	9	10	10	11	11	-	-	93
Parkland SD	-	-	-	-	-	2	2	2	2	2	-	-	10
Total Special Ed Students	21	21	21	22	23	25	27	28	31	31	-	-	250
Total Students	446	446	446	450	447	448	442	436	445	445	-	-	4,451

Lehigh Valley Dual Language Charter School
 STUDENT REVENUE VARIANCE ANALYSIS
 For the Ten Months Ended April 30, 2021

	Actual		Budgeted		Unit Variance	Dollar Variance
	Students	Rate	Students	Rate		
REGULAR ED						
Allentown City SD	2,454	10,481.37	2,390	10,407.66	64	70,581.22
Bethlehem Area SD	1,426	13,071.16	1,570	12,516.18	(144)	(84,244.04)
Catasauqua Area SD	-	11,785.77	10	11,909.52	(10)	(9,924.60)
East Penn SD	20	12,058.09	20	11,930.07	-	213.37
Easton Area SD	117	12,947.06	110	12,496.39	7	11,683.60
Northampton Area SD	20	12,880.66	20	12,412.51	-	780.25
Parkland SD	22	13,166.14	20	12,693.09	2	2,982.77
Penn Argvi Area Sd	6	16,207.67	-	16,207.67	6	8,103.84
Pleasant Valley SD	1	15,731.98	-	15,731.98	1	1,311.00
Salisbury Township SD	-	16,377.53	-	16,377.53	-	-
Saucun Valley SD	20	15,126.58	20	15,083.24	-	72.24
Whitehall-Coplay SD	75	10,395.26	50	10,395.26	25	21,656.80
Wilson Area SD	40	12,315.02	40	12,315.02	-	-
Total Regular Ed Students	4,201		4,029,312.29		(49)	23,216.45
SPECIAL ED						
Allentown City SD	147	26,797.34	120	\$ 25,721.16	27	71,055.82
Bethlehem Area SD	93	28,382.88	130	25,765.96	(37)	(59,163.91)
Parkland SD	10	28,291.23	-	28,291.23	10	23,576.03
Total Special Ed Students	250		571,810.77		-	35,467.94
Total Students	4,451	\$ 4,601,123.06	4,500	\$ 4,542,438.67	(49)	\$ 58,684.39

Lehigh Valley Dual Language Charter School
Cash Flow Forecast
As of April 30, 2021

	Cash Forecast
Net Cash @ 04/30/2021 (Not including investment or CD's to cover lines of credit)	\$ 1,372,039
Accounts Payable @ 05/01/2021	(117,771)
Payroll @ 05/07/2021	(102,707)
Accounts Payable @ 05/07/2021	(31,950)
PSERS EE @ 05/07/2021	(9,422)
403b Contribution @ 05/07/2021	(8,248)
Net Cash @ 05/07/2021	\$ 1,101,941
Estimated School District Deposits (05/07-05/31)	450,000
Estimated Title Funds @ 05/20/2021	17,734
Estimated COVID 19-SECIM Funds @ 05/20/2021	67
Estimated Accounts Payable 05/21/2021	(150,000)
Estimated Payroll @ 05/21/2021	(102,707)
Estimated 403b Contribution @ 05/21/2021	(8,248)
Estimated Deposit & Closing costs @ 5/31/2021	(240,000)
Projected Cash @ 05/31/2021	\$ 1,068,787

JUNE 2021

Estimated School District Payments	450,000
Estimated Payroll @ 06/04/2021	(102,707)
Estimated 403b Contribution @ 06/04/2021	(8,248)
Estimated Accounts Payable @ 06/04/2021	(150,000)
Estimated PSERS EE @ 06/10/2021	(9,422)
Estimated Payroll @ 06/18/2021	(102,707)
Estimated 403b Contribution @ 06/18/2021	(8,248)
Estimated Title Funds @ 06/24/2021	17,734
Estimated COVID 19-SECIM Funds @ 06/24/2021	66.67
Estimated Accounts Payable @ 06/25/2021	(150,000)
Projected cash @ 06/30/2021	\$ 1,005,256

Lehigh Valley Dual Language Charter School
Aging Schedule & Recommended Payment Schedule
As of April 30, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	APR @ 04/30/2021	Estimated Payables	Total Payables	Paid 05/01/2021	Paid 05/07/2021	Remaining Balance
601 Broad Development Group, LLC											
4imprint	\$ 1,488.37					\$ 1,488.37	\$ 53,958.89	\$ 53,958.89	\$ 49,953.36	\$ 4,005.53	\$ -
Anna Maria Santiago								1,488.37		1,488.37	
Anthony DeNicola	1,200.00						1,038.18	1,038.18			
Cintas Corporation # 101	628.10	314.05				1,200.00	1,200.00	1,200.00		1,200.00	
Colonial Intermediate Unit	6,301.58					942.15	942.15	942.15		942.15	
Elba L. Gonzalez	975.00					6,301.58	6,301.58	6,301.58		6,301.58	
Elsie J. Perez Garcia	34.55					975.00	975.00	975.00		975.00	
Guardian Dental						34.55	34.55	34.55		34.55	
Highmark Blue Shield							3,668.10	3,668.10			
Jennelle Billingsby							58,645.59	58,645.59	58,645.59		
Kristi M. Yordy		449.00					449.00	449.00		449.00	
Middle States Association		1,250.00				1,250.00	1,250.00	1,250.00		1,250.00	
Mohawk USA LLC	6,934.76						900.00	900.00		900.00	
ReadyRefresh	4.23					6,934.76	6,934.76	6,934.76		6,934.76	
Repice & Taylor, Inc.						4.23	4.23	4.23		4.23	
Sara Fyfe		515.87					5,974.00	5,974.00	5,974.00		
Sonia Sarmiento	211.99						515.87	515.87		515.87	
Stotz & Fatzinger Office Supply	400.90					211.99	211.99	211.99		211.99	
UGI Utilities, Inc.8355	876.20					400.90	400.90	400.90		400.90	
Unum Life Insurance 0656929-001						876.20	876.20	876.20		876.20	
Unum Life Insurance 0656830-001							2,119.70	2,119.70	2,119.70		
Verizon Wireless	752.11						354.38	354.38			
Vision Service Plan						752.11	724.06	724.06		752.11	
TOTAL	\$ 19,807.79	\$ 2,528.92	\$ -	\$ -	\$ -	\$ 22,336.71	\$ 147,383.90	\$ 149,720.81	\$ 117,771.09	\$ 31,949.52	\$ -

Lehigh Valley Dual Language Charter School
Transaction List by Vendor
April 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
4imprint							
Bill	04/27/2021	8903379	Account # 3554455	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		1,488.37
601 Broad Development Group, LLC							
Bill	04/01/2021	Aprl 2021		10-0420-0420 Accounts Payable	10-2620-441-000 Rental Broad St		49,953.36
Bill Pmt -Check	04/01/2021	5968		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		49,953.36
Bill	04/01/2021	042021-21W		10-0420-0420 Accounts Payable	10-2620-424-000 Water & Sewer		36.77
Bill	04/01/2021	042021-8		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		2,859.42
Bill	04/01/2021	042021-9		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		1,143.87
Bill	04/01/2021	042021-10		10-0420-0420 Accounts Payable	10-2620-622-000 Electric		46.96
Bill Pmt -Check	04/09/2021	5975		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4,086.02
All Affordable Pest Control							
Bill	04/01/2021	61158	Acct # 3251	10-0420-0420 Accounts Payable	10-2620-430-003 Exterminating		180.00
Bill Pmt -Check	04/23/2021	5990	Acct # 3251	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		180.00
Atrionics Security Systems							
Bill	04/01/2021	0000126592	Customer # 6729	10-0420-0420 Accounts Payable	10-2620-350-000 Security Servc		420.00
Bill Pmt -Check	04/09/2021	5976	Customer # 6729	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		420.00
Amazon							
Check	04/19/2021	efi		10-0101-004 Lafayette - 6078	10-1110-640-000 Books & Periodi		305.49
Anthony DeNicola							
Bill Pmt -Check	04/09/2021	5977		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		840.00
Bill	04/09/2021	04092021a		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		480.00
Bill	04/16/2021	04162021a		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		480.00
Bill Pmt -Check	04/23/2021	5991		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		560.00
Bill	04/23/2021	04232021a		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		600.00
Bill	04/30/2021	04302021a		10-0420-0420 Accounts Payable	10-2271-300-000 Instr Prof Deve		600.00
Cardmember Service							
Bill	04/06/2021	04062021a	Acct # 4798 5100 5088 7047	10-0420-0420 Accounts Payable	-SPLIT-		151.97
Bill Pmt -Check	04/23/2021	5992	Acct # 4798 5100 5088 7047	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		151.97
Cintas Corporation # 101							
Bill	04/08/2021	4080935070	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Bill Pmt -Check	04/09/2021	5978	15528479	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		314.05
Bill	04/15/2021	4081608618	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Bill	04/22/2021	4082272506	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Bill Pmt -Check	04/23/2021	5993	15528479	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		314.05
Bill	04/29/2021	4082921863	15528479	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		314.05
Colonial Intermediate Unit							
Bill	04/15/2021	123243		10-0420-0420 Accounts Payable	-SPLIT-		6,301.59
Dual Temp Company, inc.							
Bill	04/01/2021	SCHED09252	0001941	10-0420-0420 Accounts Payable	10-2620-430-007 HVAC		1,950.00
Bill Pmt -Check	04/09/2021	5979	0001941	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,950.00
Elba L Gonzalez							
Bill	04/26/2021	04262021a	Reimbursement	10-0420-0420 Accounts Payable	10-2390-240-000 Tuition Reimbur		975.00
Elsie J. Perez Garcia							
Bill	04/30/2021	04302021a		10-0420-0420 Accounts Payable	10-2390-580-000 Travel		34.55
Fraser Advanced Information Systems 129							
Bill Pmt -Check	04/09/2021	5980	603-0188129	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,047.02
Guardian Dental							
Bill	04/01/2021	Aprl 2021	Group ID 00 568787	10-0420-0420 Accounts Payable	-SPLIT-		4,050.86
Bill Pmt -Check	04/01/2021	5969	Group ID 00 568787	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4,050.86

Lehigh Valley Dual Language Charter School
Transaction List by Vendor
April 2021

	Type	Date	Numb	Memo	Account	Split	Debit	Credit
Highmark Blue Shield	Bill	04/01/2021	April 2021	Acct # 2693360001	10-0420-0420 Accounts Payable	-SPLIT-		60,363.39
	Bill Pmt-Check	04/01/2021	5970	Acct # 2693360001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		60,363.39
Historic Bethlehem Museum	Check	04/07/2021	eft		10-0101-005 Lafayette-Stud 6080	10-3210-580-000 Travel		30.00
Home Depot	Check	04/05/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		12.66
	Check	04/08/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		47.36
	Check	04/12/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		51.87
	Check	04/29/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		7.51
InternetFax Service	Check	04/05/2021	eft		10-0101-004 Lafayette - 6078	10-2390-530-000 (Communications		14.30
Jennelle Billingsby	Bill	04/08/2021	04082021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur		449.00
Kristi M. Yordy	Bill	04/19/2021	04192021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur		1,250.00
Lintons Food Service Management	Bill	04/08/2021	64808-3-2021	64808	10-0420-0420 Accounts Payable	51-3100-571-000 Food Costs		8,145.10
	Bill Pmt-Check	04/23/2021	5994	64808	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		8,145.10
Lowes	Check	04/14/2021	eft		10-0101-004 Lafayette - 6078	10-2620-610-000 General Supplie		21.18
MacMain, Connell & Leinthauser, LLC	Bill	04/09/2021	15395	30047-001	10-0420-0420 Accounts Payable	10-2350-300-000 Legal		2,112.50
	Bill Pmt-Check	04/23/2021	5995	30047-001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,112.50
MG Trust	Check	04/12/2021	eft		10-0101-004 Lafayette - 6078	-SPLIT-		8,131.98
	Check	04/22/2021	eft		10-0101-004 Lafayette - 6078	-SPLIT-		8,143.95
Mohawk USA LLC	Bill	04/22/2021	7698		10-0420-0420 Accounts Payable	10-1110-610-000 General Supplie		6,994.76
Moonstone Environmental	Bill Pmt-Check	04/09/2021	5981		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4,200.00
Paylocity	Check	04/23/2021	eft		10-0101-004 Lafayette - 6078	10-2514-302-000 Payroll Fees		1,342.97
Product Design	Check	04/16/2021	eft		10-0101-005 Lafayette-Stud 6080	10-3210-610-000 General Supplie		1,127.41
Provident Life and Accident Ins Co	Bill Pmt-Check	04/09/2021	5982		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		464.26
PSERS	Check	04/09/2021	eft		10-0101-004 Lafayette - 6078	10-0460-0461 PSERS		9,493.30
Purchase Power	Bill Pmt-Check	04/09/2021	5983	8000-9090-0721-6661	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		453.00
	Bill	04/20/2021	04202021a	8000-9090-0721-6661	10-0420-0420 Accounts Payable	10-2390-530-000 (Communications		402.50
	Bill Pmt-Check	04/30/2021	6003	8000-9090-0721-6661	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		402.50
ReadyRefresh	Bill Pmt-Check	04/09/2021	5984	0447919689	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		4.23
	Bill	04/22/2021	01D0447919689	0447919689	10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		4.23
Repice & Taylor, Inc	Bill	04/01/2021	8485		10-0420-0420 Accounts Payable	10-2515-300-000 Financial Accou		5,974.00
	Bill Pmt-Check	04/09/2021	5985		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		5,974.00
Sara Flyte								

Lehigh Valley Dual Language Charter School
Transaction List by Vendor
April 2021

Type	Date	Num	Memo	Account	Split	Debit	Credit
Bill	04/07/2021	04072021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur		449.00
Bill	04/14/2021	04142021a	Reimbursement	10-0420-0420 Accounts Payable	10-3210-610-000 General Supplie		66.87
Bill	04/19/2021	04182021a	Tuition Reimbursement	10-0420-0420 Accounts Payable	10-1110-240-000 Tuition Reimbur		449.00
Bill Pmt -Check	04/23/2021	5996	Tuition Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		449.00
Bill	04/12/2021	B4700728FR		10-0420-0420 Accounts Payable	10-1110-640-000 Books & Periodi		1,412.42
Bill Pmt -Check	04/23/2021	5997		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,412.42
Bill	04/07/2021	658		10-0420-0420 Accounts Payable	10-2600-420-004 (Security syste		923.26
Bill Pmt -Check	04/23/2021	5998		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		923.26
Bill	04/01/2021	10152020a	Reimbursement	10-0420-0420 Accounts Payable	10-2390-580-000 Travel		18.06
Bill	04/01/2021	02082021a	Reimbursement	10-0420-0420 Accounts Payable	10-2390-580-000 Travel		33.94
Bill	04/01/2021	02282021a	Reimbursement	10-0420-0420 Accounts Payable	10-2390-580-000 Travel		1.90
Bill	04/01/2021	03312021a	Reimbursement	10-0420-0420 Accounts Payable	10-2390-580-000 Travel		15.62
Bill	04/21/2021	04212021a	Reimbursement	10-0420-0420 Accounts Payable	10-1110-300-000 Puch Prof & Tec		211.99
Bill Pmt -Check	04/23/2021	5999	Reimbursement	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		69.62
Bill Pmt -Check	04/09/2021	5986	ATL 1236086	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		330.47
Bill Pmt -Check	04/16/2021	285077		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		603.22
Bill Pmt -Check	04/23/2021	6000		10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		603.22
Bill	04/30/2021	285570		10-0420-0420 Accounts Payable	10-2390-610-000 Office of Princ		400.90
Check	04/16/2021	ef		10-0101-004 Lafayette - 6078	10-2514-302-000 Payroll Fees		1,094.75
Bill Pmt -Check	04/09/2021	5987	411002358355	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,151.80
Bill	04/27/2021	04272021a	411002358355	10-0420-0420 Accounts Payable	10-2620-621-000 Gas		876.20
Bill	04/14/2021	132562301	11723132	10-0420-0420 Accounts Payable	10-2620-610-000 General Supplie		1,347.70
Bill Pmt -Check	04/30/2021	6004	11723132	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		1,347.70
Bill	04/01/2021	April 2021	0656929-001 0	10-0420-0420 Accounts Payable	-SPLIT-		2,119.70
Bill Pmt -Check	04/01/2021	5971	0656929-001 0	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		2,119.70
Bill	04/01/2021	April 2021	0656930-001 6	10-0420-0420 Accounts Payable	10-0460-0462 Medical		354.38
Bill Pmt -Check	04/01/2021	5972	0656930-001 6	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		354.38
Bill Pmt -Check	04/09/2021	5988	Acct # 823032866-00001	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		811.87
Bill	04/25/2021	9878479404	Acct # 823032866-00001	10-0420-0420 Accounts Payable	10-2620-530-000 Communications		752.11
Bill	04/01/2021	April 2021	Client ID 30034388	10-0420-0420 Accounts Payable	10-1110-210-000 Group Insurance		724.06
Bill Pmt -Check	04/09/2021	5989	Client ID 30034388	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		724.06
Bill	04/19/2021	3541765-0203-9	20-38594-63007	10-0420-0420 Accounts Payable	10-2620-430-004 Trash Removal		678.93
Bill Pmt -Check	04/30/2021	6009	20-38594-63007	10-0101-004 Lafayette - 6078	10-0420-0420 Accounts Payable		678.93